

Online Permit & Plan Status

- ◆ Real time plan and permit status
- ◆ Learn who is reviewing your plans
- ◆ See plan reviewer comments and plan review agency updates
- ◆ View correction letters as soon as they are created
- ◆ Find out when your plans are ready to be picked up
- ◆ Learn what fees are outstanding on your permit or application
- ◆ Find out if your subcontractor has obtained permits for your project



- ◆ Access Construction Services Online by clicking on this icon from our web site :

www.clarkcountynv.gov/dept/development_services

Plan review status

- From the Construction Services Online screen, click on 'Check Plan Review Status' in the Explore box
- Enter your permit or application number, Submit
- Click on 'Plan Tracking Status'
- Select the reviewing agency for inquiry and summary
- Click on any 'Action Description' to view plan reviewers comments
- Use Back button to view more agencies
- If a 'Correction Letter Sent' action has taken place on a review, follow the instructions on this page to view the letter
- If the Action Summary displays "FEE" on the Plan Tracking agency, click on Plan Tracking and then on 'Fee Work Up Completed' to determine if there are any unmet requirements prior to permit issuance

Correction letters

- From the Construction Services Online screen, click on 'Select Permit'
- Enter your permit or application number, Submit
- Click on 'Correction Letters' from the blue button options to the left of the screen
- Use the 'Correction Letter Types' key displayed to determine the types of correction letters displayed. The alpha characters indicate the type of letter, the numeric characters indicate the date of letter creation
- Click on 'View PDF' to view the letter in a printable format
- To print the letter, click on 'File', and then 'Print', and select your printer.
- Use Back button to view more application letters and documents

Permits and Fees

- From the Construction Services Online screen, click on 'Select Permit'
- Enter your permit or application number, Submit
- The project 'Application Status' will display on this screen. Status 'Approved' indicates issued permits, status 'In Plancheck' denotes applications with no issued permits
- Click on 'Permit Status' to determine what permits have been created for the application and subcontractor names
- Select the appropriate permit to view issue date, expiration date and Permit status
- If the 'Application Status' for the number entered displays as 'Ready to Issue', click on 'View Application Fees' to determine the cost of obtaining the permit
- Use the Back button on browser to return to the Click2Build main menu.

