

- Mailed  
 Walk-in



Checklist Satisfied

Yes  No

## Stationary Source Permit Application Checklist

All minor stationary source permit applications must include the items listed below to be accepted by DAQ. Applications that do not meet this minimal criteria will be returned to the applicant without further processing. An evaluation of applicable fees will be conducted separately from this checklist. Applications are subject to a comprehensive completeness evaluation after they are submitted.

<u>Application Information</u>	<u>Yes</u>	<u>No</u>	<u>N/A</u>	<u>Comments</u>
<b>Section A—Application Type</b>				
Application Type (action type)				
Timely Renewal (within 270 days)				
<b>Section B—Source Information</b>				
Source ID (as applicable)				
Source Name				
Source Physical Location				
<b>Section C—Company Information</b>				
Company Name				
Mailing Address/Phone Numbers				
<b>Section H—Application Summary</b>				
Source Description				
Application Description				
<b>Section L—Truth and Accuracy Certification</b>				
RO Signature, Name & Date				
<b>Section I—Application Supplemental Documents (As applicable based on the type of permitting action)</b>				
Source Location Map (new sources)				
Flow Diagram (process streams)				
PTE/Emission Increase				
RACT (based on emission increase )				
Emission Unit Worksheets (as available for proposed equipment)				
Equipment Specifications/Data				
Proposed Throughputs/Operation				
Safety Data Sheets (VOC/HAP)				
Reviewer Name:				DATE:

Air Quality maintains a Small Business Assistance Program (SBAP). This free service may help you with your permitting needs. Contact SBAP at (702) 455-5942 to make an appointment.

The forms referenced in this document can be found on the DAQ website at [http://www.clarkcountynv.gov/airquality/permitting/Pages/Permitting\\_Sources.aspx](http://www.clarkcountynv.gov/airquality/permitting/Pages/Permitting_Sources.aspx).