



# **FY 2015**

**U.S. DEPARTMENT OF JUSTICE  
EDWARD BYRNE MEMORIAL  
JUSTICE ASSISTANCE GRANT (JAG)  
LOCAL SOLICITATION**

Board of County Commissioners:

Steve Sisolak, Chair

Larry Brown, Vice-Chair

Susan Brager

Tom Collins

Chris Giunchigliani

Mary Beth Scow

Lawrence Weekly

County Manager: Donald Burnette

**PUBLIC NOTICE**  
**FY 2015**  
**EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)**  
**LOCAL SOLICITATION**  
**CFDA#16.738**  
**APPLICATION PACKET AVAILABILITY**

Clark County, in cooperation with the City of Las Vegas, will be receiving from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance \$884,236 in Fiscal Year 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) funds. These monies may be used by units of local government (excluding jurisdictions that receive a direct allocation of JAG funds), and non-profit agencies for local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, information systems for criminal justice, and criminal justice-related activities that will improve or enhance a broad range of activities to prevent and control crime based on the needs and conditions according to the seven purpose areas:

- Law enforcement programs.
- Prosecution and court programs, including indigent defense.
- Prevention and educational programs.
- Corrections and community corrections programs.
- Drug treatment and enforcement programs.
- Planning, evaluation, and technology improvement programs.
- Crime victim and witness programs (other than compensation).

GRANT APPLICATIONS CAN ONLY BE ACCEPTED FROM NON-PROFIT ORGANIZATIONS AND LOCAL GOVERNMENT ENTITIES, NOT BY INDIVIDUALS OR BY FOR-PROFIT FIRMS.

The application for JAG funds will become available beginning Friday, May 15, 2015.

**The application must be completed and submitted online through ZoomGrants.**

The online application and instructions can be accessed via a web link found on the Clark County Community Resources Management webpage at:

[www.clarkcountynv.gov/depts/admin\\_services/comresmgmt/Pages/ZoomGrants.aspx](http://www.clarkcountynv.gov/depts/admin_services/comresmgmt/Pages/ZoomGrants.aspx)

The deadline for completing the PRE-APPLICATION is May 26, 2015. The DEADLINE FOR COMPLETING ENTIRE JAG APPLICATION is Wednesday, May 27, 2015, at 5:00 p.m. (PST).

If applicant needs accommodations to access a computer, please call 455-5025. No advisory assistance will be given on the content of the application questions.

If you need further information, please contact Emma Garcia, Grants Coordinator at (702) 455-5025 or EPG@ClarkCountyNV.gov. If you have a disability and need special accommodations, please call (702) 455-5025.

## FORWARD

### INFORMATIONAL BULLETIN

**Please read the following information before proceeding with grant application instructions.**

The U.S. Department of Justice, Bureau of Justice Assistance (BJA), is the agency charged by Congress with administering the Edward Byrne Memorial Justice Assistance Grant (JAG) Program (42 U.S.C. 3751(a)) and is the primary provider of federal criminal justice funding to state and local jurisdictions. The JAG Program provides states, tribes, and local governments with critical funding necessary to support a range of program areas including law enforcement, prosecution and courts, crime prevention and education, corrections and community corrections, drug treatment and enforcement, planning, evaluation, technology improvement, and crime victim and witness initiatives

#### **Priorities for Bureau of Justice**

BJA recognizes that the downturn in the economy has resulted in significant pressures on state and local criminal justice systems. In these challenging times, shared priorities and leveraged resources can may a significant impact. In light of this, it is important to make the State Administrative Agency (SAA)-Nevada and local JAG recipients aware of several areas of priority that may be of help in maximizing the effectiveness of JAG funding at the state and local level. These areas include:

- Reducing Gun Violence
- Body-Worn Cameras, Storage, and Policies
- Recidivism Reduction, Pretrial Reform, and Justice System Realignment
- Indigent Defense
- Improving Mental Health Services

#### **JAG Showcase**

JAG Showcase was designed to identify and highlight JAG projects that have demonstrated success or show promise in reducing crime and positively impacting communities. See [BJA Success Story web page](#).

#### **Local Law Enforcement Advisory Committee (LLEAC)**

The Clark County Board of Commissioners established the Local Law Enforcement Advisory Committee (LLEAC) to provide a forum for citizen participation and public input into the use of Local Law Enforcement Block Grant funds awarded by the Bureau of Justice, including JAG. LLEAC represents a broad spectrum of local law enforcement stakeholders including the Clark County Commission, Las Vegas City Council, District Attorney, Sheriff, a local judge, local law enforcement agency, Clark County School District and the non-profit community. The LLEAC meets to review project proposals solicited from the public, hears testimony and selects projects for recommendation to the Board of County Commissioners. Applicants will make oral presentations (limited to

3 minutes) to this Committee which is tentatively scheduled for Thursday, June 4, 2015. Applicants will be notified on the time and location of their presentation at a later date.

**THE APPLICATION DEADLINE DATE IS WEDNESDAY, MAY 27, 2015, BY 5:00 PM (PST).**

**APPLICATION INFORMATION**CLARK COUNTY  
EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT

## APPLICATION FORMS

FISCAL YEAR 2015 JAG GRANT FUND TOTAL IS \$884,236

The 2015 Justice Assistance Grant (JAG) is made available by the U.S. Department of Justice, Bureau of Justice Assistance (BJA), Office of Justice Programs (OJP). The mission of BJA is to provide leadership and services in grant administration and criminal justice policy development to support local, state, and tribal justice strategies to achieve safer communities. The purpose of the JAG Program is to provide units of general purpose local government with funding to underwrite projects to reduce crime and public safety. By law, these projects must be funded in accordance with the following seven (7) areas described below:

1. Law Enforcement Programs.
2. Prosecution and Court Programs, including indigent defense
3. Prevention and Education Programs.
4. Corrections and Community Corrections Programs.
5. Drug Treatment and Enforcement Programs.
6. Planning, Evaluation, and Technology Improvement Programs.
7. Crime victim and witness programs (other than compensation).

Applicants for Fiscal Year 2015 of the Clark County Justice Assistance Grant (JAG) program must complete the attached application and forms and submit to the Clark County Community Resources Management Division, 5<sup>th</sup> Floor, Clark County Government Center. The deadline for submitting application packets is Wednesday, May 27, 2015, by 5:00 PM (PST). The application packet must be complete in all respects including requested attachments. Technical assistance for the Justice Assistance Grant (JAG) application is available by calling Emma Garcia at 455-5025 or via e-mail at [epg@clarkcountynv.gov](mailto:epg@clarkcountynv.gov)

**Applicants are strongly advised to read the Application Instructions thoroughly before completing the attached forms.**

## **GENERAL INFORMATION**

### **CLARK COUNTY JAG FUNDING ALLOCATIONS:**

For FY 2015, Clark County and the City of Las Vegas have been designated as a “disparate jurisdiction” and will be required to submit a joint application for funding to the Bureau of Justice Assistance (BJA). Clark County-Nevada as the fiscal agent and lead agency for the JAG FY-15 allocation, will be eligible to receive \$844,236 in JAG funds to support various local government agencies and non-profit organizations to undertake criminal prosecution of violent offenders, conduct peer mediation/conflict resolution in the public schools, reduce gang violence and implement other programs aimed at reducing crime and promoting public safety.

### **WHAT IS THE JUSTICE ASSISTANCE GRANT PROGRAM?**

The Justice Assistance Grant (JAG) program is to provide units of general purpose local government with funds to underwrite projects to reduce crime and improve public safety. <https://www.bja.gov/About/bjatour/index.html>

### **WHAT IS A DISPARATE JURISDICTION?**

A disparate allocation occurs when a city or municipality is allocated one-and-one-half times (150 percent) more than the County, while the County bears more than 50 percent of the costs associated with prosecution or incarceration of the municipalities Part 1 violent crimes.

### **WHO SHOULD SUBMIT THE JUSTICE ASSISTANCE GRANT APPLICATION FORM?**

Unit of local government (excluding jurisdictions that receive a direct allocation of JAG funds), local law enforcement agencies, local criminal justice agencies, local school districts, and local non-profit agencies

### **WHAT CAN JUSTICE ASSISTANCE GRANT FUNDS BE USED FOR?**

By law, these projects must be funded in accordance with the seven (7) purpose areas described below:

- (1) Law Enforcement Programs.
- (2) Prosecution and Court Programs, including indigent defense
- (3) Prevention and Education Programs.
- (4) Corrections and Community Corrections Programs.
- (5) Drug Treatment and Enforcement Programs.
- (6) Planning, Evaluation, and Technology Improvement Programs.

(7) Crime victim and witness programs (other than compensation).

**\*Please note that JAG funding may be utilized in support of:**

- Systems upgrades (hardware/software), including potential upgrades necessary for state, territories, units of local government and/or tribes to come into compliance with FBI's UCR Redevelopment Project (UCRRP).
- Developing or sustaining state compatible incident based reporting systems.

**HOW AND WHEN WILL PROJECTS BE SELECTED FOR FUNDING?**

All applications will be reviewed by staff for eligibility prior to review by the LLEAC. The LLEAC will subsequently make recommendations to the Board of County Commissioners who will make final project selections for submittal to BJA. BJA must approve the applications before award notifications are made to the respective agencies and organizations.

**2015 TENTATIVE JAG APPLICATION SCHEDULE:**

May 12, 2015	Publication of Notice of Funds Availability from DOJ
May 15, 2015	JAG applications are available via ZoomGrants
May 27, 2015	Application deadline by 5:00PM (PST)
June 4, 2015	Application presentations to LLEAC. LLEAC will recommend funding allocations
June 16, 2015	LLEAC recommendations to the Board of County Commissioners for approval
June 26, 2015	JAG application submission deadline to BJA

## **PRE-APPLICATION INSTRUCTIONS**

2015 JAG applicants must complete the Pre-Application in ZoomGrants. Once the Pre-Application is reviewed and if the applicant is deemed eligible, the applicant will receive permission to complete the entire JAG application.

There are 7 questions in the Pre-Application that include identification of whether you are a public or non-profit organization, and acknowledgment that you will be able to provide the required documentation of IRS and State of Nevada Standing, adequate financial management systems and both DUNS and SAM registration. If you are submitting more than one Pre-Application, please indicate the priority number.

If you receive notification that your Pre-Application has been approved, you will then have access to complete the full JAG application.

## **APPLICATION INSTRUCTIONS**

(Questions 1 - 12)

1. What is your organization's mission? What types of services are currently being provided by the organization?
2. Program Activity-(ONLY SELECT ONE (1) PURPOSE AREA)

Definitions:

### **Program Purpose Areas**

The purpose of the JAG is to provide units of general purpose local government with funds to underwrite projects to reduce crime and improve public safety. By law, these two objectives must be funded in accordance with the seven (7) purpose areas described below. Identify the one (1) best purpose area that best meets your agency's needs. Only submit one (1) application packet per purpose area.

### **Purpose Area 1**

#### **◆ Law Enforcement Programs.**

For the purpose of this program, a law enforcement officer is defined as any individual involved in crime and juvenile delinquency control or reduction or criminal law enforcement, including but not limited to police, corrections, probation, parole, and judicial officers.

If funds are used to hire law enforcement officers, there must be a net gain over the police departments current appropriated ceiling (defined as the ceiling at the start of the program period, October 1, 2015) in the number of law enforcement officers who perform non-administrative public safety service. Continuing the

funding of previously hired grant positions would not provide for the required net gain. BJA's expectation is that units of general purpose local governments will continue funding personnel hired under this program after the Federal grant period ends.

The grantee is asked to keep in mind the focus of each new employee's position. The activities undertaken by new staff determine the purpose area in which to place the expenditure of funds. For example, Purpose Area 1 would be appropriate for a jurisdiction hiring a dispatcher because it is intended for positions dealing with basic law enforcement functions. However, if the grantee chooses to add an attorney to prosecute additional cases involving violent offenders, Purpose Area 4 would be most appropriate.

Further, the grantee should note that training as listed in Purpose Area 1 should cover training of new employees to perform basic law enforcement functions. Purpose Area 1 is not intended to include in-service requirements. If equipment is purchased under Purpose Area 1, the training cost incurred to allow personnel to operate the equipment should be included there as well. However, if the grantee incurs training cost in the establishment of a crime prevention program, Purpose Area 6 would be the appropriate program area in which to place these expenditures. Any jurisdiction wishing to hire law enforcement or support personnel under the JAG Program must give suitable preference to veterans in the employment process.

## **Purpose Area 2**

### **◆ Prosecution and Court Programs, including indigent defense**

For the purpose of the JAG Program, a violent offender is defined as a person charged with committing a Part I violent crime under the Uniform Crime Reports (UCR), Part I violent crimes include murder, rape, robbery, and aggravated assault. [http://www2.fbi.gov/ucr/cius\\_04/appendices/appendix\\_02.html](http://www2.fbi.gov/ucr/cius_04/appendices/appendix_02.html)

Enhancing the adjudication process includes a range of activities, including enhancing sanctions, increasing the space available to house violent offenders awaiting trial, and hiring additional attorneys to prosecute violent cases. The hiring of court support personnel involved in the adjudication process is allowed if they enhance the adjudication process of cases involving violent offenders or violent juvenile offenders

## **Purpose Area 3**

### **◆ Prevention and Education Programs.**

Programs funded under this purpose area must meet two key criteria. First, the activities funded must include the active involvement of law enforcement personnel. Second, program activities must have as their goal the control, detection, or investigation of crime or the prosecution of criminals. An example

of an activity that would meet these requirements is a school-based program in which law enforcement professionals are participants or instructors. Another example is a community-based partnership between law enforcement and citizens focused on issues of mutual concern. For instance, law enforcement officers and senior citizens might work together to combat elder abuse and scams targeted at seniors.

#### **Purpose Area 4**

##### **◆ Corrections and Community Corrections Programs.**

Programs funded under this purpose area must include active involvement of law enforcement personnel, probation or corrections officer involved in community based activities geared towards safe community initiatives, programs to control juvenile offenders, and truancy of high school students.

#### **Purpose Area 5**

##### **◆ Drug Treatment Programs.**

To be eligible for funding, a drug court program must include, at a minimum continuing judicial supervision over offenders with substance abuse problems who are not violent offenders, and the integrated administration of other sanctions and services including:

- (1) Mandatory periodic testing for the use of controlled substances or other addictive substances during any period of supervised release or probation for each participant,
- (2) Substance abuse treatment for each participant,
- (3) Probation or other supervised release involving the possibility of prosecution, confinement, or incarceration based on noncompliance with program requirement or failure to show satisfactory progress, and
- (4) Programmatic, offender management, and aftercare services such as relapse prevention, vocational job training, and job and housing placement.

Substance abuse treatment is allowed only as a component of a drug court program. Furthermore, the hiring of drug court support personnel is allowed only if they enhance the adjudication process of cases processed in drug courts.

#### **Purpose Area 6**

##### **◆ Planning, evaluation, and technology improvement programs.**

Equipment and technology purchased under this purpose area must be utilized in support of basic law enforcement functions. Allowable types of equipment could

include service revolvers, protective vest (see Bulletproof Vest Certification and Purchase), lap-top computers, and other basic equipment. The purchase of technology to support basic law enforcement, such as that used to enhance a 911 system or to institute a jurisdiction wide criminal record information system, is also acceptable. If grant recipients choose to utilize program funds for the implementation of criminal intelligence system, these systems must comply with 28 C.F.R., Part 23 (Criminal Intelligence System Operating Policies).

[http://www.iir.com/WhatWeDo/Criminal\\_Justice\\_Training/28CFR/](http://www.iir.com/WhatWeDo/Criminal_Justice_Training/28CFR/)

Grantees are reminded to consider State standards and requirements when planning to purchase new equipment or technology. Many states have mandated requirements relating to law enforcement management information systems and other criminal justice software and hardware needs. BJA strongly urges each grantee to contact the State Administrative Agency (SAA) – Nevada.

<https://www.firstrespondertraining.gov/content.do?page=saa&state=nv>

Prior to the expenditure of funds in this area to determine if relevant mandated specifications exist. This will ensure that State efforts to modernize and standardize criminal justice technology will be coordinated under the JAG Program.

JAG funds may be used by law enforcement to purchase weapons. Recipients of BJA direct awards and State sub recipients may purchase weapons that will be used in conjunction with basic law enforcement activities (for example, when a small, rural jurisdiction purchases a standard side arm for one of its officers).

## **Purpose Area 7**

### **◆ Crime victim and witness programs (other than compensation).**

Victim Services Programs (VSPs) provide services and support to victims of crime. VSPs have been implemented to meet the needs of various victim populations such as elderly victims, child abuse victims, sex abuse victims, rape/sexual assault victims, domestic violence victims, victims with disabilities, and human trafficking victims. In some instances, VSPs provide services to victims of specific crimes and in other instances, programs are generalized to serve all crime victims. Most VSPs generally do one of the following:

- Provide direct services to victims
- Educate the public about the types of victim services that are available
- Advocate for victims

### 3. Project/Program Summary

Summarize, in no more than “**300** words,” the one (1) program purpose area activity for which you are requesting funds in accordance with instructions. This response may be used as a summary statement for applicant reviewers and/or Board of County Commissioners.

### 4. Problem Definition

This section should begin with a brief description of your specific program and the causes of the problem or conditions to be addressed by this project. The applicant should then illustrate the need for the project, providing current valid local data concerning the specific problem(s) and risk factors to be addressed. Relevant data such as population and other demographic data, the local poverty rate, arrest rates and types of crime, resources, manpower deficiencies, court trends, etc. should be provided in this section. If the project targets a particular neighborhood, specific background information should be provided concerning that community. Data should be provided concerning risk factors that may be altered as a result of the program. The applicant needs to describe existing gaps in local services and how the proposed project will address these needs. The applicant should illustrate the need for the project by describing the current availability of services. It is not necessary for this section to be extensive. However, it should clearly define the need(s) and risk factors targeted by the project as well as the population to be served. Give the source and date of your information.

### 5. Project Goals

The goal statement is a broad-based statement which reflects an overall desired end result of the project. A project usually will have one goal. The goal statement should answer the following questions:

1. Does it directly relate to problems (risk factors) identified in the Problem Definition?
2. Is the goal feasible?
3. Is the goal realistic?
4. Is the goal achievable?

### 6. Objectives

Measurable objectives reflect how your project will assist in reaching the stated goal(s). Objectives also address the problem identified in Problem Definition. A measurable objective is something the project will do, utilizing the grant funds, by a certain amount (measurable) within a certain time period. Objectives must be measurable using absolute numbers, not percentages, and a baseline number. Measurable objectives use the words “to increase,” “to decrease,” or “to maintain.” Do not use words such as “to provide”, “to train”, “to establish” in measurable objectives. These are activity statements. Once the objectives are written, ask, “Does the statement allow you to measure something?” The number

that will be increased, decreased or maintained directly relates to the baseline statistics. This allows for the measurement of the progress of the project.

7. Activities/Methods

Identify and describe the activities and/or services that will occur to help achieve each of your stated project objectives. This section must relate the activities/methods to an evidence based practice or other best practice. A timetable for achieving the various components of your project must be included, covering the entire project period.

8. Organizational Capacity

Describe the human and financial resources available within your organization to implement and meet the regulatory and compliance requirements of this federal program. Provide the name and brief background for the following persons:

*Project Director*

This is the individual who will be in direct charge of the project. He or she should be a person who combines substantial knowledge and experience in the project area with proven ability in administration and supervision of personnel and will be expected to devote a major portion of his or her time to the project. Project Director must be an employee of the recipient's organization.

*Financial Officer*

This is the individual who will be responsible for fiscal matters relating to the project and in ultimate charge of agency accounting, management of funds, verification of expenditures, and financial reports.

NOTE: The financial officer and the project director must be different individuals

9. Indicate which of the following applies to your project. Choose one of the 3 options available.

10. If the project is new to your agency, justify why it was created. Identify any gaps in services or needs analysis that were conducted to validate the need to create this project. If the project is not new, type in N/A.

11. Describe your plan for financial sustainability and ongoing program support. Explain how your agency plans to seek and establish funding sources other than JAG in the long-term.

12. Budget

A Summary Budget should be completed under the Budget Tab. Provide detail on proposed revenue sources for 1 year project expenses. This is a summary budget. You are required to submit a detailed budget and budget narrative using the template from the Documents section in ZoomGrants.

## Documents Requested

**ALL NON-PROFIT APPLICANTS** must complete and attach all required documents listed below (1-7).

**GOVERNMENTAL APPLICANTS** must complete #3 below.

1. Non-Profit Determination Letter from IRS Listing Tax Identification Number. Please upload a copy of your letter.
2. Most recent IRS form 990 (no older than 2013). If the agency has not filed, attach explanation. Please upload a copy of your 990 or explanation.
3. 2015 Budget Detail Worksheet. Please download the template and save to your desktop. Complete the information requested and upload into ZoomGrants.

All applicants **must** submit the Budget Detail Worksheet outlining how JAG funds will be used to support and implement the program for a one (1) year budget cycle. This narrative should include full breakdown of costs, as well as an overview of how funds will be allocated across the one (1) approved JAG purpose area. Applicants will utilize the following approved budget categories to label the requested expenditures: Personnel, Fringe Benefits, Travel, Equipment, Supplies, Construction, Consultants/Contracts, Other Costs, and Indirect Costs.

**NOTE: We strongly encourage applicants to submit projects with a one (1) year expenditure budget cycle. If your project exceeds a one (1) year budget cycle, then please include a budget break-down for each year.**

Additional Budget Information:

- A. Limitation of Use of Award Funds for Employee Compensation: Waiver  
[www.opm.gov/oca/12tables/indexSES.asp](http://www.opm.gov/oca/12tables/indexSES.asp)
- B. Minimization of Conference Costs  
[www.ojp.usdoj.gov/funding/funding.htm](http://www.ojp.usdoj.gov/funding/funding.htm)
- C. Costs Associated with Language Assistance  
[www.ojp.usdoj.gov/funding/other\\_requirements.htm](http://www.ojp.usdoj.gov/funding/other_requirements.htm)

If additional fiscal information is desired beyond that provided by this guide, the Office of the Justice Program 2014 Financial Guide should be used as the primary reference for financial management issues.

[www.ojp.usdoj.gov/financialguide/index.htm](http://www.ojp.usdoj.gov/financialguide/index.htm)

If you still have questions concerning, financial issues, you may contact the Office of the Chief Financial Officer (CFO) at (202) 307-0623, and ask for the name and phone number of the financial analyst responsible for your State.

4. Disclosure of Ownership Form. Please download the template from ZoomGrants, complete the requested information, and upload completed template into ZoomGrants. \*Please indicate on the attached Disclosure of

Ownership/Principals Form if a County or City elected official or staff currently sits on your board.

5. Financial Accountability Documents. Financial accountability documents must be submitted by agencies in accordance with federal and county policies. Audits may not be older than FY2013. Applicants must submit one of the following with their application:
  - a. For agencies that expended \$500,000 or more in Federal or County funds during the agency's most recently completed fiscal year submit:
    - The most current single audit in compliance with OMB Circular A-133
  - b. For agencies that expended between \$100,000 and \$499,999 in Federal or County funds during the agency's most recently completed fiscal year submit:
    - A copy of your organizations most recent audited financial statements
  - c. For agencies that expended less than \$100,000 of Federal or County funds during that reporting period submit:
    - 1) A letter stating that your agency expended less than \$100,000 in Federal or County funds during the latest reporting period (specify reporting period); **AND** 2) Provide a copy of your unaudited financial statements and a Profit & Loss statement sheet.
6. Charitable Organization Registration Certificate from Clark County Business Licensing. Please upload a copy of your Charitable Organization Registration Certificate. Please contact Clark County Business License Department at (702) 455-4252, if you have any questions concerning the charitable organization license requirements.
7. DUNS and SAM Registration. Please download the template provided, complete as indicated, and upload completed copy into ZoomGrants. Please remember to upload a screenshot of your SAM registration.

**Please be sure to check your application thoroughly prior to submission.**

## OTHER FEDERAL CONDITIONS

### Prohibited Uses of Program Funds

No JAG funds may be expended outside of the above mentioned seven (7) JAG purpose areas. JAG funds cannot be used directly or indirectly for security enhancements or equipment for nongovernmental entities not engaged in criminal justice or public safety. **JAG funds may not be used directly or indirectly to pay for any of the following items unless the BJA Director certifies that extraordinary and exigent circumstances exist**, making them essential to the maintenance of public safety and good order:

- \*Vehicles, vessels, or aircraft
- \*\*Unmanned aerial vehicles/unmanned aircraft, aircraft system, or aerial vehicles (UA/UAS/UAV)
- Luxury items
- Real estate
- Construction projects (other than penal or correctional institutions).
- Any similar matters

\*Police cruisers, police boats, and police helicopters are allowable vehicles under JAG and do not require BJA certification.

\*\*Unmanned aircraft, Aircraft System, or Aerial Vehicles (UA/UAS/UAV): No JAG funds may be expended on these items unless the BJA Director certifies that extraordinary and exigent circumstances exist, making them essential to the maintenance of public safety and good order.

<https://www.bja.gov/Funding/JAGFAQ.pdf>

Please also see Attachment 2 in this Program Manual.

### Supplanting:

Federal funds must be used to supplement existing funds for program activities and cannot replace or supplant nonfederal funds that have been appropriated for the same purpose. Supplanting is prohibited under JAG. For additional information on this section refer to page 10 of: <https://www.bja.gov/Funding/JAGFAQ.pdf>

### Leveraging of Grant Funds:

Although supplanting is prohibited, the leveraging of federal funding is encouraged. In instances where leveraging occurs, all federal grant funds must be tracked and reported on separately and may not be used to fund the same line items. Additionally, federal funds cannot be used as match for other federal awards.

### Evidence-Based Programs or Practices:

The Office of Justice Programs' (OJP) strongly emphasizes the use of data and evidence in policy making and program development in criminal justice, juvenile justice, and crime victim services. OJP is committed to:

- Improving the quality and quantity of evidence OJP generates;

- Integrating evidence into program, practice, and policy decision within OJP and the field; and
- Improving the translation of evidence into practice.
- See OJP's website: [CrimeSolution.gov](http://CrimeSolution.gov)

**Prior Approval, Planning, and Reporting of Conference Meeting//training Costs:**

OJP strongly encourages applicants to carefully review the OJP policy and guidance on "conference" approval, planning, and reporting [www.ojp.gov/funding/confcost.htm](http://www.ojp.gov/funding/confcost.htm)

**Cost Associated with Language Assistance (if applicable):**

Delivery services or benefits to individuals with limited English proficiency may be allowable. [www.ojp.usdoj.gov/funding/other\\_requirements.htm](http://www.ojp.usdoj.gov/funding/other_requirements.htm)

**Body Armor Certification**

Ballistic-resistant and stab-resistant body armor can be funded through two BJA administered programs the JAG program and the Bullet Proof Vest Partnership program.

See [www.nij.gov/topics/technology/body-armor/safety-initiative.htm](http://www.nij.gov/topics/technology/body-armor/safety-initiative.htm)

**Interoperable Communications**

Grantees and sub-grantees can utilize JAG program funds to support emergency communications activities. See [OEC@hg.dhs.gov](mailto:OEC@hg.dhs.gov)

**Use of Global Standards Packages**

OJP requires the grantee to comply with DOJ's Global Justice Information Sharing Initiative (DOJ's Global) guidelines and recommendations for this particular grant.

See [www.it.ojp.gov/gsp\\_grantcondition.gov](http://www.it.ojp.gov/gsp_grantcondition.gov)

**DNA Testing of Evidentiary Materials and Upload of DNA Profiles to a Database**

If JAG program funds will be used for DNA testing, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS), the national DNA database operated by the FBI. <https://ncjrs.gov/pdffiles1/nij/sl001112.pdf>

JAG application deadline is **Wednesday, May 27, 2015, by 5:00PM (PST)**.

Final note: Applicants who are awarded the JAG FY 2015 funding will need to participate in a technical assistance workshop to be scheduled at a future date.

## Attachment 1

### Edward Byrne Memorial Justice Assistance Grant (JAG) Waiver Required List

Any projects and/or items listed below are unallowable under JAG unless a waiver, justifying the exigent need for the project/item, is first submitted and approved by BJA. To submit a waiver request for projects and/or items listed below, please follow instructions provided within the “What is the process to submit a waiver request?” JAG FAQ.

- Luxury items and Real estate
- Construction projects (other than penal or correctional institutions)
- \*Segway, Golf Cart, ATV or similar
- Unmanned Aircraft (UA), Unmanned Aerial Vehicle (UAV) and/or Unmanned Aerial System (UAS)
- Armored Vehicle
- Bus and/or RV (Recreational Vehicle)
- Boat (Non-Police Boat)
- Aircraft (Non-Police Helicopter)
- SUV (Non-Police Cruiser)
- Truck
- Van

\*Waiver is only required if the state’s Department of Motor Vehicles requires licensing and/or registration for the Segway, golf cart, ATV or similar.