



TOWN ADVISORY BOARD (TAB) APPLICATION

Name of Board: LAUGHLIN TOWN ADVISORY BOARD

Applicant Name:

Home Address: _____
City, State, Zip Code: _____

Mailing Address: _____
City, State, Zip Code: _____

Home Phone: _____ Unlisted? ___ Yes ___ No

Work Phone: _____ Fax _____

E-Mail Address: _____

Please provide a brief description of your qualifications, experience, or interests which would be considered an asset to this Advisory Board:

Are you currently employed by a public entity? ___ Yes ___ No Is yes, which entity? _____

I have attached my resume/letter of interest: ___ Yes ___ No

I certify that I am a qualified elector, that my primary residence is within the boundaries of the Town Advisory Board area to which I am applying, and that the information provided is true and accurate to the best of my knowledge.

Signature *Date*

The Laughlin Town Manager will receive and have all applications placed on the Clark County Board of County Commissioners' Agenda. You may mail or deliver this application to the Laughlin Town Manager's Office, Laughlin Regional Government Center at the following address (the Laughlin Town Manager will have all applications placed on the Clark County Board of County Commissioners' Agenda):

**Laughlin Town Manager's Office
101 Civic Way
Laughlin, Nevada 89029**

PLEASE READ REVERSE SIDE BEFORE COMPLETING

(This document becomes a public record once it has been received by Clark County.)

TOWN ADVISORY BOARDS/CITIZENS ADVISORY COUNCILS

Town Advisory Boards (TABs) are formed per Nevada Revised Statutes (NRS) Section 269.576, and Citizens Advisory Councils (CACs) are formed per Clark County Code Section 3.32, to assist the Board of County Commissioners with the decision-making process in supplying public services to the unincorporated towns and areas of the County. Members are appointed by the County Commissioners and are subject to the provisions of the Nevada Open Meeting Law, NRS Chapter 241, and Nevada Ethics in Government Law, NRS Chapter 281.481-551.

The final decision for appointments to TABs/CACs lies with the Board of County Commissioners. The results of any poll or recommendation are advisory and will be considered by the Board of County Commissioners, although they are not binding. Persons submitting letters of interest and applications that may not be a part of a poll or recommendation must also be considered for appointment.

TABs are appointed to represent unincorporated towns which have been created by law to generate area-specific taxes designated for additional services in the town. CACs are appointed to serve specific areas in the County that fall outside the boundaries of either incorporated cities or unincorporated towns, but because of the proximity of the residents share common concerns. The Board of County Commissioners may appoint either three or five qualified electors who are residents of the unincorporated town to serve as the town advisory board. The members must meet two criteria: 1) be a qualified elector at least 18 years old; and 2) be a resident of the unincorporated town with a primary residence within the area served by the town advisory board. These members serve without compensation for two year terms beginning on the first Monday in odd-numbered years.

TABs and CACs hold public meetings at least once a month and assist the Board of County Commissioners in governing the unincorporated town by acting as liaison between the residents of the town and the board of county commissioners; and advise the board of county commissioners on matters of importance to the unincorporated town and its residents. The TAB serves as a formal direct channel of communication to the board and provides input and recommendations on various planning, zoning, public works, parks and other issues with the area served by the LTAB. TABs or CACs and the communities they serve receive assistance and liaison from the staff of the County Manager's Office and other County departments. In the case of Laughlin, such assistance is provided by the Laughlin Town Manager's Office, Administrative Services, County Manager's Office.

NEVADA OPEN MEETING LAW

Persons interested in applying for membership on a TAB/CAC should be aware of the requirements of the Nevada Open Meeting Law under which all TABs/CACs are governed. The Nevada Open Meeting Law, NRS Chapter 241, enacted in 1960 to ensure that the actions and deliberations of public bodies be conducted openly, declares legislative intent that all public bodies (including TABs and CACs) exist to aid in the conduct of the people's business and that it is the intent of the law that the public body's actions be taken openly and their deliberations conducted openly. Any TAB/CAC member who takes action in violation of the Open Meeting Law, with knowledge of the violation, is guilty of a misdemeanor and may be prosecuted. Wrongful exclusion of any person from a meeting of the public body is also a misdemeanor. Any time a majority of TAB/CAC members gathers together in a place that has not been legally posted per Open Meeting Law requirements, they cannot discuss or deliberate on an issue over which they have advisory power. It is important that TAB/CAC members understand the impact of such an action. This does not preclude members from gathering together; it does require that they do not discuss and deliberate on town or area business.