



LAUGHLIN TOWN ADVISORY BOARD
REGIONAL GOVERNMENT CENTER
101 CIVIC WAY
LAUGHLIN, NEVADA 89029
(702) 298-0828
FAX (702) 298-6132

MINUTES

LAUGHLIN TOWN ADVISORY BOARD

**Tuesday, December 10, 2013
1:30 P.M.**

**REGIONAL GOVERNMENT CENTER
101 CIVIC WAY, LAUGHLIN, NEVADA**

MEMBERS PRESENT: Fred Doten, Vice-Chair
Roger Burtraw
Charles Minerman
Pamela Walker

MEMBERS ABSENT: James Vincent-excused

OTHERS PRESENT: 15 Guests Signed In

1. **CALL TO ORDER** – Vice-Chair Fred Doten called the meeting to order.

Please *turn off* all cell phones, pagers & other electronic devices.

Please take all private conversations outside the room.

- A. Conformance with the Nevada Open Meeting Law.
- B. Invocation was led by **Father Charles Urnick** and the Pledge of Allegiance was led by **Chuck Minerman**
- C. Items on the agenda may be taken out of order.
- D. The Laughlin Town Advisory Board may combine two or more agenda items for consideration.
- E. The Laughlin Town Advisory Board may remove an item from the agenda or delay discussion relating to an item at any time.

2. **ORGANIZATIONAL ITEMS**

- A. Approval of the December 10, 2013, Agenda.

For Possible Action

Roger Burtraw moved **Chuck Miner** seconded to approve as presented the December 10, 2013, Laughlin Town Advisory Board Agenda. Upon a voice vote, motion carried 4-0-1.

- B. Approval of the November 12, 2013, Minutes

For Possible Action

Pam Walker moved **Chuck Miner** seconded to approve as presented the November 12, 2013, Laughlin Town Advisory Board minutes. Upon a voice vote, motion carried 4-0-1.

3. **COMMENTS BY THE GENERAL PUBLIC:** This is a period devoted to comments by the general public about items on *this* agenda. If you wish to speak to the Board about items within its jurisdiction but not appearing on this agenda, you must wait until the “Comments by the General Public” period listed at the end of this agenda. Comments will be limited to three (3) minutes. Please step up to the speaker’s podium, clearly state your name and address and *spell* your last name for the record. If any member of the Board wishes to extend the length of a presentation, this will be done by the Chair, or the Board by majority vote. The Board retains the discretion to take additional public comments during times other than during a Public Hearing or during the Public Comment Sessions. In all other instances, a citizen may speak on any matter before the Board for consideration, after receiving recognition and consent of the Chairman of the Board.

4. **PUBLIC SAFETY AGENCY REPORTS**

- A. LV Metro Police, Laughlin Substation Report: **Lt. John Healy, Commander**
Lt. Healy gave the November report on Metro activities.

November 2013 Statistics:

Calls for Service: 386, 6.63% increase from November 2012

Traffic Citations: 526

DUI’s: 2

Battery Domestic Violence Arrests: 5

Bookings: 40

Juvenile Citations: 2

Lt. Healy said “Shop with a Cop” was a huge success. They had 60 kids from Laughlin & Searchlight and were able to spend \$125 per child at Targets.

Lt Healy said he was very happy with the way the community has come together to raise the money needed for the kids.

Metro is delivering Christmas Baskets on December 18th; these baskets include a full turkey dinner.

The pipeline project was successful; everyone living out there has moved on and also helped to clean up the trash. Signs are posted and a chain link fence is now up and Metro is pro-active with their enforcements.

Also just a reminder Searchlight is having the Grand Prix this weekend.

- B. Nevada Highway Patrol, Department of Public Safety Report:
No report.
- C. Clark County Fire Department: No Report

5. **COMMUNITY REPORTS:**

- A. County Water Reclamation District Report: **Jake Jacobson, Asst Manager, Laughlin Services**

Jake Jacobson provided the monthly report and Ralph Stevens Clark County Planner Scheduler helped provide additional information and pictures of the sewer plant and where the lines come in and where the odors are detected.

Odor Scrubbers will be installed at locations in the plant where odors are most likely to occur.

Persnickety baskets with odor absorbing media have been installed in manholes that would most likely omit nuisance odors.

Instrumentation has been installed to record and log odor data for a period of 14 days. Based on instrumentation data, real time citizen communication, and additional odor scrubbing devices, CCWRD will mitigate nuisance odors from the wastewater collection system or treatment plant. Statistics for November:

Treated an average of 1.67 MGD, producing clean water returned to the Colorado River. Flow decreased 10,000 gallons per day from last year at this time.

Odor complaint in the month of November. Odors detected when passing by the plant. Staff has addressed the odor issues.

The number to call 24 hours a day for sewer complaints 702-668-8500

Call before you dig: 7 Laughlin tickets received for the month of November.

- B. Big Bend Water District Report: **Bruno Bowles, Public Services**
Bruno Bowles was unable to attend due to being sick. **Fred Doten** read the report provided by **Bruno Bowles**.

- There have been no major leaks or breaks over the past month.
- The Automated Meter Reader (AMRs) installation is complete.

- As of today, all of the meters are now being read via the new AMR system and BBWD is going over the information to compare individual customer bills and reads as needed.
- Please do not hesitate to contact us if you have questions.

C. Bullhead City Report **Brenda Richardson, Senior Administrative Analyst**
No report

D. Clark County Laughlin Senior Center Report: **Trey Smith, Recreation Specialist**
Trey Smith provided the following schedule:

Laughlin Senior Center December Report

CLASSES

- Beginner Computer starting Jan. 10. Fri/Sat. 9:00am, \$12/session
- Level 2 starting Jan. 11. Sat. 10:00am, \$12/session
- Private Lessons, \$15/hr

SPORTS

- Washer League starting on Jan. 8. Wed. 9:00am, \$15/team
- Zumba Gold starting Jan. 11. Sat. 1:00pm, \$25/session
- Fitness in the Field starting Jan. 7. Tue/Thur. 9:00am, \$25/session
- Pilates starting Jan. 6. Mon. 6:00pm, \$25/session

EVENTS

Holiday Light trip Dec. 11. Thanks to Silver Rider
Holiday Brunch Dec. 20. Fri, 10:00am, \$5/person

E. Laughlin Chamber of Commerce: **Connie Davis, Executive Director**
No report

F. Laughlin Library: **Mario Aguilar, Branch Manager**
Mario Aguilar was unable to attend and Karen De Shazer provided the current activity schedule for the Laughlin Library.

G. University of Nevada, Cooperative Extension: **Debbie Marcusson, Extension Educator**
Unable to attend

H. Bennett Elementary School: **Dawn Estes, Principal**
Was unable to attend due to other school obligations.

6. **COMMUNITY PROJECTS AND CONCERNS:**

- A. Receive a report from the Towns Manager's Office. **No Action**

information
Operations **Deborah Murray**, Laughlin Community Development manager provided for a Solicitation of Interest for the Laughlin Regional Park Concession and read the bulletin. The bulletin also included the contact information.

- B. **Gaelen Lamb** and **Steven Jackson**, NDOT will present information on the proposed urban boundary for Laughlin in accordance with the U.S. Census Bureau and federal guidelines and regulations. The LTAB may take any action deemed appropriate.

For Possible Action

This report was canceled. **Gaelen Lamb** was unable to travel due to recent surgery.

- C. Announcement that applications for 2014 appointments to the Laughlin Town Advisory Board standing committees (Community Development, Parks & Recreation, Public Safety, Public Works and Social Services) are now available at the Laughlin Town Manager's Office or on the Clark County Website at: http://www.clarkcountynv.gov/Depts/admin_services/laughlin/Documents/Committee_Application.pdf
Applications will be accepted at the Laughlin Town Manager's Office, 101 Civic Way, Laughlin, NV 89029, until 5:00 PM, January 17, 2014.

No Action

- D. Announcement that applications for 2014 Laughlin Citizen of the Year are now available at the Laughlin Town Manager's Office, Spirit Mountain Activity Center, Community Resource Center, the Laughlin Library and on the Clark County Website at

http://www.clarkcountynv.gov/depts/admin_services/laughlin/Documents/Laughlin%20Citizen%20of%20the%20Year%20Nomination%20Form.pdf

Applications will be accepted at the Laughlin Town Manager's Office, 101 Civic Way, Laughlin, NV 89029, until 5:00 PM, January 10, 2012.

NoAction

- E. Nominate and appoint members for the Citizen of the Year Review Committee, and take any other action deemed appropriate. **For Possible Action**

The following members were nominated to serve on the 2014 Laughlin Citizen of the Year Review Committee:

James Vincent Nominated: Pat Gutierrez & Jackie Little

Fred Doten Nominated: John Pantages & Kathleen Hoss

Roger Burtraw Nominated: Brad Kreisa & Charles Coplan

Chuck Minerman Nominated: Odette Safranek & Tony Inglese

Pamela Walker Nominated: Roger C Reimer & Trey Smith

7. ZONING:

A. PREVIOUS ZONING ACTIONS:

1. ZC-0712-13 – RIVERSIDE RESORT & CASINO, INC:

ZONE CHANGE to reclassify 3.6 acres from H-1 (Limited Resort and Apartment) Zone to C-2 (General Commercial) Zone in the MUD-1 Overlay District.

USE PERMIT for recreational vehicle sales.

WAIVER OF DEVELOPMENT STANDARDS for alternative street landscaping.

DESIGN REVIEW for a recreational vehicle sales lot. Generally located on the west side of Casino Drive, 800 feet north of Bruce Woodbury Drive within Laughlin (description on file). TO THE BCC ON 12/04/2013

Previous Zoning Actions. (For additional information see Clark County web site on the Internet at:

http://www.clarkcountynv.gov/Depts/public_communications/Pages/Agendas.aspx then go to NOFA (Notice of Final Action) on the month and date the item was heard and look for the item number (i.e. UC-0000-11). To hear the audio minutes go to the Clark County Website at:

http://www.clarkcountynv.gov/depts/admin_services/laughlin/Pages/LaughlinTownAdvisoryBoard.aspx

B. CURRENT ZONING ACTIONS:

1. UC-0753-13 – BAYSHORE SUITES, LLC:

USE PERMIT for an assisted living facility.

DESIGN REVIEW for an assisted living facility in conjunction with an existing hotel on 3.3 acres in an H-1 (Limited Resort and Apartment) Zone in the MUD-1 Overlay District. Generally located on the south side of Casino Drive, 2,700 feet east of Needles Highway within Laughlin. TO THE PLANNING COMMISSION ON 01/07/2014

For Possible

Action

Marc Mirbod, owner and **Jeff Jafari** representative presented maps of the property and the layouts of how the facilities will look when completed.

Each unit will be 346 Sq Ft but is considered a half a unit and there are 51 rooms in building one. Each room will have shower and bath units, some will have handicapped access.

According to the demographics for the Laughlin area over 60% of the population are over the age of 60. We think this is an ideal location for this assisted living facility.

Pamela Walker asked if this facility would be a high end facility or if state or government would help fund.

Marc Mirbod answered that there would be some government assistance but not entirely.

Fred Doten asked about elevators for EMT's and **Marc Mirbod** assured there would be elevator access and if the elevators needed to be enlarged they would do that. Transportation will also be provided along with a new Bus shelter in front of the building.

Fred Doten also asked about the bus service, and if there are any plans to put a bus stop and shelter in front of the property. **Marc Mirbod** said the bus service already stops in front of the building and they will request a shelter be put in.

Chuck Miner asked about any new construction, **Marc Mirbod** said there was not going to be any new construction at this time.

Deborah Murray made some suggestions and recommendations to the Town Board which included;

Design Review as a public hearing for any significant changes to plans or to river walk access. 1) To maintain pedestrian access along and adjacent to the River, a minimum of six (6) feet in width shall be provided and maintained, be enclosed and shall be open and unobstructed pedestrian movement to walk development on adjacent parcels; 2) Work with RTC to provide any shelters; 3) Signs are not a part of this application.

Colorado shall not future river future bus

Fred Doten motioned for approved with the staff recommendation and conditions **Roger Burtraw** seconded the motion. Motion passed for approval upon a voice vote. 4-0-1

Zoning Appeal Process: Planning Commission and Board of County Commission meetings are both held at the Clark County Government Center, Commission Chambers, 500 S. Grand Central Parkway, Las Vegas, NV 89155-1841. Planning Commission Meetings are scheduled on the first & third Tuesdays of each month and the following Thursdays at 7:00 PM. Board of County Commissioners Zoning Meetings is scheduled on Wednesdays at 9:00 AM following the first & third Tuesdays of each month. *If you appeal a Planning Commission action, you must be present at the Board of County Commissioners meeting to present your appeal.* Appeals are made by filling out a "Filing an Appeal" form, available from the Department of Comprehensive Planning, Current Planning Division. You may call Current Planning at (702) 455-4314 to request the form. Once in the automated phone system, press Option #2, listen closely to the options and press Option #2 again. This will connect you to a person who can help you with the appeal form. Once you have filled out the appeal form, fax it to (702) 455-3271, then call (702) 455-4314 to verify the appeal form was received and ask when it will be heard by the Board of County Commissioners. *Appeals must be done within five (5) judicial (business) days from the time the item was heard by the Planning Commission.*

8. COMMITTEE REPORTS:

- A. Community Development: **James Vincent, Co Chair**
No report
- B. Parks & Recreation: **Pamela Walker, Co Chair**
Pamela Walker thanked everyone for a great job on Sunday.
- C. Public Safety: **Chuck Minerman, Co Chair**
Chuck Minerman said the committee had a good tour of Fire Station 76.
- D. Public Works: **Fred Doten, Co Chair**
Fred Doten said Public works now has a new entry into the Chamber of commerce and thanked **Deborah Murray** with help for getting this done. We are also recruiting for new members.
- E. Social Services: **Roger Burtraw, Co Chair**
Roger Burtraw said the discussion was about upcoming events and past events and how to improve them in the future. On February 18, 2014 the guest speaker will be Clark County Social Services.

9. COMMENTS BY THE GENERAL PUBLIC: This is a period for the Public to comment on items within the jurisdiction of the Laughlin Town Advisory Board, but not appearing on this agenda. If any member of the Board wishes to extend the length of their comments, this will be done by the Chairman, or the Board by majority vote. When speaking during a specific item or during the Public Comments sessions, please step up to the speaker's podium, clearly state your name and address – please spell your name for the record – and limit your comments to more than three (3) minutes. No vote may be taken on any matter not listed on the posted agenda.

Thomas Bartelmy commented of Fire Station 76 visit.

Margie Greenwood is here to represent **Sean Hammond** from Aquarius Casino Resort. **Ms. Greenwood** talked about the Feed a Family program and the 2nd Annual Christmas Tree Silent Auction. Last year the Aquarius raised over \$3400 for Feed a Family Program which fed over 170 families. The Aquarius will purchase a box of Holiday foods including a 12lb. turkey, potatoes, gravy, vegetables, bread, cranberry sauce, stuffing and pie and donate it to a local food bank to feed a local family of four. All donations are welcome.

10. NEXT POSSIBLE MEETING DATE: The next scheduled meeting is Tuesday, January 14, 2014 at 1:30 P.M; at the Regional Government Center, 101 Civic Way, Laughlin, Nevada. Agenda items due no later than January 2, 2014.

11. ADJOURNMENT

Fred Doten moved to adjourn **Roger Burtraw** seconded meeting adjourned at 2:36pm upon a voice vote 4-0-1

- =====
- I. THE REGULAR MEETINGS OF THE LAUGHLIN TOWN ADVISORY BOARD OF CLARK COUNTY, NEVADA, SHALL GENERALLY BE HELD ON THE SECOND TUESDAY OF EACH MONTH. ADDITIONALLY A MEETING NORMALLY SHALL OCCUR ON THE LAST TUESDAY OF EACH MONTH UNLESS FORMALLY CHANGED TO ANOTHER DAY OF THE WEEK. WHEN THERE ARE LAND USE ITEMS TO BE DISCUSSED. THE MEETINGS ARE VIDEO-TAPED BY THE LAUGHLIN TOWN MANAGER'S OFFICE AND SHOWN ON CHANNEL 14. FOR PROGRAMMING INFORMATION, CALL THE LAUGHLIN TOWN MANAGER'S OFFICE AT (702) 298-0828. THE LAUGHLIN TOWN MANAGER'S OFFICE KEEPS THE OFFICIAL RECORD OF ALL PROCEEDINGS OF THE LAUGHLIN TOWN ADVISORY BOARD.
 - II. IN ORDER TO MAINTAIN A COMPLETE AND ACCURATE RECORD OF ALL PROCEEDINGS, ANY PHOTOGRAPH, MAP, CHART, OR ANY OTHER DOCUMENT USED IN ANY PRESENTATION TO THE BOARD SHOULD BE SUBMITTED TO THE LAUGHLIN TOWN MANAGER'S OFFICE. IF MATERIALS ARE TO BE DISTRIBUTED TO THE LAUGHLIN TOWN ADVISORY BOARD, PLEASE PROVIDE SEVEN (7) COPIES FOR DISTRIBUTION TO THE LAUGHLIN TOWN ADVISORY BOARD (FIVE COPIES), AND THE LAUGHLIN STAFF TABLE (TWO COPIES).
 - III. THE TOWN HALL IS ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES.
 - IV. **COMMENTS BY THE GENERAL PUBLIC:** A PERIOD DEVOTED TO COMMENTS BY THE GENERAL PUBLIC ABOUT MATTERS RELEVANT TO THE BOARD'S JURISDICTION WILL BE HELD. NO VOTE MAY BE TAKEN ON A MATTER NOT LISTED ON THE POSTED AGENDA. COMMENTS WILL BE *LIMITED TO THREE MINUTES*. PLEASE STEP UP TO THE SPEAKER'S PODIUM, CLEARLY STATE YOUR NAME AND ADDRESS AND PLEASE SPELL YOUR LAST NAME FOR THE RECORD. IF ANY MEMBER OF THE BOARD WISHES TO EXTEND THE LENGTH OF A PRESENTATION, THIS WILL BE DONE BY THE CHAIRMAN OR BY THE BOARD BY A MAJORITY VOTE. *ALL COMMENTS BY SPEAKERS SHOULD BE RELEVANT TO BOARD ACTION AND JURISDICTION.*

*These minutes are in draft form and will be formally approved at the December 10, 2013 meeting.
Any corrections to these minutes will be reflected in the meeting minutes of the January 14, 2014 meeting.*