



LAUGHLIN TOWN ADVISORY BOARD
REGIONAL GOVERNMENT CENTER
101 CIVIC WAY
LAUGHLIN, NEVADA 89029
(702) 298-0828
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MINUTES

LAUGHLIN TOWN ADVISORY BOARD
February 9, 2016
1:30 PM

REGIONAL GOVERNMENT CENTER
101 CIVIC WAY, LAUGHLIN, NEVADA

MEMBERS PRESENT:

Fred Doten, Chair
Pamela Walker, Vice Chair
David Brownlee
Kathy Ochs

MEMBERS ABSENT: 1 Kathleen Hoss (excused)

OTHERS PRESENT: Guests Signed In-10

1. CALL TO ORDER Fred Doten called the meeting to order.

Please *turn off* all cell phones, pagers & other electronic devices.

Please take all private conversations outside the room.

- A.** Conformance with the Nevada Open Meeting Law.
- B.** Invocation was led by **Doug Wesley** and the Pledge of Allegiance was led by **David Brownlee**.
- C.** Items on the agenda may be taken out of order.
- D.** The Laughlin Town Advisory Board may combine two or more agenda items for consideration.
- E.** The Laughlin Town Advisory Board may remove an item from the agenda or delay discussion relating to an item at any time.

Announcement: Nevada Yellow Dot

*The Yellow Dot program helps first responders react quickly to help victims at accident scenes. Yellow Dot participants provide important medical information in the glove compartment of their vehicles, and first responders are alerted to this by a yellow dot decal placed in the lower left of the rear window. If the driver is unconscious, or unable to answer questions, emergency personnel have the information they need to assist with critical care and treatment.
You can pick up a kit at the Laughlin Town Manager's Office Monday – Friday from 8am – 5pm. Kits and additional information is provided on the back table.*

2. ORGANIZATIONAL ITEMS

- A. Approval of the February 9, 2016, Agenda. For Possible Action**

Pamela Walker moved and **Kathleen Ochs** seconded to approve the **February 9, 2016**, Laughlin Town Advisory Board Agenda as presented.
Upon a voice vote, motion carried 4-0-1.

- B. Approval of the January 12, 2016, Minutes. For Possible Action**

Pamela Walker moved and **David Brownlee** seconded to approve as presented the **January 12, 2016**, Laughlin Town Advisory Board Minutes.
Upon a voice vote, motion carried. 3-0-2.

Kathy Ochs abstained from voting due to her absence from the meeting of January 12, 2016.

- 3. COMMENTS BY THE GENERAL PUBLIC: This is a period devoted to comments by the general public about items on this agenda. If you wish to speak to the Board about items within its jurisdiction but not appearing on this agenda, you must wait until the "Comments by the General Public" period listed at the end of this agenda. Comments will be limited to three (3) minutes. Please step up to the speaker's podium, clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this will be done by the Chair or the Board by majority vote. The Board retains the discretion to take additional public comments during times other than during a Public Hearing or during the Public Comment Sessions. In all other instances, a citizen may speak on any matter before the Board for consideration, after receiving recognition and consent of the Chairman of the Board.**

4. PUBLIC SAFETY AGENCY REPORTS

- A. Las Vegas Metro Police, Laughlin Substation Report: Lt. John Healy, Commander**

Sgt. McBon Dakuginow provided a written monthly report on behalf of **Lt. John Healy**.

January 2016 Statistics:

Calls for Service: 381
Traffic Citations: 531
DUI's: 3
Battery Domestic Violence Arrests: 3
Bookings: 40
Juvenile Citations: 1

The new initiative put into place to reduce traffic accidents has had a positive effect, decreasing the number of traffic accidents by 26 percent.

Sgt. Dakuginow related to the board that there are informative videos on the internet via "You Tube" regarding the "Yellow DOT Program".

The department is preparing for the River Run scheduled to be held on April 27, 2016, through May 1, 2016.

B. Nevada Highway Patrol, Department of Public Safety Report: **Sgt. Raymond Hubbs**

No Report

C. Clark County Fire Department: **Assistant Chief Larry Haydu**

January 2016 Statistics:

Station 76: 172
Station 85: 73
Total calls: 245

Assistant **Chief Larry Haydu** reported that the burns scheduled for Big Bend State Park are only a little more than 50% (170 miles) completed due to weather and severe winds. There will be an attempt to complete the remainder next week, all dependent upon the weather.

Chief Haydu commented that the Career Training Day held at Laughlin High School was well done, beneficial, and very fun for the Fire Department.

5. COMMUNITY REPORTS:

A. Clark County Water Reclamation Dist. Report: **Greg Turner, Asst. Manager
Of Plant Operations**

Greg Turner provided the following January report:

January 2016- Laughlin Water Reclamation Facility (LWRF) had an average of **1.79 Million Gallons per Day**, producing clean water returned to the Colorado River.

January 2015- had **2.07 Million Gallons per Day** (MGD), producing clean water returned to the Colorado River; Therefore flow decreased **280,000 Gallons per Day** from last year at this time. **Mr. Turner** attributed that this may be due in part to the extensive maintenance work completed last year.

January 2016 Statistics:

Sewer Service Complaints: None

Odor Complaints: None

Call Before you dig: 17 call before you dig tickets

Kathy Ochs informed **Mr. Turner** that January 2015 occupancy numbers at the hotels were significantly higher than January 2016, which may have also contributed to the difference in numbers.

- B.** Big Bend Water District Report: **Chaunsey Chau-Duong, Management Analyst**

Chaunsey Chau Duong gave the following report for January 2016:

Total diversions for January 2016 are **226.7 acre feet**, compared to **230.7 acre feet** in 2015. There have been no reports of any leaks or problems.

- C.** University of Nevada Cooperative Extension: **Buddy Borden, Area Extension
Community Economic Development Specialist**
No report

- D.** Clark County Laughlin Senior Center Report: **Trey Smith, Recreation Supervisor**
No report

- E.** Laughlin Chamber of Commerce: **Connie Davis, Executive Director**

Connie Davis reported the following:

There were two ribbon cuttings that took place this January 2016. One was at the Bearded Gentleman restaurant in Bullhead City, and the other was at Java Jitters coffee shop in Bullhead City (near Rotary Park); which is currently renovating to include an American food restaurant.

Ms. Davis commented on the participation of numerous agencies and groups who volunteered for the Career Day Panel at Laughlin High school; including Human Resource Directors, Administrative Law Enforcement Officers, Small Business groups, Military Personnel, as well as the Laughlin Town Manager's Administration Personnel. The panelist gave their personal account on how they began their careers. There were approximately 60 students in attendance.

Ms. Davis also spoke about the Job Shadowing Program which offers students unpaid internships through various employers, the tools to construct a resume, apply for a job, career dress, and interviewing skills. At the end of the program students are asked to write an essay on what they learned through the program. A banquet will be provided for those who completed the Job Shadowing Program and their immediate family. The program will offer a certificate of completion which will be presented to the students at the banquet.

Ms. Davis stated her appreciation of **Mr. Ray Walker** of the Belle Edgewater arranging a tour for 5 Distributive Educational Clubs of America (DECA) members from Laughlin High School to expose them to the types of jobs that are offered through the administrative side of the Casino.

Ms. Davis informed the board that the 5K Cancer Walk taking place at Pyramid Park will be held on March 5, 2016, at 9AM. The registration fee is \$20.00 per person this includes a shirt. There are brochures for anyone interested in participating at the Chamber of Commerce.

F. Laughlin Library: **Tanya Brown-Wirth, Branch Manager**

No Report

G. Bennett Elementary School: **Dawn Estes, Principal**

No Report

H. River Fund, Inc.: **Mike Conner, Executive Director**

Mike Conner's thanked the Chamber of Commerce in advance and all those who are attending the 5K Cancer Walk and their Sponsor's for the fundraiser. A portion of the funds earned will go to the Cancer Connection Program offered through the River Fund.

Mr. Conner's stated that the monies collected will be used in various ways for those who are fighting cancer. Including but not limited to transportation of patients and their families to treatment centers, lodging at the facilities and supplementing radiation and prescription cost, as has been done in the past.

Mike Conner's gave the following report for 2015:

Since the start of the program in June 2010 to December 31, 2015, there has been a release of funding in the amount of \$1,377,000. Of that amount \$487,000.00 went to program grants for non-profit organizations that needed help in our region to sustain their programs; including 8 Food Bank locations, and 2 Meals on Wheels programs.

The River Fund had 224 walk-ins asking for assistance in primarily 3 categories: rent, electricity, and work cards; impacting 424 lives.

Mr. Conner's concluded by thanking their sponsors for their fundraising efforts through The

Pioneer Hotel and Casino, The Tropicana Hotel and Casino, and through the Chamber of Commerce.

6. **COMMUNITY PROJECTS AND CONCERNS:**

- A. Comprehensive Planning Staff to receive the Town Advisory Board's comments on the Consolidated Land Use Categories via teleconference.

For Possible Action

Materials containing the existing Land Use Categories, an information list, Clark County Community Plan Working Group minutes, and the Potential Land Use Categories were provided to the board prior to the meeting and used for the basis of the meeting discussion.

Michael Popp, Sr. Management Analyst for Comprehensive Planning, video-teleconferenced into the Laughlin Town Advisory Board (TAB) meeting accompanied by Comprehensive Planning staff **Shane Ammerman**, Assistant Manager; **Mario Bermudez**, Planning Manager; **Paul Doerr**, Senior Planner; **Kevin Smedley**, Principal Planner, to discuss and explain the new Consolidated Land Use Categories being proposed. At the direction of the board of County Commissioners (BCC) to consolidate land use categories, **Comprehensive Planning** held nine working group meetings that began in May 2015. The working group consisted of two town board members from each of the urban TABs along with a number of private sector representatives that; included home builders, and private businesses to come up with the Land Use Goals.

Fred Doten asked how the 9,000 acres fit into the categories. **Comprehensive Planning** staff stated that if these categories are adopted by the BCC, Comprehensive Planning will update Laughlin's Land Use Plan with updated information where applicable.

Kathy Ochs commented that in addition to the 9,000 acres the Mohave Generating Station land may also be impacted.

Deborah Murray and Comprehensive Planning staff explained that the land use planning is a public process and Comprehensive Planning will be meeting with the town and with the TABs to gather input for their areas.

Kathy Ochs requested the opinion of the Laughlin Town Manager's Office as to whether the public process used by Comprehensive Planning would positively or negatively impact the development of the 9,000 acres in Laughlin, or the Mohave Generating Station.

Deborah Murray responded that the Laughlin Town Manager's Office believes it is positive and in addition to the two properties mentioned-the 9,000 acres and the Mohave Generator Station, there is also disposal land along Needles Hwy to consider. Ms. Murray stated this project is going to fit Laughlin well.

Comprehensive Planning staff also stated that the uses are reviewed every 5 years; however there is also the ability to amend the Land Use Plan annually.

Request was made by **Comprehensive Planning** to the **Town Manager's Office** that any public comments or requests be made in writing and forwarded to the department.

For those who would like to follow the process, **Comprehensive Planning** announced that the BCC has two tentative dates set to discuss the land use consolidation, on April 4, 2016 and May 5, 2016.

- B.** Discussed a request from **Debbie Dauenhauer**, Executive Director, Southern Nevada Transit Coalition (SNTC), Silver Rider, for a letter of support from the Laughlin Town Advisory Board that will accompany the SNTC letter; request for continuation of Federal Transit Administration (FTA) funding for the Town of Laughlin, and take any action deemed appropriate.

For Possible Action

Michelle Vestal approached the Town Board on behalf of **Debbie Dauenhauer**, Executive Director, Southern Nevada Transit Coalition (SNTC), Silver Rider, requesting a letter of support from the Laughlin Town Advisory Board for continuation of Federal Transit Administration funding for the Town of Laughlin.

Fred Doten inquired of the board members if all had a chance to read the letter and all in attendance had. **Mr. Doten** commented that in his view it is necessary that they provide SNTC the letter and commented that Silver Rider does an outstanding job.

Mr. Doten then proceeded to read the letter out loud. **Mr. Doten** opened up the board for comment. There were none.

Pamela Walker moved and **Kathy Ochs** seconded to approve the signature of support letter to the SNTC by the Laughlin Town Advisory Board Agenda as presented. Upon a voice vote, motion carried 4-0-1.

- C.** Approval of appointments to the Laughlin Town Advisory Board standing committees of Community Development, Parks and Recreation, Public Safety, Public Works, and Social Services for 2016, and take any other action deemed appropriate.

For Possible Action

Mr. Doten read aloud all names of members on the committee aloud for the public.

Community Development Committee – Kathleen Hoss Co-Chair

Trish Bleich
Sharon Davie
Jim Maniaci
C.W. Marvin

Park and Recreation – Pamela Walker Co-Chair

Kathy Atkins
Patricia Walker

Public Safety Committee – Kathy Ochs Co-Chair

Joseph Lowery
William Condray
Gary Hill
David Webb

Public Works – Fred Doten Co-Chair

Jim Bodley
James DeWoody
John Pantages
Martin Knauss

Social Services – David Brownlee Co-Chair

Victoria Conely
Cheryl Seipke
Pat Gutierrez
Lance Ross

Mr. Doten opened up the board for comments. There were none.

David Brownlee moved and **Kathy Ochs** seconded to approve the appointments to the Laughlin Town Advisory Board standing committees.
Upon a voice vote, motion carried 4-0-1.

Jackie Brady added that she hopes more citizens would apply to several of the committees. There are committees that should have seven members and none of these committees have seven members at this time.

7. ZONING:

A. PREVIOUS ZONING ACTIONS:

1. ZC-0855-15 – BOX REVOCABLE LIVING TRUST:

ZONE CHANGE to reclassify 12.6 acres from R-U (Rural Open Land) Zone to C-2 (General Commercial) Zone in the MUD-4 Overlay District.

WAIVERS OF DEVELOPMENT STANDARDS for the following: **1)** allow alternative design standards; and **2)** off-site improvements (including curb, gutter, sidewalk, streetlights, and paving).

DESIGN REVIEWS for the following: **1)** a proposed retail building on a 1.0 acre portion of a 12.6 acre parcel; and **2)** increased finished grade. Generally located on the west side of Needles Highway and the north side of El Mirage Way within Laughlin.
To the BCC 02/03/16.

No final action at the time of this posting.

Previous Zoning Actions. (For additional information see Clark County web site on the Internet at

<http://www.clarkcountynv.gov/Depts/publiccommunications/Pages/Agendas.aspx>,

then go to NOFA (Notice of Final Action) on the month and date the item was heard and look for the item number (i.e. UC-0000-11).

To hear the audio minutes go to the Clark County Website at:

http://www.clarkcountynv.gov/depts/admin_services/laughlin/Pages/LaughlinTownAdvisoryBoard.aspx

B. CURRENT ZONING ACTIONS: None

Zoning Appeal Process: Planning Commission and Board of County Commission meetings are both held at the Clark County Government Center, Commission Chambers, 500 S. Grand Central Parkway, Las Vegas, NV 89155-1841. Planning Commission Meetings are scheduled on the first & third Tuesdays of each month and the following Thursdays at 7:00 PM. Board of County Commissioners Zoning Meetings is scheduled on Wednesdays at 9:00 AM following the first & third Tuesdays of each month. *If you appeal a Planning Commission action, you must be present at the Board of County Commissioners meeting to present your appeal.* Appeals are made by filling out a "Filing an Appeal" form, available from the Department of Comprehensive Planning, Current Planning Division. You may call Current Planning at (702) 455-4314 to request the form. Once in the automated phone system, press Option #2, listen closely to the options and press Option #2 again. This will connect you to a person who can help you with the appeal form. Once you have filled out the appeal form, fax it to (702) 455-3271, then call (702) 455-4314 to verify the appeal form was received and ask when it will be heard by the Board of County Commissioners. *Appeals must be done within five (5) judicial (business) days from the time the item was heard by the Planning Commission.*

8. COMMITTEE REPORTS:

- A. Community Development: **Kathleen Hoss, Co-Chair**
- B. Parks & Recreation: **Pamela Walker, Co-Chair**

No Report

Pamela Walker announced that the next meeting will be held on February 22, 2016, at 9AM, at the Regional Government Center.

Ms. Walker stated that the committee is still looking for members to join by application.

Ms. Walker announced that **Trey Smith**, Recreational Supervisor for the Parks and Recreation facilities has developed a survey to better meet the needs of the Laughlin community. Please stop by the park and complete the surveys letting the park staff know what you would like to see offered at your park.

- C. Public Safety: **Kathy Ochs, Co-Chair**

Kathy Ochs gave a brief summary of January 25, 2016, meeting. **Ms. Ochs** also reviewed the next meeting itinerary.

The Public Safety Committee is considering developing an *additional* emergency phone number to the 911 calling system with the telephone number dialed being 711 connecting the caller to an automated response system to the Department of Homeland Security for possible suspicious activity such as terrorism, and or active shooter type situation. Importantly this is an *addition too* and not to take the place of emergency 911. This dialing system is being considered and researched not just for our residence of Clark County but its usefulness nationwide.

D. Public Works: Fred Doten, Co-Chair

Fred Doten gave a brief report on the tour that was taken by the Public Works Committee of the Republic Recycling Plant. He encouraged others to schedule a tour of the plant.

Mr. Doten announced the next meeting date to be February 17, 2016, at 10AM, at the Regional Government Center. **Mr. Doten** also reviewed the next meeting itinerary.

E. Social Services: David Brownlee, Co-Chair

David Brownlee notified the public that there was no meeting on January 12, 2016, due to lack of a quorum. **Mr. Brownlee** commented that the committee is in need of members and will be unable to hold a meeting until there is enough people to complete the quorum. Although there are four members not all members are able to attend all the meetings monthly. Everyone is encouraged to apply and join.

Next Tuesday, February 17, 2016, meeting has been cancelled due to lack of quorum. The following tentative meeting is scheduled to be on March 09, 2016, at 8:30AM, at the Regional Government Center.

9. **COMMENTS BY THE GENERAL PUBLIC:** This is a period for the Public to comment on items within the jurisdiction of the Laughlin Town Advisory Board, but not appearing on this agenda. If any member of the Board wishes to extend the length of their comments, this will be done by the Chairman, or the Board by majority vote. When speaking during a specific item or during the Public Comments sessions, please step up to the speaker's podium, clearly state your name and address – please spell your name for the record – and limit your comments to no more than three (3) minutes. No vote may be taken on any matter not listed on the posted agenda.
10. **NEXT POSSIBLE MEETING DATE:** The next possible scheduled meeting date is **February 23, 2016**, the next regular scheduled meeting is Tuesday, **March 8, 2016**, at 1:30 PM, Regional Government Center, 101 Civic Way, Laughlin, Nevada. Agenda items are due no later than **February 17, 2016**, and **March 2, 2016**, respectively.

11. **ADJOURNMENT** 2:23 PM

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- I. THE REGULAR MEETINGS OF THE LAUGHLIN TOWN ADVISORY BOARD OF CLARK COUNTY, NEVADA, SHALL GENERALLY BE HELD ON THE SECOND TUESDAY OF EACH MONTH. ADDITIONALLY A MEETING NORMALLY SHALL OCCUR ON THE LAST TUESDAY OF EACH MONTH UNLESS FORMALLY CHANGED TO ANOTHER DAY OF THE WEEK. WHEN THERE ARE LAND USE ITEMS TO BE DISCUSSED. THE MEETINGS ARE VIDEO-TAPED BY THE LAUGHLIN TOWN MANAGER'S OFFICE AND SHOWN ON CHANNEL 14. FOR PROGRAMMING INFORMATION, CALL THE LAUGHLIN TOWN MANAGER'S OFFICE AT (702) 298-0828. THE LAUGHLIN TOWN MANAGER'S OFFICE KEEPS THE OFFICIAL RECORD OF ALL PROCEEDINGS OF THE LAUGHLIN TOWN ADVISORY BOARD.
 - II. IN ORDER TO MAINTAIN A COMPLETE AND ACCURATE RECORD OF ALL PROCEEDINGS, ANY PHOTOGRAPH, MAP, CHART, OR ANY OTHER DOCUMENT USED IN ANY PRESENTATION TO THE BOARD SHOULD BE SUBMITTED TO THE LAUGHLIN TOWN MANAGER'S OFFICE. IF MATERIALS ARE TO BE DISTRIBUTED TO THE LAUGHLIN TOWN ADVISORY BOARD, PLEASE PROVIDE SEVEN (7) COPIES FOR DISTRIBUTION TO THE LAUGHLIN TOWN ADVISORY BOARD (FIVE COPIES), AND THE LAUGHLIN STAFF TABLE (TWO COPIES).
 - III. THE TOWN HALL IS ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES.
 - IV. **COMMENTS BY THE GENERAL PUBLIC:** A PERIOD DEVOTED TO COMMENTS BY THE GENERAL PUBLIC ABOUT MATTERS RELEVANT TO THE BOARD'S JURISDICTION WILL BE HELD. NO VOTE MAY BE TAKEN ON A MATTER NOT LISTED ON THE POSTED AGENDA. COMMENTS WILL BE *LIMITED TO THREE MINUTES*. PLEASE STEP UP TO THE SPEAKER'S PODIUM, CLEARLY STATE YOUR NAME AND ADDRESS AND PLEASE SPELL YOUR LAST NAME FOR THE RECORD. IF ANY MEMBER OF THE BOARD WISHES TO EXTEND THE LENGTH OF A PRESENTATION, THIS WILL BE DONE BY THE CHAIRMAN OR BY THE BOARD BY A MAJORITY VOTE. *ALL COMMENTS BY SPEAKERS SHOULD BE RELEVANT TO BOARD ACTION AND JURISDICTION.*

***These minutes are in draft form and will be formally approved at the March 8, 2016, meeting.
Any corrections to these minutes will be reflected in the meeting minutes of the April 12, 2016 meeting.***