



LAUGHLIN TOWN ADVISORY BOARD  
REGIONAL GOVERNMENT CENTER  
101 CIVIC WAY  
LAUGHLIN, NEVADA 89029  
(702) 298-0828  
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MINUTES

**LAUGHLIN TOWN ADVISORY BOARD**

**May 13, 2014  
1:30 P.M.**

**REGIONAL GOVERNMENT CENTER  
101 CIVIC WAY, LAUGHLIN, NEVADA**

**MEMBERS PRESENT:**        **James Vincent, Chair  
Fred Doten, Vice-Chair  
Roger Burtraw  
Charles Minerman  
Pamela Walker**

**MEMBERS ABSENT:**        **None**

**OTHERS PRESENT:**        **18 Guests Signed In**

1.     **CALL TO ORDER** – Chair James Vincent called the meeting to order.

Please *turn off* all cell phones, pagers & other electronic devices.

Please take all private conversations outside the room.

- A.     Conformance with the Nevada Open Meeting Law.
- B.     Invocation was led by **Pastor Doug Westly** and the Pledge of Allegiance was led by **Chuck Minerman**
- C.     Items on the agenda may be taken out of order.
- D.     The Laughlin Town Advisory Board may combine two or more agenda items for consideration.
- E.     The Laughlin Town Advisory Board may remove an item from the agenda or delay discussion relating to an item at any time.

2. **ORGANIZATIONAL ITEMS**

A. Approval of the **May 13, 2014** Agenda. **For Possible Action**

**Roger Burtraw** moved, **Fred Doten** seconded to approve the agenda with the following correction **Item 6-A “Nevada Power” was the wrong name, let the minutes reflect the correct name “NV Energy”**.

Upon a voice vote, motion carried 5-0

B. Approval of the **April 8, 2014** Minutes **For Possible Action**

**Pamela Walker** moved, **Fred Doten** seconded to approve as presented the **April 8, 2014**, Laughlin Town Advisory Board minutes.

Upon a voice vote, motion carried 5-0.

C. Receive an update on the Community Plan Project and select two representatives to serve on the Community Plan Project Working Group.

**Action Item**

Video Teleconferencing with **Jon Wardlaw** Planning Manager with the Dept. of Comprehensive planning, **Michael Popp**, and **Daniel Sinagra** also with Comprehensive Planning. What we have today is the refinement of the Land Use planning process. We have two documents that was printed and given to the board members.

We have been talking with the Urban Towns about a need for a revision in the process that we use, to do the land use plan.

What you have now is an old model from 1990 which served its purpose but the areas have grown now.

What we have now is a new template to do a better job of planning and informing you and how best to present the information to make decisions.

What we would like are two board members to work with us one meeting a month to help refine the template so it is workable for all the Urban Towns.

So this is what we would like your input with and help with. We would like you to please select two representatives to work with us in a public working group to refine, facilitate and make this process even better.

**Pam Walker** said she would like to volunteer; **James Vincent** nominated **Fred Doten** and also asked **Deborah Murray** Community Development Manager to participate. **Deborah Murray** said she would.

**James Vincent** motioned to appoint **Pamela Walker** and **Fred Doten** as members to represent the LTAB Seconded by **Chuck Miner**. Motion carries upon a voice vote 5-0

3. **COMMENTS BY THE GENERAL PUBLIC:** This is a period devoted to comments by the general public about items on *this* agenda. If you wish to speak to the Board about items within its jurisdiction but not appearing on this agenda, you must wait until the “Comments by the General Public” period listed at the end of this agenda. Comments will be limited to three (3) minutes. Please step up to the speaker’s podium, clearly state your name and address and *spell* your last name for the record. If any member of the Board wishes to extend the length of a presentation, this will be done by the Chair or the Board by majority vote. The Board retains the discretion to take additional public comments during times other than during a Public Hearing or during the Public Comment Sessions. In all other instances, a citizen may speak on any matter before the Board for consideration, after receiving recognition and consent of the Chairman of the Board.

4. **PUBLIC SAFETY AGENCY REPORTS**

- A. LV Metro Police, Laughlin Substation Report: **Lt. John Healy, Commander**  
Lt. Healy reported on the April Metro activities.

**April 2014 Statistics:**

Calls for Service: 509, 21.48% increase from April 2013

Traffic Citations: 556

DUI's: 2

Battery Domestic Violence Arrests: 12

Bookings: 77

Juvenile Citations: 5

The River Run was successful with only 20 arrests associated with the Run; last year was 18 so only a slight increase. So over all, the entire event went smooth with no major incidents. This is the week of Police memorial week. Our officers will join Bullhead City Police for the memorial. Extra Police will be on the streets for Memorial weekend.

The next big thing coming up is the River Regatta in August. We are having our planning meeting in a week or two to start the planning and have things ready.

- B. Nevada Highway Patrol, Department of Public Safety Report: **Sgt. Yvan Pittmon**  
**Officer Morgan** providing the NHP report for Sgt. Pittmon.

**Statistics for April 2014:** There was a total of 717 Stops for Laughlin / Searchlight area. 550 were citations.

266 of those citations were issued in the Searchlight Justice court and 209 for the Laughlin Justice court.

We handled 11 crashes of which 9 were property and two were injury, no fatalities.

Our man power presently is one Sargent and four troopers.

- C. Clark County Fire Department: No report

5. **COMMUNITY REPORTS:**

- A. Clark County Water Reclamation Dist. Report: **Jake Jacobson, Assistant Manager  
Laughlin Services**

**Jake Jacobson** provided the report for April 2014.

**Statistics:** April 2014 – treated an average of 1.92 MGD, producing clean water returned to the Colorado River. A flow increase of 20,000 gallons per day from this time last year.

**Sewer Service complaints:** None

**Odor Complaints:** None

**Call before you dig:** 10 C.B.Y.D. Laughlin tickets received for April 2014

**Other:** Approximately 3,815 feet of pipe was cleaned within the Casino Dr. area.

**Jake Jacobson** said the Department of Environmental Protection came to our facility on April 29, 2014 for a scheduled inspection. They did a walk-through of the facility and took a look at the processes and we are expecting a report soon.

**Jake Jacobson** also announced that the senior operator operations supervisor received an award from the Nevada Water Dept. Association at the annual conference in Reno, NV of Operator of the Year. We are proud of that and that he is on our staff.

- B. Big Bend Water District Report: **Bruno Bowles, Public Services**  
**Bruno Bowles** was unable to attend the LTAB meeting due to traveling but advised there was nothing to report, but will have some statistics on water usage for June.

- C. Bullhead City Report: **Brenda Richardson, Senior Administrative Analyst**  
**Brenda Richardson** did not attend the LTAB meeting.

- D. Clark County Laughlin Senior Center Report: **Trey Smith, Recreation Specialist**  
**Trey Smith** did not attend the LTAB meeting-No report provided

- E. Laughlin Chamber of Commerce: **Connie Davis, Executive Director**

**Connie Davis** provided the current activities for Laughlin.

The Chefs food fest is June 5, 2014 and tickets are still on sale at the Chamber for \$50. This is the fund raiser for the River Fund Inc.

Tomorrow at 11am we will be having a meeting here at the Government Center for the Southern Nevada Health District. The director will be here and the environmental health manager.

Thursday morning at 9am there is going to be a ground breaking ceremony in Bullhead City for a 74 room assisted living facility. It's off the Parkway and Adobe Rd. Everyone is welcome to attend.

The V.I.P volunteers participated in the "Wings of Wildlife" and they said it was an amazing event and everyone had such a great time.

**Connie Davis** introduced **Buddy Borden** from UNCE.

**Buddy Borden** said their program is in a transition right now. Debbie Marcusson has left and I have been assigned to cover but I have been doing this for 18 years. Even though I am in Las Vegas I am

doing this 2-3 days a week here.

We have a couple of things going on, one is the community garden. We plan to get this going in the next couple of months. We also plan on building up the Master Gardner program.

We have a 4-H robotics program going on right now. This takes place over at the high school. Mr. Powel is the science teacher there and Diane Lee has the robotics club.

**F. Laughlin Library:**

**Mario Aguilar, Branch Manager**

Did not attend the LTAB meeting no report provided.

**G. Bennett Elementary School:**

**Dawn Estes, Principal**

**Dawn Estes reported on the current school activities.**

Current enrollment is 319 students; this is down slightly from this time last year. During the month of April was the state testing. We will also move from pencil / paper test to be completely on line. Currently we have 5 computers in every classroom from kindergarten to 5<sup>th</sup> grade.

We do have a pre-school program available.

We have 15 days of school left the last day of school is June 5<sup>th</sup> and school will resume August 25, 2014.

**H. Boys & Girls Club of the Colorado River:**

**Robert Schmitz, Laughlin Branch Director**

Robert Schmitz did not attend the LTAB meeting-No report provided.

**6. COMMUNITY PROJECTS AND CONCERNS:**

- A. Chelsie Campbell**, Nevada Power to discuss the options to pay power bills in Laughlin, to answer questions and take any action deemed appropriate.

**For Possible Action**

**Advised Nevada Power was the wrong name; let the minutes reflect the correct name "NV Energy".**

**Chelsie Campbell** and associate Maria from NV Energy provided information on a self-service Kiosk machine that is now at the 76 station 2065 Casino Dr to pay your NV Energy bill among other utilities. You can use cash or check free of charge and a \$3.25 charge if you use credit or debit card.

We are currently working on adding more kiosk machines and should have three more by September.

We are looking into making these kiosks free of charge to NV Energy customers.

- B.** Consider appointment of **Kathleen Whitney** to the Social Services Committee, and take any action deemed appropriate.

**For Possible Action**

**Roger Burtraw** nominated and moved to appoint **Kathleen Whitney** to the Social Services Committee, **Chuck Miner** moved **Fred Doten** Seconded the motion. Motion passed per a voice vote 5-0

- C. Receive an update on the Community Plan Project and select two representatives to serve on the Community Plan Project Working Group.

**Action Item**

Item heard at the beginning of the meeting.

7. **ZONING:**

A. **PREVIOUS ZONING ACTIONS:**

**ZC-0133-14 – SHIPKEY PROPERTIES, LLC, ET AL:**

**ZONE CHANGE** to reclassify a 7.0 acre portion of an approved 20.0 acre fairground and recreational facility (Laughlin Event Center) from H-1 (Limited Resort and Apartment) Zone to C-2 (General Commercial) Zone in the MUD-1 Overlay District for future development and flexibility. Generally located on the northeast corner of Bruce Woodbury Drive and Thomas Edison Drive within Laughlin (description on file).  
To the BCC on 04/16/2014

**Approved with staff conditions**

*Previous Zoning Actions. (For additional information see Clark County web site on the Internet at:*

*[http://www.clarkcountynv.gov/Depts/public\\_communications/Pages/Agendas.aspx](http://www.clarkcountynv.gov/Depts/public_communications/Pages/Agendas.aspx) then go to NOFA (Notice of Final Action) on the month and date the item was heard and look for the item number (i.e. UC-0000-11). To hear the audio minutes go to the Clark County Website at:*

*[http://www.clarkcountynv.gov/depts/admin\\_services/laughlin/Pages/LaughlinTownAdvisoryBoard.aspx](http://www.clarkcountynv.gov/depts/admin_services/laughlin/Pages/LaughlinTownAdvisoryBoard.aspx)*

B. **CURRENT ZONING ACTIONS:**

1. **UC-0201-14 – RIVERSIDE RESORT & CASINO, INC:**

**USE PERMIT** for deviations to development standards.

**DEVIATIONS** for the following: **1)** allow access not from the interior of the resort hotel; and **2)** a food cart not within a permanent enclosed building.

**DESIGN REVIEW** for a food cart (shaved ice) in conjunction with a resort hotel (Riverside Resort Hotel) on a portion of 18.5 acres in an H-1 (Limited Resort and Apartment) Zone in the MUD-1 Overlay District. Generally located on the east side of Casino Drive, 1,350 feet south of Laughlin Civic Drive within Laughlin.

TO THE PC 05/20/2014

**For Possible Action**

*Zoning item UC-0201-14 has been placed on hold at the request of the applicant.*

**Zoning Appeal Process:** Planning Commission and Board of County Commission meetings are both held at the Clark County Government Center, Commission Chambers, 500 S. Grand Central Parkway, Las Vegas, NV 89155-1841. Planning Commission Meetings are scheduled on the first & third Tuesdays of each month and the following Thursdays at 7:00 PM. Board of County Commissioners Zoning Meetings is scheduled on Wednesdays at 9:00 AM following the first & third Tuesdays of each month. *If you appeal a Planning Commission action, you must be present at the Board of County Commissioners meeting to present your appeal.* Appeals are made by filling out a "Filing an Appeal" form, available from the Department of Comprehensive Planning, Current Planning Division. You may call Current Planning at (702) 455-4314 to request the form. Once in the automated phone system, press Option #2, listen closely to the options and press Option #2 again. This will connect you to a person who can help you with the appeal form. Once you have filled out the appeal form, fax it to (702) 455-3271, then call (702) 455-4314 to verify the appeal form was received and ask when it will be heard by the Board of County Commissioners. *Appeals must be done within five (5) judicial (business) days from the time the item was heard by the Planning Commission.*

**8. COMMITTEE REPORTS:**

**A. Community Development:** **James Vincent, Co-Chair**  
No report

**B. Parks & Recreation:** **Pamela Walker, Co-Chair**

We are going to work with Big Bend and start up "Friends of the Park". We need to raise funds and the first thing we need to do is get a sign up at the park. This to let the public know what is going on. It will cost \$1,000,000 to get a sign and put in the power source. If anyone has any suggesting on how to reduce that cost please talk to us. **Pamela Walker** said she will be writing a grant through "Friends of the Park" once they have become non-profit.

**C. Public Safety:** **Chuck Minerman, Co-Chair**  
No report

**D. Public Works:** **Fred Doten, Co-Chair**

At the last meeting we discussed the road classification with Galen Lamb. We will be looking at all the roads in town and the classifications. At the next meeting we are having Clark County PW come down to for their semi-annual review of activities in this area.

**E. Social Services:** **Roger Burtraw, Co-Chair**

We received a presentation from Kelly Robson, HELP of Southern Nevada, with an overview of the social service programs that is available from their agency. At the next Social Services Committee meeting May 20<sup>th</sup> we will have a presentation from Albert Chavez Regional Director from Southern Nevada region of the Alzheimer's association.

9. **COMMENTS BY THE GENERAL PUBLIC:** This is a period for the Public to comment on items within the jurisdiction of the Laughlin Town Advisory Board, but not appearing on this agenda. If any member of the Board wishes to extend the length of their comments, this will be done by the Chairman or the Board by majority vote. When speaking during a specific item or during the Public Comments sessions, please step up to the speaker's podium, clearly state your name and address – please spell your name for the record – and limit your comments to no more than three (3) minutes. No vote may be taken on any matter not listed on the posted agenda.

**Jim Maniaci** Laughlin, NV would like to extend his Thanks and appreciation to NV Energy for keeping the power on during the outage last week.

10. **NEXT POSSIBLE MEETING DATE:** The next possibly scheduled meeting is Tuesday, May 27, 2014 at 1:30 P.M; the next scheduled meeting is June 10, 2014 at the Regional Government Center, 101 Civic Way, Laughlin, Nevada. Agenda items due no later than May 14, 2014 and May 29, 2014 respectively.

11. **ADJOURNMENT** @ 2:23pm

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- I. THE REGULAR MEETINGS OF THE LAUGHLIN TOWN ADVISORY BOARD OF CLARK COUNTY, NEVADA, SHALL GENERALLY BE HELD ON THE SECOND TUESDAY OF EACH MONTH. ADDITIONALLY A MEETING NORMALLY SHALL OCCUR ON THE LAST TUESDAY OF EACH MONTH UNLESS FORMALLY CHANGED TO ANOTHER DAY OF THE WEEK. WHEN THERE ARE LAND USE ITEMS TO BE DISCUSSED. THE MEETINGS ARE VIDEO-TAPED BY THE LAUGHLIN TOWN MANAGER'S OFFICE AND SHOWN ON CHANNEL 14. FOR PROGRAMMING INFORMATION, CALL THE LAUGHLIN TOWN MANAGER'S OFFICE AT (702) 298-0828. THE LAUGHLIN TOWN MANAGER'S OFFICE KEEPS THE OFFICIAL RECORD OF ALL PROCEEDINGS OF THE LAUGHLIN TOWN ADVISORY BOARD.
- II. IN ORDER TO MAINTAIN A COMPLETE AND ACCURATE RECORD OF ALL PROCEEDINGS, ANY PHOTOGRAPH, MAP, CHART, OR ANY OTHER DOCUMENT USED IN ANY PRESENTATION TO THE BOARD SHOULD BE SUBMITTED TO THE LAUGHLIN TOWN MANAGER'S OFFICE. IF MATERIALS ARE TO BE DISTRIBUTED TO THE LAUGHLIN TOWN ADVISORY BOARD, PLEASE PROVIDE SEVEN (7) COPIES FOR DISTRIBUTION TO THE LAUGHLIN TOWN ADVISORY BOARD (FIVE COPIES), AND THE LAUGHLIN STAFF TABLE (TWO COPIES).
- III. THE TOWN HALL IS ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES.
- IV. **COMMENTS BY THE GENERAL PUBLIC:** A PERIOD DEVOTED TO COMMENTS BY THE GENERAL PUBLIC ABOUT MATTERS RELEVANT TO THE BOARD'S JURISDICTION WILL BE HELD. NO VOTE MAY BE TAKEN ON A MATTER NOT LISTED ON THE POSTED AGENDA. COMMENTS WILL BE *LIMITED TO THREE MINUTES*. PLEASE STEP UP TO THE SPEAKER'S PODIUM, CLEARLY STATE YOUR NAME AND ADDRESS AND PLEASE SPELL YOUR LAST NAME FOR THE RECORD. IF ANY MEMBER OF THE BOARD WISHES TO EXTEND THE LENGTH OF A PRESENTATION, THIS WILL BE DONE BY THE CHAIRMAN OR BY THE BOARD BY A MAJORITY VOTE. *ALL COMMENTS BY SPEAKERS SHOULD BE RELEVANT TO BOARD ACTION AND JURISDICTION.*

*These minutes are in draft form and will be formally approved at the June 10, 2014 meeting.  
Any corrections to these minutes will be reflected in the meeting minutes of the July 8, 2014 meeting.*