



LAUGHLIN TOWN ADVISORY BOARD
REGIONAL GOVERNMENT CENTER
101 CIVIC WAY
LAUGHLIN, NEVADA 89029
(702) 298-0828
FAX (702) 298-6132

MINUTES

LAUGHLIN TOWN ADVISORY BOARD

**NOVEMBER 12, 2014
1:30 P.M.**

**REGIONAL GOVERNMENT CENTER
101 CIVIC WAY, LAUGHLIN, NEVADA**

MEMBERS PRESENT:

**Roger Burtraw, Chair
Chuck Minerman, Vice Chair
Fred Doten
Pamela Walker
Vacant**

MEMBERS ABSENT: None

OTHERS PRESENT: 23 Guests Signed In

Public Announcement

Appointments to the Town Advisory Boards (TAB) and Citizens Advisory Councils (CAC) are for two-year terms beginning January 5, 2015. TABs and CACs hold public meetings at least once a month. Applicants must be eligible to vote, live within the area encompassed by the TAB or CAC they are applying for and attend annual training.

TABs and CACs disseminate information to citizens as well as provide input to the Board of County Commissioners and Planning Commission on matters pertaining to town issues such as long term planning, zoning, public works projects, new ordinances and community concerns.

Please submit applications by December 1, 2014

Applications are available from your TAB or CAC secretary, the Clark County Manager's Office at (702) 455-3530 or on the Clark County Website at www.clarkcountynv.gov

Laughlin Town Manager's Office
101 Civic Way, Laughlin, NV
Phone (702)298-0828

All appointees to TABs and CACs must be available for training on January 10, 2015, from 8:00 a.m. – 1:00 p.m. at the Las Vegas Valley Water District, Mead Rooms 1 – 3 1001 S. Valley View Boulevard, Las Vegas, NV 89153

A Presentation for Dottie Lewis for her years of service as a volunteer for Laughlin, NV. LTAB Chair Roger Burtraw presented Dottie Lewis with an engraved clock on behalf of the Laughlin TAB, Laughlin Town Manager's Office and the Town of Laughlin. Connie Davis Director of the Laughlin Chamber, Sandy West from the Colorado River Food bank, Jackie Brady, Laughlin Town Manager, Deborah Murray, Community Development Manager, Jim Maniaci and Ashlyn Bilbray from LEDC also presented Dottie Lewis with plaques and gifts.

1. **CALL TO ORDER** – Chair Roger Burtraw called the meeting to order.

Please *turn off* all cell phones, pagers & other electronic devices.

Please take all private conversations outside the room.

- A. Conformance with the Nevada Open Meeting Law.
- B. Invocation was led by **Pastor Doug Westly** and the Pledge of Allegiance was led by **Pamela Walker**.
- C. Items on the agenda may be taken out of order.

- D. The Laughlin Town Advisory Board may combine two or more agenda items for consideration.
- E. The Laughlin Town Advisory Board may remove an item from the agenda or delay discussion relating to an item at any time.

2. **ORGANIZATIONAL ITEMS**

- A. Approval of the **November 12, 2014** Agenda. **For Possible Action**

Chuck Minerman moved, **Fred Doten** seconded to approve with the correction to the November 12, 2014 agenda adding the number seven (7) keeping the agenda items in numerical order. Upon a voice vote, motion carried 4-0

- B. Approval of the **October 14, 2014** Minutes **For Possible Action**

Chuck Minerman moved, **Pamela Walker** seconded to approve as presented the **October 14, 2014** Laughlin Town Advisory Board minutes. Upon a voice vote, motion carried 4-0

- 3. **COMMENTS BY THE GENERAL PUBLIC:** This is a period devoted to comments by the general public about items on *this* agenda. If you wish to speak to the Board about items within its jurisdiction but not appearing on this agenda, you must wait until the “Comments by the General Public” period listed at the end of this agenda. Comments will be limited to three (3) minutes. Please step up to the speaker’s podium, clearly state your name and address and *spell* your last name for the record. If any member of the Board wishes to extend the length of a presentation, this will be done by the Chair, or the Board by majority vote. The Board retains the discretion to take additional public comments during times other than during a Public Hearing or during the Public Comment Sessions. In all other instances, a citizen may speak on any matter before the Board for consideration, after receiving recognition and consent of the Chairman of the Board.

4. **PUBLIC SAFETY AGENCY REPORTS**

- A. LV Metro Police, Laughlin Substation Report: **Lt. John Healy, Commander**
Sgt. Dakuginow provided the October report for **Lt. Healy**

October 2014 Statistics:

Calls for Service: 376, 6.23% decrease from October 2013
Traffic Citations: 421
DUI’s: 2
Battery Domestic Violence Arrests: 10

Bookings: 43
Juvenile Citations: 3

Sgt. Dakuginow reported that the accidents on Casino Dr. have decreased by 35% In conjunction with the Colorado Food Bank the Turkey Baskets for Thanksgiving and Christmas is moving forward.
Shop with a Cop is scheduled for December 6th.

Pamela Walker asked about the speeding between Casino Dr. and Needles Hwy. **Sgt. Dakuginow** said that would be a topic to bring up with **Lt. Healy** about adding more patrol in that area.

Chuck Minerman said that on behalf the Public Safety committee they wanted to publicly thank Metro for their excellent job providing the escort for the Veterans moving Wall.

B. Nevada Highway Patrol, Department of Public Safety Report: **Sgt. Yvan Pittmon**
Unable to attend

C. Clark County Fire Department:
Unable to attend

Chuck Minerman also wanted to publicly thank the Clark County Fire Dept. for their help with the Moving of the Veterans Wall. The Clark County Fire Dept. provided one of their big trucks to bring up the rear of the convoy.

5. COMMUNITY REPORTS:

A. Clark County Water Reclamation Dist. Report: **Jake Jacobson, Assistant Manager**
Laughlin Services

Jake Jacobson provided the report for the CCWRD

October 2014 Statistics:

LWRC treated an average of 1.91 MGD, producing clean water returned to the Colorado River.

Flow increased 150,000 gallons per day from last year at this time.

Sewer Service Complaints: One- odor complaint

Call before you Dig: 21 Laughlin tickets received for October 2014

B. Big Bend Water District Report: **Bruno Bowles, Public Services**

Bruno Bowles Reported for the BBWD

System is operating normally with no major leaks reported

Water usage for October 2014 was 114 million gallons a decrease of 2 million gallons from this time last year.

Per Capita use in 2013, net per capita for residential customers was 114 gpd.

C. University of Nevada Cooperative Extension: **Buddy Borden, Area Extension Specialist
Community Economic Development**

Buddy Borden reported on the community garden and that the project is moving forward thanks to American Legion Post, the volunteers and the special education class from the High school is also coming out to help as well.

4H program at the elementary school for the Robotics there are 29-30 kids who are participating after school.

Two more clubs are anticipated to be added and this would be a garden club and a fitness club. At the High school there is the traditional Robotics club and culinary classes there are about 30 kids who are involved in that class.

The kids are also growing herbs for culinary class. Local business will also be using those herbs such as Harrah's for their Steak House and providing an internship for some of the kids to they get a chance to see what goes on behind the scene.

D. Clark County Laughlin Senior Center Report: **Trey Smith, Recreation Specialist
Unable to attend**

E. Laughlin Chamber of Commerce: **Connie Davis, Executive Director**
Connie Davis congratulated all the top achievers including the Citizen of the year award to **Fred Doten**. **Connie Davis** announced the Business mixers.
The Laughlin 5K cancer walk has been cancelled and re-scheduled to March.

F. Laughlin Library: **Tanya Brown-Wirth, Branch Manager
Unable to attend**

G. Bennett Elementary School: **Dawn Estes, Principal
Unable to attend**

6. **COMMUNITY PROJECTS AND CONCERNS:**

A. Review, discuss, and approve the 2015 Laughlin Town Advisory Board meeting dates, and take any action deemed appropriate. **For Possible Action**

Fred Doten moved to approve the 2015 LTAB meeting dates as written **Chuck Miner** seconded the motion, motion passed upon a voice vote 4-0

B. **CDAC Nomination**
Nominate a representative and an alternate to serve on the Community Development Advisory Committee (CDAC), and take any action deemed appropriate. **For Possible Action**

C.W. Marvin volunteered for this position. He gave a brief history of past involvement with the CDAC.

Fred Doten moved to nominate **C.W. Marvin** and **Chuck Miner** second the motion, Motion approved upon a voice vote 4-0

- C. Consider appointment of **Gary Hill** to the Public Safety Committee, and take any action deemed appropriate. **For Possible Action**

Chuck Minerman moved to appoint **Gary Hill** and **Fred Doten** second the motion, motion passed 4-0

- D. Consider appointment of **Joseph Lowery** to the Public Safety Committee, and take any action deemed appropriate. **For Possible Action**

Chuck Minerman moved to appoint **Joseph Lowery** and **Pamela Walker** second the motion, motion passed 4-0

7. **ZONING:**

A. **PREVIOUS ZONING ACTIONS:**

1. **UC-0782-14 – TROPICANA EXPRESS, LLC:**

USE PERMITS for the following: **1)** allow temporary events longer than 10 days; **2)** conduct live entertainment beyond daytime hours for temporary outdoor commercial events; and **3)** deviations as shown per plans on file for modifications to an existing resort hotel (Tropicana Express).

DEVIATIONS for the following: **1)** allow primary access to outside dining and drinking areas from the exterior of a resort hotel; **2)** alternative landscaping and screening adjacent to an arterial street; and **3)** all other deviations as shown per plans on file.

WAIVER OF DEVELOPMENT STANDARDS to reduce setbacks.

DESIGN REVIEWS for the following: **1)** exterior modifications (trellis) to an existing resort hotel; **2)** outside dining and drinking areas with live entertainment in conjunction with a resort hotel; and **3)** temporary outdoor events with temporary structures, eating and drinking areas including on premise consumption of alcohol, retail sales, and live entertainment in conjunction with the Tropicana Express Resort Hotel on a portion of 27.8 acres in an H-1 (Limited Resort and Apartment) Zone in the MUD-1 Overlay District. Generally located on the west side of Casino Drive, 1,000 feet south of Bruce Woodbury Drive within Laughlin. **TO THE BCC 11/05/2014**

No final action at the time of posting

Previous Zoning Actions. (For additional information see Clark County web site on the Internet at:

http://www.clarkcountynv.gov/Depts/public_communications/Pages/Agendas.aspx then go to NOFA (Notice of Final Action) on the month and date the item was heard and look for the item number (i.e. UC-0000-11). To hear the audio minutes go to the Clark County Website at:

http://www.clarkcountynv.gov/depts/admin_services/laughlin/Pages/LaughlinTownAdvisoryBoard.aspx

B. CURRENT ZONING ACTIONS:

1. VS-0839-14 – RIVERSIDE RESORT & CASINO, INC:

VACATE AND ABANDON a portion of right-of-way (curb return driveways) located adjacent to Casino Drive between Laughlin Civic Drive and Bruce Woodbury Drive within Laughlin (description on file). To the PC on 12/02/2014

For Possible Action

Don Anderson, P.E. from Anderson-Nelson, INC from Phoenix, AZ representing Riverside Resort & Casino Inc.

Mr. Anderson provided a map to explain the location of the Right-of-Way Vacation.

Pamela Walker moved to approve with staff recommendations and **Fred Doten** second the motion. Motion passed upon a voice vote 4-0

Zoning Appeal Process: Planning Commission and Board of County Commission meetings are both held at the Clark County Government Center, Commission Chambers, 500 S. Grand Central Parkway, Las Vegas, NV 89155-1841. Planning Commission Meetings are scheduled on the first & third Tuesdays of each month and the following Thursdays at 7:00 PM. Board of County Commissioners Zoning Meetings is scheduled on Wednesdays at 9:00 AM following the first & third Tuesdays of each month. *If you appeal a Planning Commission action, you must be present at the Board of County Commissioners meeting to present your appeal.* Appeals are made by filling out a "Filing an Appeal" form, available from the Department of Comprehensive Planning, Current Planning Division. You may call Current Planning at (702) 455-4314 to request the form. Once in the automated phone system, press Option #2, listen closely to the options and press Option #2 again. This will connect you to a person who can help you with the appeal form. Once you have filled out the appeal form, fax it to (702) 455-3271, then call (702) 455-4314 to verify the appeal form was received and ask when it will be heard by the Board of County Commissioners. *Appeals must be done within five (5) judicial (business) days from the time the item was heard by the Planning Commission.*

8. COMMITTEE REPORTS:

A. Community Development:

No report

Trish Bleich, Citizen Co-Chair

B. Parks & Recreation:

Pamela Walker thanked all those who volunteered for the Fall Festival, there was over 1000 people who showed up. It was huge success and the kids had a great time.

Pamela Walker, Co Chair

C. Public Safety:

There was not quorum for the October meeting, but the guest speaker Irene Navis provided her report for the Clark County Emergency Management. There will not be a meeting on November 17th

Chuck Minerman, Co Chair

D. Public Works:

Fred Doten reported that the committee was going through the PW work orders. One of the things that has been established is we have members go out into the town and look for discrepancies during the day time hours and again during the night time. Fred Doten said they try to stay pro-active and stay consistent.

Fred Doten, Co Chair

E. Social Services:

Roger Burtraw, Co Chair

Roger Burtraw reported that at their next meeting on November 18th **Bill Caron**, the Associate Director for the VA Southern Nevada Healthcare System will provide a report. The report covered current issues affecting Veterans in Southern Nevada, the Laughlin Clinic and the scope of services for future needs of Veterans in the community. The meeting is open to everyone.

- 9. COMMENTS BY THE GENERAL PUBLIC: This is a period for the Public to comment on items within the jurisdiction of the Laughlin Town Advisory Board, but not appearing on this agenda. If any member of the Board wishes to extend the length of their comments, this will be done by the Chairman, or the Board by majority vote. When speaking during a specific item or during the Public Comments sessions, please step up to the speaker's podium, clearly state your name and address – please spell your name for the record – and limit your comments to no more than three (3) minutes. No vote may be taken on any matter not listed on the posted agenda.**

Gary Hill, new appointee for the Public Safety Committee, Thanked the Committee.

- 10. NEXT POSSIBLE MEETING DATE: The next possibly scheduled meeting is Tuesday, November 25, 2014 at 1:30 P.M; the next scheduled meeting is Tuesday, December 9, 2014 at the Regional Government Center, 101 Civic Way, Laughlin, Nevada. Agenda items due no later than November 13, 2014 and November 26, 2014 respectively.**
- 11. ADJOURNMENT 2:30pm **Fred Doten** moved for adjournment **Pamela Walker** second the motion.**

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- I. THE REGULAR MEETINGS OF THE LAUGHLIN TOWN ADVISORY BOARD OF CLARK COUNTY, NEVADA, SHALL GENERALLY BE HELD ON THE SECOND TUESDAY OF EACH MONTH. ADDITIONALLY A MEETING NORMALLY SHALL OCCUR ON THE LAST TUESDAY OF EACH MONTH UNLESS FORMALLY CHANGED TO ANOTHER DAY OF THE WEEK. WHEN THERE ARE LAND USE ITEMS TO BE DISCUSSED. THE MEETINGS ARE VIDEO-TAPED BY THE LAUGHLIN TOWN MANAGER'S OFFICE AND SHOWN ON CHANNEL 14. FOR PROGRAMMING INFORMATION, CALL THE LAUGHLIN TOWN MANAGER'S OFFICE AT (702) 298-0828. THE LAUGHLIN TOWN MANAGER'S OFFICE KEEPS THE OFFICIAL RECORD OF ALL PROCEEDINGS OF THE LAUGHLIN TOWN ADVISORY BOARD.
- II. IN ORDER TO MAINTAIN A COMPLETE AND ACCURATE RECORD OF ALL PROCEEDINGS, ANY PHOTOGRAPH, MAP, CHART, OR ANY OTHER DOCUMENT USED IN ANY PRESENTATION TO THE BOARD SHOULD BE SUBMITTED TO THE LAUGHLIN TOWN MANAGER'S OFFICE. IF MATERIALS ARE TO BE DISTRIBUTED TO THE LAUGHLIN TOWN ADVISORY BOARD, PLEASE PROVIDE SEVEN (7) COPIES FOR DISTRIBUTION TO THE LAUGHLIN TOWN ADVISORY BOARD (FIVE COPIES), AND THE LAUGHLIN STAFF TABLE (TWO COPIES).
- III. THE TOWN HALL IS ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES.
- IV. **COMMENTS BY THE GENERAL PUBLIC:** A PERIOD DEVOTED TO COMMENTS BY THE GENERAL PUBLIC ABOUT MATTERS RELEVANT TO THE BOARD'S JURISDICTION WILL BE HELD. NO VOTE MAY BE TAKEN ON A MATTER NOT LISTED ON THE POSTED AGENDA. COMMENTS WILL BE *LIMITED TO THREE MINUTES*. PLEASE STEP UP TO THE SPEAKER'S PODIUM, CLEARLY STATE YOUR NAME AND ADDRESS AND PLEASE SPELL YOUR LAST NAME FOR THE RECORD. IF ANY MEMBER OF THE BOARD WISHES TO EXTEND THE LENGTH OF A PRESENTATION, THIS WILL BE DONE BY THE CHAIRMAN OR BY THE BOARD BY A MAJORITY VOTE. *ALL COMMENTS BY SPEAKERS SHOULD BE RELEVANT TO BOARD ACTION AND JURISDICTION.*

*These minutes are in draft form and will be formally approved at the December 9, 2014 meeting.
Any corrections to these minutes will be reflected in the meeting minutes of the January 13, 2015 meeting.*