

**MINUTES**

**SOCIAL SERVICES COMMITTEE**  
**Standing Committee to the Laughlin Town Advisory Board**  
**September 16, 2014**  
**8:30 A.M.**

**Laughlin Regional Government Center**  
**101 Civic Way, LAUGHLIN, NEVADA**

**Members Present:** Victoria Conely  
Roger Burtraw  
James Williams  
Cheryl Seipke

**Members Absent:**  
Pat Gutierrez, Excused  
Kathy Whitney, Unexcused

**Others Present:**  
Julie Fairman, Laughlin Times

**1. CALL TO ORDER**

- A. Conformance with the Nevada Open Meeting Law.
- B. Agenda items may be taken out of order if deemed necessary.
- C. The Social Services Committee may combine two or more agenda items for consideration.
- D. The Social Service Committee may remove an item from the agenda or delay discussion relating to an item at any time.

**2. ORGANIZATIONAL ITEMS**

- A. Approval of the September 16, 2014 Agenda.

**James Williams** moved **Victoria Conely** seconded the approval of the agenda.  
Motion carried 4-0.

- B. Approval of the August 19, 2014 Minutes.

**Victoria Conely** moved **James Williams** seconded the approval of the minutes.  
Motion carried 4-0.

3. **COMMENTS BY THE GENERAL PUBLIC:** This is a period devoted to comments by the general public about items on *this* agenda. If you wish to speak to the committee about items within its jurisdiction but not appearing on this agenda, you must wait until the “Comments by the General Public” period listed at the end of this agenda. Comments will be limited to three (3) minutes. Please step up to the speaker’s podium, clearly state your name and address and *spell* your last name for the record. If any member of the committee wishes to extend the length of a presentation, this will be done by the Chair or the committee by majority vote. The committee retains the discretion to take additional public comments during times other than during a Public Hearing or during the Public Comment Sessions. In all other instances, a citizen may speak on any matter before the committee for consideration, after receiving recognition and consent of the Chairman of the committee.

4. **COMMITTEE BUSINESS**

- A. **Committee to review by-laws and take any action deemed appropriate.**

**FOR POSSIBLE ACTION**

**Roger Burtraw** handed out the Social Service Committee’s Purpose Statement, the Laughlin Town Advisory Board (LTAB) bylaws that pertain to committees, and “Duties and Powers of Town Board Members”.

**Roger** stresses that the Social Service Committee is an advisory committee. Any changes to the Committee’s Purpose Statement would be submitted to the LTAB agenda.

**Roger** would like Committee members to read through the handouts and table this item to the October 21, 2014 meeting.

**Victoria Conely** will email the above documents to everyone prior to the October meeting.

- B. **Committee to discuss specific goals for 2015.**

**FOR POSSIBLE ACTION**

**James Williams** would like the committee to review the Resource Directory every 3 months to keep the information up to date – deleting, changing and/or adding, so the process isn’t as time consuming once the budget allows a new directory to be printed. This will be tabled until the October meeting.

- C. **Committee to discuss Oktober Fest participation on October 4, 2014, and take any action deemed appropriate.**

**FOR POSSIBLE ACTION**

Committee members are not able to commit to this event this year. It is suggested that Resource Directories be given to one of the booths to hand out. **Roger Burtraw** will request one of the participants to hand out directories.

- C. **Committee to discuss public service information that may potentially be submitted to the media and take any action deemed appropriate.**

**FOR POSSIBLE ACTION**

**Julie Fairman**, Laughlin Nevada Times, is present at today's meeting and will make a report in the local newspaper. **Julie Fairman** states that information must be submitted by noon Friday to be included in the following week's edition.

5. **COMMENTS BY THE GENERAL PUBLIC:** This is a period for the Public to comment on items within the jurisdiction of the Social Services Committee, but not appearing on this agenda. If any member of the committee wishes to extend the length of their comments, this will be done by the Chairman, or the committee by majority vote. When speaking during a specific item or during the Public Comments sessions, please step up to the speaker's podium, clearly state your name and address – please spell your name for the record – and limit your comments to no more than three (3) minutes. No vote may be taken on any matter not listed on the posted agenda.
6. **NEXT MEETING DATE:** October 21, 2014, 8:30 A.M., Laughlin Regional Government Center, 101 Civic Way, Laughlin, Nevada. Agenda items due no later than October 14, 2014.
7. **ADJOURNMENT**  
**Victoria Conely** made a motion to adjourn the meeting at 9:17 a.m., seconded by **James Williams**. Motion carried 4-0.

**NOTE:** *These meeting minutes are in draft form and will be formally approved at the October 21, 2014 meeting. Any corrections to these minutes will be reflected in the minutes of the November 18, 2014 meeting.*