



Department of Finance Purchasing and Contracts

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CLARK COUNTY, NEVADA RFP NO. 603010-13 BUSINESS LICENSE/LAND DEVELOPMENT SOFTWARE (BLITZ) SYSTEM

June 27, 2013

ADDENDUM NO. 2

REQUEST FOR PROPOSAL

1. The RFP opening date of July 12, 2013 at 3:00:00 p.m. for the Pre-Qualification Phase **remains unchanged.**

QUESTIONS AND ANSWERS

2. Q1 This is a suggestion about your proposal. Your proposal requires a Windows Server and Windows based system. We believe a linux based system would prove much better value and much more flexibility. The most important component of our linux system would be scalability.
A1 **Refer to Scope of Work Section 2.2.3 (p.14). This section lists Clark County IT Standards, which includes Red Hat Linux 6 Enterprise. You may present solutions based on any operating system or database in response to this RFP. Note that the County will evaluate long-term support costs, including any additional staff required to support systems outside the current Clark County IT Standards.**
Q2 Did the County use a vendor to help develop the RFP? If so, can the County please share the name of the vendor?
A2 **No.**
Q3 Did the County evaluate solutions that could meet its requirements through vendor demonstrations leading up to the RFP release? If so, what types and names of solutions and vendors were evaluated (hosted and on-premise)?
A3 **The County held a vendor fair in November 2012 and hosted one additional demonstration in December 2012. The purpose of the demonstrations was to allow operational staff to gain a general understanding of current technology/functionality, not to evaluate any system. At the time of the vendor fair, requirements development efforts had been underway for several months. Requirements were developed by performing a gap analysis and issue review of the current systems and processes; they are not based on any one solution presented at the fair.**
Q4 The Evaluation Criteria in Section 19, item A. Considerations indicates that "The proposed solution should satisfy all of the OWNER's current requirements, yet be easy to maintain, easy and inexpensive to upgrade, and have expandable functional and processing capacity for future needs." Will preference/weighting/additional points be made to those vendors that propose a complete solution meeting all of the County's requirements over those that are only proposing partial solutions?
A4 **The County is looking for the best overall solution to the requirements, including the cost to upgrade and provide ongoing support. In that respect, a single integrated solution may have an advantage over two separate systems. A Proposer responding to Option 2 or 3 must also discuss the ability and cost to interface with another system to provide the complete solution, including workflow requirements. The County will consider these and other factors when evaluating the responses.**

- Q5 While we are aware that the County is not yet disclosing the budget for this project yet and does have budget planned for it, regarding the costs the County is considering and will be evaluating, will the County's evaluation include not only the initial costs for Year 1, (including, but not limited to Hardware, Software, Maintenance, Implementation/Integration Services, Training, Consulting, etc), but also any reoccurring costs from years 2 through 9? Can you please confirm if the County is considering a 10 year cost of ownership horizon?
- A5 **Yes we will be looking at all costs over a multi-year term. We will be considering a minimum of a 10 year cost of ownership.**
- Q6 Clarification regarding the three Solution Options that the County is seeking: We understand that not only can a bid response be tied to any one of the three options, but is it true that the bid responses can include a combination of the three Solution Options, such as Option 1 and Option 2, or Option 1 and Option 3, or Option 2 and Option 3 or all three Options? Please clarify.
- A6 **Yes, your proposal can be any combination of the three options and can include different delivery models.**

*****IMPORTANT*** Evaluate your system and propose what you deem to be your best solution based on County requirements and stated goals. Please consider the role of the evaluator in your response; confusing, hard to track responses are difficult to score. Too many options may be perceived as an indication that you do not understand the goals and objectives of this project. ***IMPORTANT*****

See the following instructions for **MULTIPLE OPTION SUBMITTALS** and **SUBMITTALS CONTAINING MULTIPLE DELIVERY MODELS.**

MULTIPLE RESPONSE OPTION SUBMITTALS

TO RESPOND TO MORE THAN ONE RESPONSE OPTION: Pre-Qualification

1. Your proposal must clearly identify which options are contained in the response.
2. Your proposal must clearly identify any differences in the response due to the option selected. Include **OPTION** sections within all other response documentation to identify differences such as implementation approach, interfaces, etc. For example:

Executive Summary of the Proposed Solution
 OPTION 1
 {Your Response}
 OPTION 2
 {Your Response}
 OPTION 3
 {Your Response}

If you do not identify any differences between the options, we will assume that the response provided applies to all options you have identified.

3. Provide a separate cost sheet for each response option with the option number clearly identified.

TO RESPOND TO MORE THAN ONE RESPONSE OPTION: Phase 1

1. Score Cards
 - For Response Option 1 ONLY – complete Option 1 Score Card
 - For Response Option 2 ONLY – complete Option 2 Score Card
 - For Response Option 3 ONLY – complete Option 3 Score Card
 - For all other response combinations:
 1. Do not use the Response Option 1 Score Card, complete Score Cards 2 and 3
 2. Complete the General Requirements on only one score card – we will evaluate and copy the responses to the second score card for you.
2. Technical Response
 - Complete one technical response. Identify any differences as Option 1, Option 2, etc., as in the Pre-qualification example.

TO RESPOND TO MORE THAN ONE RESPONSE OPTION: Phase 2

Instructions will be provided to each respondent invited to participate in Phase 2.

SUBMITTALS CONTAINING MULTIPLE DELIVERY MODELS

TO INCLUDE MORE THAN ONE DELIVERY OPTION: Pre-Qualification

1. Your proposal must clearly identify which delivery models are contained in the response.
2. Your proposal must clearly identify any differences in the response due to the proposed delivery model. Include OPTION - DELIVERY MODEL sections within all other response documentation to identify differences such as implementation approach, interfaces, etc. For example:

Executive Summary of the Proposed Solution
OPTION x – {Delivery Model 1}
{Your Response}
OPTION x – {Delivery Model 2}
{Your Response}

If you do not identify any differences between the delivery models, we will assume that the response provided applies to all options you have identified.

3. Provide a separate cost sheet for each delivery model with the response option number and delivery model clearly identified.

TO INCLUDE MORE THAN ONE DELIVERY MODEL: Phase 1

1. Score Cards – we assume that functionality is the same, regardless of delivery model. If this is NOT the case,
 - OPTION x – {Delivery Model 1} – complete Option x Scorecard
 - OPTION x – {Delivery Model 2} – complete Option x Scorecard. DO NOT complete the entire scorecard. ONLY describe functionality that is different from the DELIVERY MODEL 1 scorecard.
2. Technical Response
 - Complete one technical response. Identify any differences as OPTION x – {Delivery Model 1}, OPTION x – {Delivery Model 2}, etc., as in the Pre-qualification example.

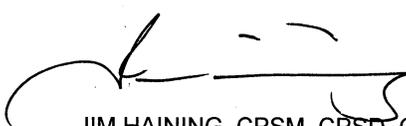
TO RESPOND TO MORE THAN ONE DELIVERY MODEL: Phase 2

Instructions will be provided to each respondent invited to participate in Phase 2.

- Q7 The Score Card worksheet containing the General Requirements has a few line spacing issues. Can you provide a list of General Requirements?
- A7 A complete list of General Requirements is included in Section 8 of the Scope of Work (p.50).

Should you have any questions, please contact me at (702) 455-4230 or via email at jhaining@clarkcountynv.gov.

ISSUED BY:


JIM HAINING, CPSM, CPSD, C.P.M., A.P.P.
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Attachment(s): None

cc: Theresa Lee, IT