



# Department of Administrative Services Purchasing and Contracts

500 S Grand Central Pky 4th Fl • Box 551217 • Las Vegas NV 89155-1217  
(702) 455-2897 • Fax (702) 386-4914

Sabra Smith Newby, Chief Administrative Officer  
Adleen B. Stidhum, Purchasing Administrator



## CLARK COUNTY, NEVADA RFP NO. 603125-13 PROJECT MANAGEMENT SERVICES – SOFTWARE IMPLEMENTATION/PROCUREMENT (BLITZ) SYSTEM

October 24, 2013

### ADDENDUM NO. 2

#### REQUEST FOR PROPOSAL

1. The RFP opening date of October 30, 2013 at 3:00:00 p.m. **remains unchanged.**

#### QUESTIONS AND ANSWERS

2. Q1 Will this be awarded to multiple companies?  
A1 **No, the county is planning to award this RFP to one (1) company.**
  
- Q2 Do you have any prequalifications criteria?  
A2 **There are no prequalification criteria needed to submit a proposal for this RFP. The evaluation team will evaluate the proposals received and select the company which the evaluators believe would be the best fit to perform the services requested.**
  
- Q3 I understand that the software implementation is to support eight (8) Departments. Is this still the case and is it possible to get the names of the Departments?  
A3 **The departments supported by the software implementation are:**
  - **Business License**
  - **Building Department**
  - **Public Works**
  - **Comprehensive Planning**
  - **Fire Department**
  - **Administrative Services**
  - **Water Reclamation District**
  
- Q4 To better understand the magnitude of the Application Implementation which will impact the Project Management effort, is it possible to get a level of magnitude for the Application Implementation effort? For example:
  - "Small" is between \$5Million to \$7.99Million;
  - "Medium" is between \$8Million to \$9.99Million; or
  - "Large" is \$10Million or higherWould the Application Implementation be considered "Small", "Medium" or "Large"?  
A4 **The Application Implementation is a large, complex and highly visible project. However, at this point, we have not negotiated any pricing for licenses or professional services, so we cannot assign a dollar value to the project.**

Q5 Our insurance broker has reviewed the insurance requirements of said RFP to ensure we have the required coverage per the insurance guidelines outlined in the RFP. In regards to the auto requirement, our broker stated that because we do not own any company vehicles we are not able to have a business auto policy in place for "any auto". We currently have coverage for hired and non-owned autos. Our broker noted that a company cannot obtain business auto insurance for "any auto" if they do not have company owned vehicles. In our dealings with other local agencies, such as the Las Vegas Valley Water District and the UNLV / County Temporary Staffing Contract, they have previously waived the "any auto" requirement due to the nature of our business. As a professional and technical services firm, owning company vehicles is not relevant to our business structure or to the type of work performed. Is Clark County also able to waive the "any auto" requirement and the additional insured form, if a company currently carries auto insurance for "hired and non-owned vehicles"?

**A5 Yes, Clark County will be able to waive the Any Auto requirement if you have coverage for hired and non-owned vehicles.**

Q6 In regards to B iii, could you please define what is meant by "applicable licenses". Additionally, are there any specific licenses that Clark County is requiring of the firm or the proposed project team in responding to the RFP?

**A6 There are no "applicable licenses" for this RFP, unless you would like to list any licenses that you do have that you deem applicable. However, the successful proposer will be required to have a Clark County business license prior to award. If you do not have a Clark County business license, there is no need to get one to submit the RFP. This will be dealt with prior to award of a contract.**

Q7 What is the current work schedule and official work days for Clark County? This will allow us to coordinate our proposed teams access to the Clark County facilities to facilitate the work outlined in the RFP?

**A7 The typical work schedule and days will be Monday through Friday, 8 am to 5 pm. Clark County has the typical national holidays off. Some County employees have an alternate work schedule working 4 ten-hour days with every Friday off; or 8 nine-hour days with every other Friday off.**

Should you have any questions, please contact me at (702) 455-4230 or via email at [jhaining@clarkcountynv.gov](mailto:jhaining@clarkcountynv.gov).

ISSUED BY:



JIM HAINING, CPSM, CPSD, C.P.M., A.P.P.  
Sr. Purchasing Analyst

Attachment(s): None

cc: Louis Carr, Jr., IT  
Mary Fazzalano, IT