



# Department of Administrative Services Purchasing and Contracts

500 S Grand Central Pky 4th Fl • Box 551217 • Las Vegas NV 89155-1217  
(702) 455-2897 • Fax (702) 386-4914

Sabra Smith Newby, Chief Administrative Officer  
Adleen B. Stidhum, Purchasing Administrator



## CLARK COUNTY, NEVADA BID NO. 603319-14 ANNUAL REQUIREMENTS CONTRACT FOR JANITORIAL SERVICES AT 309 SOUTH THIRD STREET

May 28, 2014

### ADDENDUM NO. 1

#### INVITATION TO BID

1. The bid opening date of June 6, 2014 at 3:00:00 p.m. **remains unchanged.**

#### SECTION IV – SERVICE SPECIFICATION

2. **Discard** original page IV-1, Section IV, Service Specification, and **replace** with the attached revised page IV-1. (Changes are identified in bold).

Should you have any questions regarding this addendum, please email me at [deon.ford@clarkcountynv.gov](mailto:deon.ford@clarkcountynv.gov)

ISSUED BY:

*Deon Ford*

DEON FORD  
Purchasing Specialist

Attachment(s): Revised Page IV-1, Service Specifications

Cc: Theodore Hooper, Real Property Management – HSP  
Connie Lee, Real Property Management - HSP  
Thomas E. Boldt – Purchasing

# IV – SERVICE SPECIFICATION

BID NO. 603319-14

## ANNUAL REQUIREMENTS CONTRACT FOR JANITORIAL SERVICES AT 309 SOUTH THIRD STREET

### 1. FACILITY

Facility: South Third Street Building  
Location: 309 South Third Street  
Las Vegas, Nevada 89101

Designated Contact for this Facility: Dale Ficklin, Public Defender  
(702) 455-4690

Karen Byrd, Law Library  
(702) 455-6956

Number of days of service/week: Six (6)  
Days of service: Monday through Saturday  
Hour's service is desired  
Monday through Thursday – Cleaning to start no earlier than 6:00pm and to be completed prior to 3:00am

Cleaning at the Law Library, 4<sup>th</sup> floor, Technical Services office/area must start no earlier than 7:00pm. The cleaning of this specific area must be completed prior to 3:00am.

Friday and Saturday – Cleaning to start no earlier than 5:00pm and be completed prior to 3:00am.

### 2. BUILDING FACTS

Net cleanable square footage:	47,886 square feet
Ceramic Tile square footage daily service:	2,805 square feet
Vinyl Tile square footage daily service:	634 square feet
Carpet square footage daily service:	44,447 square feet

Number of rooms in facility:

- > 103 Office(s)
- > 4 Lobby Area(s)
- > 2 Elevator(s)
- > 3 Conference Room(s)
- > 4 Kitchen/Break Room(s) with 4 Refrigerators and 5 Sinks
- > 7 Bathrooms with 16 Toilets, 6 Urinals, and 19 Sinks
- > **2 Water Fountain**

***All recycling totes are to be emptied into recycling receptacle located behind the building, next to the trash receptacle.***

***Any locked totes are emptied by a contracted shredding company.***

### 3. SUPPLIES REQUIRED

Specifications for supplies to be furnished by the successful Bidder:

Toilet Tissue: Georgia Pacific, Kimberly Clark, or equal, Single-ply, 1000 sheets per roll, 96 rolls per case, 4-1/2" x 4-1/2" made of 100% recycled materials of which 20% must be post consumer material.

Paper Towels: Georgia Pacific, Kimberly Clark, or equal, multi-fold, 9-1/2" x 9-1/8" sheets, made of 100% recycled materials of which 40% must be post-consumer material, approximately 4,000 sheets per case.

Seat Covers: SCA, Kimberly Clark, or equal, half-fold, 20 packages of 250 per case (minimum 20% post consumer waste).

Soap: White moisturizing soap. No antibacterial or foamy soaps, unless directed otherwise.

Solid Waste: Successful Bidder will empty Sanitary napkin Biohazard disposal liners into a special Red Bio-Hazard bag, provided by the Successful Bidder, and placed in a specified Bio-Hazard container.

Urn Sand, Trash Can Liners and Biohazard Sanitary Napkin Dispenser Liners.

Vacuums: Use of HEPA vacuums and filters or CRI Certified Green vacuums and filters are required. Carpets to be cleaned according to manufacturer specifications.