



Department of Administrative Services

Purchasing and Contracts

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Sabra Smith Newby, Chief Administrative Officer
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CLARK COUNTY, NEVADA RFP NO. 603571-15 FINANCIAL ADVISORY SERVICES

February 11, 2015

ADDENDUM NO. 3

REQUEST FOR PROPOSAL

1. The RFP opening date of February 23, 2015 at 3:00:00 p.m. **remains unchanged.**

GENERAL CONDITIONS

2. Page 4, item No. 19 – Evaluation Criteria, Paragraph C – Experience & Staff Qualifications, subparagraph i: **add** the following language after the first sentence as follows: "Identify three (3) projects within your response herewith and provide the balance of projects on a separate attachment to your Proposal. This separate attachment will not count toward the 50 page limit".
3. Page 4, item No. 19 – Evaluation Criteria, Paragraph C – Experience & Staff Qualifications, subparagraph IV; **add** the following language to the first sentence: "and an organizational chart of the proposed team to work on this project".
4. Page 5, Item No.19 – Evaluation Criteria, Paragraph F- Bond Fee and Hourly Fee Schedule; **delete** "\$100" and **replace** with "\$1000".

TENTATIVE DATES AND SCHEDULE

Additional Information: If applicable, the Finalist Presentations will be scheduled for March 17, 2015 from 9:00 AM to 12:00 PM, Proposers should schedule accordingly. Please be aware that the date and time may be subject to change, timely notice will be provided should this occur.

QUESTIONS AND ANSWERS

- Q1: Does the County have any refunding bond issues scheduled within the next 4 months (while the contract is pending award)?
A1: Yes, we are refunding LVCVA and RFCD issues.
- Q2: Did the County participate in the SEC's MDCD initiative?
A2: Yes.
- Q3: Is the Cover Letter included in the page limit?
A3: Yes
- Q4: In 19. Evaluation Criteria C. Experience and Staff Qualifications i., there is a request to include a brief resume of all similar projects your firm has performed for the past 3 years. Our experience would entail several pages; would it be possible to present a summary of our experience and a select number of projects to preserve page space, and we can include a more exhaustive list in an appendix?
A4: See Item No.2 which addresses this matter.

- Q5: In 19. Evaluation Criteria C. Experience and Staff Qualifications iv., would you like an organizational chart of the proposed team serving the County or an organizational chart of our firm?
A5: See Item No.3 which addresses this matter.
- Q6: In the Evaluation Criteria section (pg 3), there are several points of reference to Clark County residency, i.e. office locations in Clark County (19 B iii), employees residing in Clark County (19 B viii) and if the key personnel live in Clark County (19 C ii 6), amongst others. We understand from section 7 on page 2 that the Evaluation Method is objective and subjective, but can you provide any insight on the weight that will be given in scoring applicants from Clark County?
A6: The weight allocation that will be assigned for the said criteria will not exceed five percent.
- Q7: Can you please provide a bit more direction on what you are requesting for Quality Control Procedures (E, page 5)?
A7: Proposer shall identify the steps taken to assure the accuracy of the proposal and validity of the assumptions.
- Q8: We wanted to confirm that the Bond Fee Schedule should be based upon \$100 of issuance. The industry standard is typically based upon \$1000 of issuance. Please confirm
A8: See Item No.4 which addresses this matter.
- Q9: Exhibit D seemed to be more focused on Construction work than FA services. Is this the correct Milestones form?
A9: The finalized contract with the selected Proposer will not contain this specific exhibit as it's not relevant to the services being requested within this RFP.

Except as modified herein, all other RFP specifications, terms and conditions shall remain the same.

Should you have any questions, I can be reached at (702) 455-2729 or chetanc@clarkcountynv.gov.

ISSUED BY:



CHETAN CHAMPANERI
Purchasing Analyst

cc: Tom Wilson, Finance