



Department of Administrative Services

Purchasing and Contracts

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CLARK COUNTY, NEVADA RFP NO. 603665-15 EMPLOYEE BENEFIT CONSULTING SERVICES

April 22, 2015

ADDENDUM NO. 3

REQUEST FOR PROPOSAL

1. The RFP opening date of April 30, 2015 at 3:00:00 p.m. **remains unchanged.**

QUESTIONS AND ANSWERS

- Q1: Can you confirm that items included in the appendix of our submission will not count towards the 50 page maximum?
- A1: In accordance with Item No.8 – Submittal Requirements, submittals should not exceed 50, including any documentation contained within the appendix of a proposal. However, other documentation may be included with no guarantee of review.
- Q2: Do you have an estimate of the number of meetings that Clark County would expect its consultant to attend in a year?
- A2: We anticipate 4-6 meetings per year.
- Q3: The list of plans includes “Negotiated contract for hospital network (HSC),” and “Negotiated contracts for physician services for self-insured workers’ compensation plan.”
- a. Will the consultant’s role with HSC involve attending HSC board meetings and/or advising Clark County on voting on HSC matters?
 - b. What entity is responsible for negotiating physician contracts for the self-insured workers compensation plan?
- A3: (a) No. (b) Sierra Health.
- Q4: The RFP referenced electronic enrollment.
- a. What role will the consultant have with implementing an electronic enrollment option?
 - b. Will this include vendor recommendation or an RFP, or has a vendor already been selected?
- A4: (a) Assisting the County an RFP, providing best practices. (b) RFP.
- Q5: Please provide more specific expectations related to “data warehousing”.
- a. What functions would you like the data warehouse to fulfill?
 - b. Is the consultant expected to market and recommend a vendor, or is the consultant expected to provide a data warehouse?
- A5: (a) At a minimum would like data warehouse to house medical, prescription and member data. (b) Assisting with RFP, providing best practices.

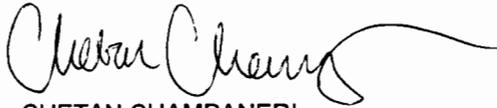
- Q6: The RFP indicates "annual financial report" as part of the scope of services.
a. Will the consultant produce the report or be a contributor?
b. If a contributor, what specifically is required?
c. Please provide a copy of the most recent annual financial report.
- A6: (a) Assist with gathering data and reviewing product. (b) N/A. (c) Currently do not produce such report.
- Q7: Aside from review of third party studies, is there any other GASB OPEB support requested?
A7: No.
- Q8: RFP services are described as "Consult on future request for proposal (RFP) activities." Will the consultant be actually developing and evaluating RFPs or will the County?
A8: Assist with development, providing best practices.
- Q9: Will the consultant perform IBNR (claim reserve) calculations for the self-funded medical program?
A9: No.
- Q10: Is the current pharmacy program RDS or EGWP? If RDS, are you looking for the consultant to support filings?
A10: RDS – Clark County is responsible for the filing in conjunction with the Pharmacy Benefit Manager,
- Q11: What is meant by "HIPPA opt-out?"
A11: Mental health parity.
- Q12: What specific work are you requesting for your retiree population?
A12: Trend analysis, plan and benefit adjustments, spend control.
- Q13: Does "education and training opportunities" refer to support for benefit management staff or employees? If the latter, please describe
A13: Possibly both – dependent on input from consultant.
- Q14: Please provide additional information regarding your current workers comp program.
a. Do you have separate programs for the County and University Medical Center? Please provide the following information for each entity covered under a separate program.
b. Is the work comp program fully self-funded or a large deductible?
c. What is the deductible (retention) if any?
d. If it is a self-insured program do you purchase excess workers' compensation and what is your retention? If a deductible program, what is the deductible amount?
- A14: (a) No. (b) Self-funded. (c) N/A. (d) Excess is purchased with a \$1M SIR.
- Q15: Other services:
a. What, if any, member communications support do you need?
b. Are there other specific areas related to ACA that are of particular concern? Is there a committee or governance organization that the consultant will need to support?
(i) If so, what would be the consultant's responsibilities?
(ii) How often does this group meet?
- A15: (a) Undetermined. (b) Currently Clark County is a grandfathered plan; need to understand implications as we move forward under this. (c) Yes. (i) Education/information. (ii) Monthly.
- Q16: Would Clark County provide a list of the top priorities for consultant support in the next 1-2 years
A16: Compliance, vendor relations, plan design, data analysis and spend control.
- Q17: Several sections of the RFP refer to this engagement as a project. However, much of the scope of work represents on-going consulting services. We are concerned that hourly pricing would inhibit the open and frequently broad scope dialogue that supports a quality high functioning client/consultant relationship. Would Clark county consider a pricing structure that offered a monthly/annual consulting fee for a stated list of services that were deemed consulting/advising, alongside a project fee for those items with a start/end clear delineation of scope?
A17: County is open to pricing model(s) consultant would like to propose.

- Q18: We have identified several revisions we need to request for the BAA to remain HIPAA compliant, address services specific to employee benefits consulting, and include requirements that allow management of a data warehouse. Would you like us to note those requested changes in our RFP response or do you have a different preference?
- A18: Proposers should respond accordingly to the Business Associate requirement added per Addendum No.1 of the RFP. Furthermore, vendors can request changes to the BAA only if it pertains to the County's BAA not being in compliance with HIPPA requirements. Vendor shall provide a thorough description of why the language in question is not in compliance and/or identify the requirements of HIPPA which have not been addressed within the County's BAA.

Except as modified herein, all other RFP specifications, terms and conditions shall remain the same.

Should you have any questions, I can be reached at (702) 455-2729 or chetanc@clarkcountynv.gov.

ISSUED BY:



CHETAN CHAMPANERI
Purchasing Analyst

Attachment(s): None

cc: Les Lee Shell, Director of Risk Management
Geree Gonzales, Risk Management