



# Department of Administrative Services

## Purchasing and Contracts

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Sabra Smith Newby, Chief Administrative Officer  
Adleen B. Stidhum, Purchasing Manager



### CLARK COUNTY, NEVADA

#### RFP NO. 603699-15

#### COLLECTION AGENCY SERVICES FOR LAS VEGAS JUSTICE COURT

August 6, 2015

#### ADDENDUM NO. 5

#### REQUEST FOR PROPOSAL

1. The RFP opening date of August 13, 2015 at 3:00:00 p.m. **remains unchanged.**

#### QUESTIONS AND ANSWERS

- Q1. Does the County plan to accept any payments for accounts sent to the Agency for collection or will the Agency be responsible for processing all payments?  
A1. County reserves the right to recall from collections and accept payments upon direct contact with defendant.
- Q2. The County has asked proposers for a projected collected rate. Please provide the collection rates for the current vendor for calendar year 2013, 2014 and 2015 YTD  
A2. 10.9%
- Q3. What were the ages of the accounts referred to the current vendor in 2013, 2014 and 2015?  
A3. Information not available – all accounts sent to collections are 49 days delinquent – see below chart for aging.
- Q4. Is the current vendor performing all operations and providing all deliverables as described in Exhibit 1 for third party collections?  
A4. No.
- Q5. How many letters and phone calls are made?  
A5. This information is not available.
- Q6. Are all accounts in active collection or have the older accounts been recalled by the County?  
A6. Accounts are still in active collections.
- Q7. (a) Does the Justice Court impose any fees to the defendant based on NRS 176.064? (b) If no, Can a firm present alternative pricing solutions other than a collection fee being subtracted from the amount collected?  
A7. (a) Yes. (b) N/A.
- Q8. I was hoping to get some clarification on section D, IV, letter M: Third Party Claims. Could you be more specific on the definition? I am interpreting this as: (a) the legal process the proposer uses to recover on behalf of the County as a third party.(b) Any action on behalf of the court as a third party.  
A8. Your interpretation is not correct. We are just asking for you to describe your process when acting as a third party collection agency rather than a 1st party. Example: As a first party you will act on behalf of the Las Vegas Justice Court. As a third party you will be under your own name.

#### BOARD OF COUNTY COMMISSIONERS

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Q9. (a) What is the age of the oldest debt that will be referred by Clark County for collection? (b) Will these debts be considered 3rd party collections, as they have presumably gone through at least one collection cycle with an outside vendor?

A9. (a) See table below. (b) Yes.

Year Issued	TotalReceivables	AverageReceivables	NumberOfAccounts
1995	9,069	907	10
1996	7,057	882	8
1997	39,283	1,007	39
1998	38,495	917	42
1999	65,762	889	74
2000	139,059	768	181
2001	237,708	701	339
2002	280,034	664	422
2003	494,008	720	686
2004	948,716	818	1,160
2005	7,180,010	906	7,925
2006	16,272,545	865	18,805
2007	27,922,680	943	29,626
2008	23,765,830	904	26,292
2009	21,289,359	845	25,191
2010	15,009,224	736	20,397
2011	13,756,755	724	18,999
2012	16,187,651	698	23,207
2013	16,401,244	725	22,617
2014	18,336,869	754	24,329
2015	8,113,040	805	10,077
	<b>\$ 186,494,397</b>		<b>230,426</b>

Except as modified herein, all other RFP specifications, terms and conditions shall remain the same.

Should you have any questions, I can be reached at (702) 455-2729 or [chetanc@clarkcountynv.gov](mailto:chetanc@clarkcountynv.gov).

ISSUED BY:



CHETAN CHAMPANERI  
Purchasing Analyst

Attachment(s): None

Cc: Tim Davis; Las Vegas Justice Court  
Jeff Dunn; Las Vegas Justice Court  
Sherri Parris; Las Vegas Justice Court  
Kim Kampling, Las Vegas Justice Court