



Department of Administrative Services

Purchasing and Contracts

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CLARK COUNTY, NEVADA BID NO. 603790-15 ANNUAL REQUIREMENTS CONTRACT FOR JANITORIAL SERVICES AT 333 SOUTH THIRD STREET BUILDING (WALSH)

September 11, 2015

ADDENDUM NO. 1

INVITATION TO BID

1. The bid opening date of September 18, 2015 at 3:00:00 p.m. **remains unchanged.**

SERVICE SPECIFICATIONS

2. Page IV-1, Item No. 2, **changed** to read:

VCT floors located in both kitchens and 1st floor Main Facilities Area to be stripped and waxed every 6 months.

Ceramic Tile floors (located in all four restrooms & 1st floor front lobby) are to be machine scrubbed every week.

Carpets (1st floor: 6 offices, break room /back office, & main Fire & Safety lobby—2nd floor: 10 offices & main floor area & hallways) are to be cleaned every 3 months (quarterly).

Successful Bidder is required to have a minimum of two (2) custodians cleaning the building for a minimum of 2 to 4 hours each **day** of service. This is to ensure enough time is allotted for proper cleaning.

Should you have any questions regarding this addendum, please email me at deon.ford@clarkcountynv.gov

ISSUED BY:

DEON FORD
Purchasing Specialist

Attachment(s): Revised Service Specifications, page Revised IV-1

Cc: Theodore Hooper, Real Property Management - HSP
Connie Lee, RPM Real Property Management - HSP
America Caver, Real Property Management - HSP
Matt Garban, Real Property Management – Operations
Wayne Wedlow, Real Property Management – Operations

IV – SERVICE SPECIFICATION

BID NO. 603790-15

ANNUAL REQUIREMENTS CONTRACT FOR JANITORIAL SERVICES FOR 333 S THIRD STREET BUILDING (WALSH)
REVISED PER ADDENDUM NO. 1

1. FACILITY

Facility: Walsh Building
Location: 333 South Third Street
Las Vegas, NV 89101

Designated Contact for this Facility: Matt Garban
Telephone No: (702) 455-8583
Number of days of service / week: Five (5) days
Days of service: Monday through Friday
Hour's service is desired: To start no earlier than 8:00am and to be completed prior to 4:00pm

2. BUILDING FACTS

Net Cleanable Square Footage: 9,603 square feet
Tile Square Footage Daily Service: 2,157 square feet
Carpet Square Footage Daily Service: 7,446 square feet

Number of rooms in facility:

- > 18 Office(s)
- > 1 Work Room(s)
- > 1 Lobby/Office
- > 2 Stair(s)
- > 1 Facilities Shop
- > 2 Kitchen / Break Rooms with 2 Refrigerators, and 2 Sinks
- > 4 Bathrooms with 7 Toilets, 2 Urinals, and 4 Sinks

The trash and recycling receptacles are located in the alley behind adjacent building.

Successful Bidder will be required to service all hard floor surfaces with an approved/inspected floor machine as needed. Bathroom ceramic tile is to be machine scrubbed daily.

VCT floors located in both kitchens and 1st floor Main Facilities Area to be stripped and waxed every 6 months.

Ceramic Tile floors (located in all four restrooms & 1st floor front lobby) are to be machine scrubbed every week.

Carpets (1st floor: 6 offices, break room /back office, & main Fire & Safety lobby—2nd floor: 10 offices & main floor area & hallways) are to be cleaned every 3 months (quarterly).

Successful Bidder will be required to clean all windows- up to 10 feet high- interior and exterior, at least twice per week, during daylight hours. Doors and entrances are to be cleaned daily.

Successful Bidder is required to have a minimum of two (2) custodians cleaning the building for a minimum of 2 to 4 hours each day of service. This is to ensure enough time is allotted for proper cleaning.

3. SUPPLIES REQUIRED

Specifications for supplies to be furnished by the successful Bidder:

- Toilet Tissue: Georgia Pacific, Kimberly Clark, or equal, Single-ply, 1000 sheets per roll, 96 rolls per case, 4-1/2" x 4-1/2" made of 100% recycled materials of which 20% must be post consumer material.
- Paper Towels: Georgia Pacific, Kimberly Clark, or equal, multi-fold, 9-1/2" x 9-1/8" sheets, made of 100% recycled materials of which 40% must be post-consumer material, approximately 4,000 sheets per case.
- Seat Covers: SCA, Kimberly Clark, or equal, half-fold, 20 packages of 250 per case (minimum 20% post consumer waste).
- Soap: According to dispensing machine. White Lanolin is preferred.
- Miscellaneous: Urn Sand, Trash Can Liners and Biohazard Sanitary Napkin Dispenser Liners.
- Solid Waste: Successful Bidder will empty Sanitary napkin Biohazard disposal liners into a special Red Bio-Hazard bag, provided by the Successful Bidder, and placed in a specified Bio-Hazard container.
- Vacuums: HEPA vacuums and filters or CRI Certified Green Vacuums and filters
- Urinal Screens: Successful Bidder will provide urinal cakes and/or urinal screens for each urinal. Screens must be dated and changed frequently.