

**UNIVERSITY MEDICAL CENTER OF SOUTHERN NEVADA**  
**RFP No. 2011-15**  
**Imaging Service Equipment (Rm 4 & Rm 6)**  
August 11, 2011

**ADDENDUM NO. 1**

**General Conditions**

Please make the following changes under General Conditions.

1. # 6. TENTATIVE DATES AND SCHEDULE

**Delete:**

RFP Published in Las Vegas Review-Journal	July 31, 2011
<b>Pre proposal conference</b>	<b>August 8, 2011</b>
Final Date to Submit Questions	August 16, 2011
Last Day for Addendums	August 19, 2011
<b>RFP Responses Due (2:00 pm)</b>	<b>August 26, 2011</b>
RFP Evaluations	August / September 2011
Finalists Selection	September 2011
Finalists Oral Presentations (if required)	September 2011
Final Selection & Contract Negotiations	September 2011
Award & Approval of the Final Contract	October 2011

**Replace with:**

RFP Published in Las Vegas Review-Journal	July 31, 2011
Pre proposal conference	August 8, 2011
<b>Mandatory Site Visit</b>	<b>August 24, 2011 (9:00 – 10:30)</b>
Final Date to Submit Questions	August 30, 2011
Last Day for Addendums	September 2, 2011
<b>RFP Responses Due (2:00:00 pm)</b>	<b>September 8, 2011</b>
RFP Evaluations	September 2011
Finalists Selection	September 2011
Finalists Oral Presentations (if required)	September 2011
Final Selection & Contract Negotiations	September 2011
Award & Approval of the Final Contract	October 2011

2. #8. SUBMITTAL REQUIREMENTS

**Delete:**

PROPOSER shall submit one (1) clearly labeled original paper copy as well as one (1) electronic copy of the entire proposal. The electronic copy shall be on a CD media format in either PDF or Word version. The name of PROPOSER's firm shall be indicated on the cover of each proposal.

**Replace with:**

PROPOSER shall submit one (1) clearly labeled original paper copy as well as seven (7) paper copies and one (1) electronic copy of the entire proposal. The electronic copy shall be on a CD media format in either PDF or Word version. The name of PROPOSER's firm shall be indicated on the cover of each proposal.

3. **Delete:**

Proposals are time-stamped upon receipt. Proposals submitted must be time-stamped no later than 2:00 p.m. on the RFP opening date. RFPs time-stamped after 2:00 p.m., based on the time clock at the UMC Contracts Management office will be recorded as late, remain unopened and be formally rejected.

**Replace with:**

Proposals are time-stamped upon receipt. Proposals submitted must be time-stamped no later than **2:00:00 p.m.** on the RFP opening date. RFPs time-stamped after **2:00:00 p.m.**, based on the time clock at the UMC Contracts Management office will be recorded as late, remain unopened and be formally rejected.

4. #18.C. Cost/Price

**Delete:**

**C. Cost/Price**

Please set forth your proposed fee schedule for the project/deliverables as described in your proposal and Scope of Project. Complete and submit **Exhibit B** (price schedule) into your proposal.

Provide, at a minimum, the following:

- a. A completed **Exhibit B**, listing costs for the project.
- b. A brief explanation of cost breakdown for each line item.
- c. A listing explaining extended warranties and service agreements including cost for years 2-10. (For future reference)
- d. An analysis of the possible outcomes from the trade-in/recycling of the old units.

**Replace with:**

**C. Cost/Price**

Please set forth your proposed fee schedule for the project/deliverables as described in your proposal and Scope of Project. Complete and submit **Exhibit B** (price schedule) into your proposal.

Provide, at a minimum, the following:

- a. A completed **Exhibit B**, listing costs for the project.
- b. A brief explanation of cost breakdown for each line item to include discounts and value carve-ins.
- c. A listing explaining extended warranties and service agreements including cost for years 2-10. (For future reference)
- d. Lease Options for 3, 5, 10 years
- e. An analysis of the possible outcomes from the trade-in/recycling of the old units.

5. #18.F.4 Maintenance/Repair

**Delete:**

**4. Maintenance/Repair**

Provided detailed information about the following:

- a. Provide a list and explain the types of maintenance/repair services are available.
- b. Provide information, types and frequency, of routine or specialized requirements for servicing equipment.
- c. What is the average downtime for the equipment?
- d. What is the anticipated operation and maintenance cost over a 10 year period?

**Replace with:**

**4. Maintenance/Repair Information/Options**

A. Provided detailed information about the following:

- a. Provide information, types and frequency, of routine or specialized requirements for servicing equipment.
- b. What is the average downtime for the equipment?
- c. What is the anticipated operation and maintenance cost over a 10 year period?

B. Maintenance/Repair Options

- a. Provide a detailed listing and explanation of the types of maintenance/repair services that are available that extend past the warranty period.
- b. Propose 2-3 maintenance plans that will cover the life cycle of the proposed systems?
- c. Include cost of proposed maintenance plans on **Exhibit B**.

**6. MANDATORY SITE VISIT (NEW)**

A **mandatory site visit** will be held on **August 24<sup>th</sup>, 2011 at 9:00 a.m.** at the Imaging Service Department to view Rooms 4 and 6. This meeting will allow contractors to talk with a Facilities Engineering team member on structural or electrical issues or concerns. Contractors will be permitted to take pictures or measurements if needed.

- Contractors shall meet near the Information Desk in the main hospital across from the cafeteria. From here, we will proceed to the Imaging Services Department.

7. Scope of Work

**Delete:**

**A.3. Removal:** Contractor shall complete remove and properly dispose of the old systems

**Replace with:**

**A.3. Removal:** Contractor shall complete remove and properly dispose of the old systems. Note: The hospital reserves the right to not award this portion if it is more advantageous to the hospital and perform this in-house.

8. Replace **Exhibit B** with the following **Exhibit B-1**

<b>Exhibit B-1</b>							
Imaging Services Equipment (Rm 4 & Rm 6)							
Description	Purchase Costs			Rebate on old Equip	Lease Options (List Annual Cost)		
	List Price / unit	Proposed Price / unit	Percentage Off		3 yr	5 yr	10yr
Radiographic Room (Room 4) Equipment							
Removal / Installation (Room 4)							
Radiographic/Fluoroscopy Room (Room 6) Equipment							
Removal / Installation (Room 6)							
Wireless Single Flat Panel Detectors							
Installation (Flat Panel Detectors)							
Training							
<b>Totals</b>							
Maintenance Options(Post Warranty Options)							

**Issue by**

The RFP required due date changes from **August 26, 2011 at 2:00:00 P.M.** to **September 8, 2011 at 2:00:00 P.M.**  
Should you have any questions, please contact me at (702) 207-8846 or via email at [robert.maher@umcsn.com](mailto:robert.maher@umcsn.com).

Issued by:

Rob Maher  
Sr. Contract Management Analyst  
UMC

**Acknowledgement**

***\*\*All Proposals submitted shall include a signed copy of this addendum acknowledging receipt and understanding. Addendums shall not count towards the 30 page maximum.***

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Date Received: \_\_\_\_\_