

**UNIVERSITY MEDICAL CENTER OF SOUTHERN NEVADA  
BID NO. 2010-27  
JANITORIAL SERVICES  
ENTERPRISE HEALTHCARE BUILDING**

November 16, 2010

**ADDENDUM NO. 1**

**QUESTIONS/ANSWERS**

**Q.1** *If the facility is open on any scheduled holiday how much will we be paid for this extra time?*

A.1 As defined in Section 5. Working Hours/Overtime, all work necessary to be performed after regular working hours, on weekends or legal holidays, shall be performed without additional expense. Currently, the Enterprise Care Center Building is closed during the following holidays: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas Day.

**Q.2** *Please verify the hours for UMC Quick Care?*

A.2 8:00 A.M. to 6:30 P.M., Monday through Sunday, seven (7) days a week. The facility must remain operational until the last patient has been discharged for the day.

**Q.3** *Pod 4 Dental will this area require 7 day service?*

A.3 Hours of operation are not yet defined.

**Q.4** *How many patients will the new Dental Office have?*

A.4 To be determined.

**Q.5** *Page 23 # TS.7- A states 200 patients per day... is that for all tenants?*

A.5 Yes; this is an estimated figure and may increase or decrease at any time.

**Q.6** *Since the day time porter is servicing all five (5) pods, if a pod should close, can we adjust porter service by 20% for each pod?*

A.6 The Day Porter is a requirement of the Successful Bidder regardless if there is one (1) Pod open or all five (5) Pods. As a reminder, the Successful Bidder will provide personalized day porter services, at the direction of the Building Manager, five (5) days per week, Monday through Friday between 8:00 a.m. and 5:00 p.m. Currently, this requirement is staffed with a single individual. While the day porter may be assigned cleaning duties as determined by the contractor, the primary purpose of this position is to address any immediate cleaning needs of the tenants.

**Q.7** *Who's responsibility is the Recycle bins?*

A.7 Recycle Bins are the responsibility of the individual Pod/Tenant and not the Successful Bidder.

**Q.8** *If carpeting is changed to vinyl flooring which requires much more maintenance than carpet how much extra per square foot will we be paid?*

A.8 This cost would be mutually agreed upon between the Successful Bidder and UMC prior to any installation of new flooring materials.

**Q.9 Please advise the hourly rate and minimum hours we will be paid for on-call or out-call service?**

A.9 No additional monies will be provided for call-out or call-back services. This is part of the Special Conditions.

**Q.10 Please provide a list of cleaning supplies to be used?**

A.10 The following is an example of the types of cleaners and supplies used while cleaning/maintaining the Enterprise Care Center. Additional or alternative materials may be necessary to complete the services required. Vendors should use his/her experience and best judgment to determine the types of supplies and materials needed to complete all required work.

- Mops, buckets, dusters, vacuum
- Personal protective equipment (Gloves, Goggles, Mask)
- Garbage bags (Regular and Biohazard)
- Paper towels
- Assorted disinfectants, cleaners and deodorizers (i.e. Soap & Water, 0.5% chlorine or 1% phenol, Action D, etc.)
- Assorted degreasers
- Glass cleaner
- Metal sheen/stainless steel cleaner
- Tile Cleaner/Floor Wax/Floor Finish/Polish/Sealer

**Q.11 What is the Paper Towel Usage?**

A.11 Current usage is approximately ten (10) rolls for the automatic machines and ten (10) folding paper towel packets for the manual dispensers per month.

**Q.12 Do we handle bio-hazard? Please confirm to what extent?**

A.12 UMC shall supply the bio-hazard bag; however, the Successful Bidder shall be responsible for the cleaning and proper disposal of the bio-hazard material. Successful Bidder must be experienced in handling bio-hazardous materials.

**Q.13 What are the specifications under Item No. 1.13 Private restrooms: See nightly cleaning specifications for restrooms.**

A.13 There are no Private Restrooms to be cleaned nightly. Please delete this requirement.

**Q.14 How many times in the past year has the current provider had to provide "terminal cleaning"?**

A.14 Once in the past three (3) years.

**Q.15 Please describe the procedures for Terminal Cleaning?**

A.15 Terminal Cleaning requires staff to wear Personal Protective Equipment (disposable gowns, gloves, hats, shoe covers, masks) and clean the entire room from top to bottom, including all equipment and the curtains with a ten percent (10%) bleach solution. Successful Bidder must be experienced with Terminal Cleaning procedures and policies.

**Q.16 Please verify there is no buffing required of vinyl flooring daily or weekly?**

A.16 Correct. Buffing is only required on a monthly and quarterly basis as defined under the Technical Specifications.

**Q.17 May we obtain a copy of the floor plans?**

A.17 See "Enterprise Floor Plan" as attached to email.

**Please delete the following section in its entirety and replace with the following:**

**I. INSTRUCTIONS TO BIDDERS, 28. INITIAL TERM**

The initial term of CONTRACT shall be from January 16, 2011 through January 31, 2014, approximately three (3) years. The first month shall be pro-rated.

**Bid Opening Date**

The Bid Opening date of Tuesday, November 23, 2010 at 2:00:00 P.M. PST remains unchanged.

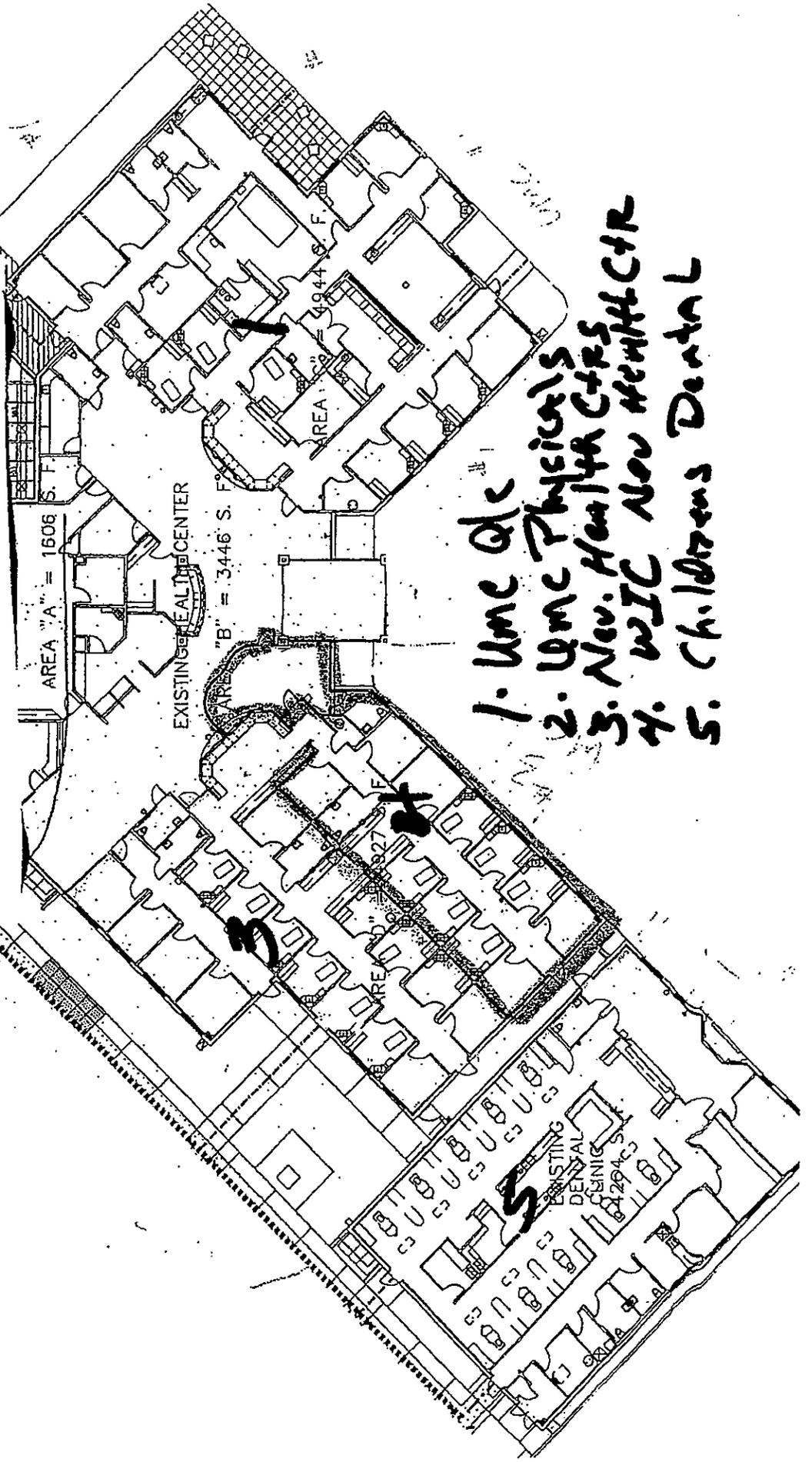
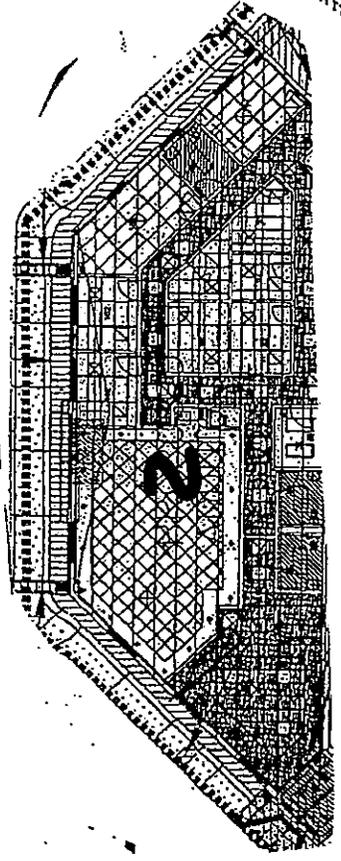
Should you have any questions, please contact me at (702) 207-8291 or via email at [Rebekah.holder@umcsn.com](mailto:Rebekah.holder@umcsn.com).

Issued by:

Rebekah Holder  
Sr. Contract Management Analyst

# ENTERPRISE HEALTH CARE AND DENTAL CENTER

TENANT CO. 1. C



1. Umc OLC
2. Umc Physicals
3. New Health Ctrs
4. WIC New Health Ctr
5. Childrens Dental

EXISTING DENTAL CLINIC 64294 S