

Welcome to the Dust Control Permit Application

These forms require Adobe Acrobat Reader, which you can get free at <http://get.adobe.com/reader/>. The forms have been enabled so that you can save a copy of the form with the information you type into it.

To start the application, click the “Dust Control Permit Application” link on the **Dust Control Applications & Forms** page. The following section-by-section instructions should cover most applications. If you need further assistance, please contact a permit specialist at (702) 455-1524 or the Department of Air Quality (DAQ) main office at (702) 455-5942.

Application (DCP 01) for a New Application Type

If you anticipate having to renew or modify the application, “Save As” and keep an electronic copy for future submittals; the same form will be used for New, Renewal, and Modification applications.

Page 1

The “RESET FORM BEFORE STARTING” button will clear all entries on all the pages of the application and reset the default entries.

Section: Application Type

- Choose whether you are submitting a New, Renewal, or Modification application.

Section: Applicant Type

- Choose the appropriate selection for the applicant type: Property Owner, Developer, Easement Holder, Contractor, and Government. NOTE: The Owner Agent selection will not be accepted until the web portal has been released for use.

Section 1: Responsible Official (Applicant) information

- Responsible Official Name:
 - Name of the employee responsible for dust control matters (a.k.a., point of contact).
 - This individual must be employed by the permittee.
- Finish filling in the information in this section of the application.
- Please provide an e-mail address if you have one. Your approved Dust Control Permit will be e-mailed to you after issuance. DAQ does not provide e-mail address lists to anyone; addresses provided are for DAQ business use only.

- Only one e-mail address can be entered. If you need to list more than one, enter the other(s) as a line item in the “Project Description” area in Section 3 and label as “secondary e-mail address(es).”

Section 2: Individual Designated as the On-site Project Manager

- The On-site Contact must have attended, or be scheduled to attend, a Dust Control Class. There should be at least one person on site who has attended the Dust Control Class at all times the site is active.

Section 3: Project Information

- Permit #: This will automatically show as NEW unless the application type is Renewal or Modification.
- Project Name: This can be anything within reason, but must be specific to the project. The name listed here must be the one listed on the DCP sign.
- Project Attributes: Mark all that apply.
- Project Description: List a brief project description, such as “SFH” (single family home), “clear and stabilize,” “trenching for utilities,” “commercial development,” etc.
 - If this new application is replacing an existing application, note this as a line item in the Project Description area.
- Project Physical Location: Provide an address if one has been assigned to the property. If no address has been assigned, provide an accurate location with a street name (cross-streets are acceptable in this case).
- Provide the major streets and the directional proximity of the project to that intersection.

Page 2

Section 4a: Project Disturbed Surface Area Information (all land to be disturbed as part of the project)

- Detailed Project Location Description: Allows you to be more specific regarding the location, especially for special projects or where multiple locations apply—mile markers, coordinates, linear distance from intersection (1000’ north of...), multiple intersections, etc.
- Nonlinear Area Disturbed (acreage in tenths): Enter the acreage, rounded up to the nearest tenth of an acre, under “New/Current Total Project Acreage,” as shown below (only the areas highlighted in blue can be changed).

Nonlinear Area Disturbed (Acreage in Tenths)			
New/Current Total Project Acreage:	2.5	Proposed Total Project Acreage (new/renewal/Modifications):	2.5

- The form will automatically populate “Total Project Area Disturbed.”

(1) Nonlinear Area Acreage Subtotal:	2.5	(2) Linear Area Acreage Subtotal:	0	Total Project Area Disturbed (1) + (2):	2.5	Modification Acreage Increase:	0
---	-----	--	---	--	-----	---------------------------------------	---

- Linear Area Disturbed (Not Within Nonlinear Area), previously called “offsites”:
 - The “Linear Area Detailed Location Description” area allows you to be more specific regarding the starting and ending points of the linear sections of the project, e.g., “South side of Windmill Lane between Buffalo Dr. and Rainbow Blvd., 36°02’27.51” N 115°15’39.94” W to 36°02’28.20” N 115°14’36.74” W.”
 - Enter the number of linear segments of the project. More lines will populate as the number of segments increases. If you do not enter a number greater than 0 here, the application will not let you input a number for length or width.
 - Enter the length and width of each section. The application will automatically calculate the project acreage.

Enter number of linear segments:					2		
New/Current DCP Maximum Linear Dimensions: (enter dimensions for new/renewal/modification DCP)				Proposed DCP Maximum Linear Dimensions: (enter dimensions for DCP modification/renewal DCP)			
Linear Length:	Length Unit of Measure:	Linear Width (feet):	Linear Length:	Length Unit of Measure:	Linear Width (feet):		
100	Feet	10	100	Feet	10		
300	Feet	25	300	Feet	25		
New/Current Total Linear Project Acreage:			Proposed Total Linear Project Acreage:			0.2	
(1) Nonlinear Area Acreage Subtotal:	2.5	(2) Linear Area Acreage Subtotal:	0.2	Total Project Area Disturbed (1) + (2):	2.7	Modification Acreage Increase:	0

NOTE: Length and width must be stated and shown on the map for all linear acreage.

Section 4b: Project Parcels

- Enter the number of rows needed to identify the parcels associated with the project.
- List each parcel number in the boxes provided, or list the range of parcel numbers.
- If the entire parcel is being permitted, mark the box for “All Parcel Acreage Included in Project Acreage.”

NOTE: The highest particulate emission potential (PEP) among all the parcels is the PEP for the entire project.

b. Project Parcels. List of all Assessor's parcel numbers/range of parcel numbers (1st five digits in in parcel range must match, i.e., starting & ending parcel numbers) for project disturbed surface area(s) and flag the parcels/range of parcels that are completely within the project disturbed surface area(s) boundary (Particulate Emission Potential (PEP) will be automatically determined by parcel number):			Enter number rows needed to identify parcels associated with project:	3
Beginning Parcel Number	Ending Parcel Number	All Parcel Acreage Included in Project Acreage	Individual Parcel (I) or Range of Parcels (R)	PEP
17707401011	17707401011	<input checked="" type="checkbox"/>	I	HIGH
17612801011	17612801011	<input checked="" type="checkbox"/>	I	LOW/MODERATE LOW
17613501008	17613501008	<input type="checkbox"/>	I	MODERATE HIGH

Project Map

- Once you make all the Project Parcel entries, the following note may or may not appear:

Project Map Must Be Attached to DCP Application

- A map is no longer required if **ALL** of the following apply:
 - The project only contains nonlinear areas of disturbance,
 - The entire parcel acreage is being permitted, AND
 - The project is less than 10 acres.

The Assessor's Parcel Number and Assessor's Parcel Map are available from the Clark County website at <http://gisgate.co.clark.nv.us/openweb/>.

Page 3

- Sign and date the application. The individual listed in the Applicant Information section should be the same person who signs the application.
- Consultants and/or contractors cannot sign for their customers.

Page 4

- Dust Mitigation Plan: All of the project information will auto-populate except the water source section.
- Choose all options that will apply to your project.

Blasting Supplemental Page

- When the Blasting Project Attribute is chosen on the first page of the application, the Blasting Supplemental form will appear at the end of the application.

Dust Control Monitor Form

- A Dust Control Monitor is required if your project is 50 acres or more. The form will appear at the end of the application.

Application (DCP 01) for a Renewal Application Type

Do not let the Dust Control Permit expire.

- A late fee will apply to late renewals.
- If a renewal is not submitted within 14 days after the expiration date, a brand-new permit application will have to be submitted. The late fee will still apply.

NOTE: Much of the information for a renewal is the same as for the original application. Using the “Save As” function with the original application may save a lot of unnecessary data entry.

Page 1

Section: Application Type

- Choose the Renewal option.

Section: Applicant Type

- Choose the appropriate selection for the applicant type: Property Owner, Developer, Easement Holder, Contractor, Government.

NOTE: The Owner Agent selection will not be accepted until the web portal has been released for use.

Section: No Change to Project PEP and Parcels

There are two options for renewal applications.

- Option 1: Renew WITHOUT changes to the project PEP and parcels (check the box shown below).

For DAQ Use Only	
Invoice Number:	
<input type="checkbox"/> No change to project PEP and Parcels	

- Enter the existing permit number in Section 3, "Project Information."

3. Project Information:	
Permit # (For new permit, enter NEW; otherwise, enter existing DCP #):	45000

NOTE: The remaining information should be the same as the original application, so using the "Save As" function with the original application will save unnecessary data entry.

- Option 2: Renew WITH changes to the project PEP and parcels (do not check the box shown below)

For DAQ Use Only	
Invoice Number:	
<input type="checkbox"/> No change to project PEP and Parcels	

- Enter the existing permit number in Section 3, "Project Information."

3. Project Information:	
Permit # (For new permit, enter NEW; otherwise, enter existing DCP #):	45000

- If you are submitting the renewal with changes, list the changes in the "Project Description" area.
 - 1) If the project acreage has increased or decreased:
 - For Section 4a:
 - Note the location of the new parcel in the "Detailed Project Location Description" area.

- Add or subtract the acreage from "Proposed Total Project Acreage."

In the example below, the "Nonlinear Area Disturbed" total increased from 2.5 acres to 4.0 acres, and the "Linear Area Disturbed" total decreased from 0.2 acres to 0.0 acres (implying that the offsite work is complete).

Nonlinear Area Disturbed (Acreage in Tenths)							
New/Current Total Project Acreage:		2.5		Proposed Total Project Acreage (new/renewal/Modifications):		4	
Linear Area Disturbed (Not Within Nonlinear Area):							
Linear Area Detailed Location Description (specify starting & ending points):							
Enter number of linear segments:							
2							
New/Current DCP Maximum Linear Dimensions: (enter dimensions for new/renewal/modification DCP)				Proposed DCP Maximum Linear Dimensions: (enter dimensions for DCP modification/renewal DCP)			
Linear Length:	Length Unit of Measure:	Linear Width (feet):		Linear Length:	Length Unit of Measure:	Linear Width (feet):	
100	Feet	10		0	Feet	0	
300	Feet	25		0	Feet	0	
New/Current Total Linear Project Acreage:		0.2		Proposed Total Linear Project Acreage:		0	
(1) Nonlinear Area Acreage Subtotal:	4	(2) Linear Area Acreage Subtotal:	0	Total Project Area Disturbed (1) + (2):	4	Modification Acreage Increase:	0

Total Renewal Acreage

2) If parcel numbers have been added or removed:

- The original application:

b. Project Parcels. List of all Assessor's parcel numbers/range of parcel numbers (1st five digits in in parcel range must match, i.e., starting & ending parcel numbers) for project disturbed surface area(s) and flag the parcels/range of parcels that are completely within the project disturbed surface area(s) boundary (Particulate Emission Potential (PEP) will be automatically determined by parcel number):				Enter number rows needed to identify parcels associated with project:	3
Beginning Parcel Number	Ending Parcel Number	All Parcel Acreage Included in Project Acreage	Individual Parcel (I) or Range of Parcels (R)	PEP	
17612501018	17612501018	<input checked="" type="checkbox"/>	I	LOW/MODERATE LOW	
17613501008	17613501008	<input checked="" type="checkbox"/>	I	MODERATE HIGH	
17613501018	17613501018	<input type="checkbox"/>	I	MODERATE HIGH	
If the project acreage is ten (10) acres or more or if project trenching activities is one (1) mile in length or more, a detailed supplement to the Dust Mitigation Plan must be submitted with this application. The supplement be submitted in accordance with Section 94.5.5 of the Clark County Air Quality Regulations (AQRs) and Appendix B of the Construction Activities Dust Control Handbook.					
Particulate Emission Potential (PEP):		MODERATE HIGH			

- The renewal application:

b. Project Parcels. List of all Assessor's parcel numbers/range of parcel numbers (1st five digits in in parcel range must match, i.e., starting & ending parcel numbers) for project disturbed surface area(s) and flag the parcels/range of parcels that are completely within the project disturbed surface area(s) boundary (Particulate Emission Potential (PEP) will be automatically determined by parcel number):			Enter number rows needed to identify parcels associated with project:	4
Beginning Parcel Number	Ending Parcel Number	All Parcel Acreage Included in Project Acreage	Individual Parcel (I) or Range of Parcels (R)	PEP
17612501018	17612501018	<input checked="" type="checkbox"/>	I	LOW/MODERATE LOW
17613501008	17613501008	<input checked="" type="checkbox"/>	I	MODERATE HIGH
17613501018	17613501018	<input type="checkbox"/>	I	MODERATE HIGH
17707401011	17707401011	<input checked="" type="checkbox"/>	I	HIGH
If the project acreage is ten (10) acres or more or if project trenching activities is one (1) mile in length or more, a detailed supplement to the Dust Mitigation Plan must be submitted with this application. The supplement be submitted in accordance with Section 94.5.5 of the Clark County Air Quality Regulations (AQRs) and Appendix B of the Construction Activities Dust Control Handbook.				
Particulate Emission Potential (PEP):		HIGH		

Parcel Was Added to the Project

New Number Listed

3) Renewing with a change in PEP:

- The examples above show that adding a new parcel number to the project changed the PEP from "Moderate High" to "High."

Application (DCP 01) for a Modification Application Type

Much of the information for a modification will be the same as for any previous application submittal, so using the "Save As" function with the original application may save unnecessary data entry.

Page 1

Section: Application Type

- Choose the Modification option.

Section: Applicant Type

- Choose the appropriate selection for the applicant type: Property Owner, Developer, Easement Holder, Contractor, and Government.

Section 3: Project Information

- Permit #: If the application type is a modification, enter the permit number.

3. Project Information:	
Permit # (For new permit, enter NEW; otherwise, enter existing DCP #):	45000

- Project Description:
 - List item(s) being modified as line item(s).
 - Enter the acreage that is being added, removed, or added and removed (see example below).

Modification Acreage Added:	3	Modification Acreage Removed:	2
-----------------------------	---	-------------------------------	---

Page 2

Section 4a: Project Disturbed Surface Area Information (all land to be disturbed as part of the project)

Modification to Add Project Acreage

- The “Modification Acreage Added” from page 1 and the “Modification Acreage Increase” from page 2 should match.

EXAMPLE

In this example, 2½ acres are being added to “Nonlinear Area Disturbed” and ½ acre is being added to “Linear Area Disturbed.” “Total Project Area Disturbed” will be 7.0 acres.

Nonlinear Area Disturbed (Acreage in Tenths)					
New/Current Total Project Acreage:	4	Proposed Total Project Acreage (new/renewal/Modifications):	6.5		
Linear Area Disturbed (Not Within Nonlinear Area):					
Linear Area Detailed Location Description (specify starting & ending points):					
Enter number of linear segments:					
New/Current DCP Maximum Linear Dimensions: (enter dimensions for new/renewal/modification DCP)			Proposed DCP Maximum Linear Dimensions: (enter dimensions for DCP modification/renewal DCP)		
Linear Length:	Length Unit of Measure:	Linear Width (feet):	Linear Length:	Length Unit of Measure:	Linear Width (feet):
0	Feet	0	435.6	Feet	50
New/Current Total Linear Project Acreage:		0	Proposed Total Linear Project Acreage:		0.5
(1) Nonlinear Area Acreage Subtotal:	6.5	(2) Linear Area Acreage Subtotal:	0.5	Total Project Area Disturbed (1) + (2):	7
				Modification Acreage Increase:	3

Enter 6.5 for Proposed Nonlinear Acreage (4.0 acres + 2.5 acres)

Enter new linear dimensions: 435.6 x 50 (0.0 acres + 0.5 acres)

Total Project Acreage

- Verify after completing page 2 that page 1 is still correct.

Page 1 – Project Description Section

Modification Acreage Added:	3	Modification Acreage Removed:	0
-----------------------------	---	-------------------------------	---

Page 2 – Section 4a

(1) Nonlinear Area Acreage Subtotal:	6.5	(2) Linear Area Acreage Subtotal:	0.5	Total Project Area Disturbed (1) + (2):	7	Modification Acreage Increase:	3 
---	-----	--	-----	--	---	---------------------------------------	---

Modification to Remove Project Acreage

EXAMPLE

In this example, 3 acres are being removed from “Nonlinear Area Disturbed.” “Total Project Area Disturbed” will be 1.0 acre.

Nonlinear Area Disturbed (Acreage in Tenths)							
New/Current Total Project Acreage:		4		Proposed Total Project Acreage (new/renewal/Modifications):		1	
Linear Area Disturbed (Not Within Nonlinear Area):							
Linear Area Detailed Location Description (specify starting & ending points):							
Enter number of linear segments:						0	
New/Current DCP Maximum Linear Dimensions: (enter dimensions for new/renewal/modification DCP)				Proposed DCP Maximum Linear Dimensions: (enter dimensions for DCP modification/renewal DCP)			
Linear Length:	Length Unit of Measure:	Linear Width (feet):		Linear Length:	Length Unit of Measure:	Linear Width (feet):	
0	Feet	0		0	Feet	0	
New/Current Total Linear Project Acreage:				Proposed Total Linear Project Acreage:			
0				0			
(1) Nonlinear Area Acreage Subtotal:	1	(2) Linear Area Acreage Subtotal:	0	Total Project Area Disturbed (1) + (2):	1	Modification Acreage Increase:	0

Enter 1.0 for Proposed Nonlinear Acreage (4.0 acres - 3.0 acres)

Total Project Acreage

- o Verify after completing page 2 that page 1 is still correct.

Page 1 – Project Description Section

Modification Acreage Added:	0	Modification Acreage Removed:	3 
------------------------------------	---	--------------------------------------	---

Page 2 – Section 4a

(1) Nonlinear Area Acreage Subtotal:	1	(2) Linear Area Acreage Subtotal:	0	Total Project Area Disturbed (1) + (2):	1	Modification Acreage Increase:	0 
---	---	--	---	--	---	---------------------------------------	---

Modification to Add and Remove Project Acreage on the Same Application

- The “Modification Acreage Added” from page 1 and the “Modification Acreage Increase” from page 2 should match

EXAMPLE

In this example, 2½ acres are being added to “Nonlinear Area Disturbed,” 2 acres are being removed from “Nonlinear Area Disturbed,” and ½ acre is being added to “Linear Area Disturbed.”

Nonlinear Area Disturbed (Acreage in Tenths)							
New/Current Total Project Acreage:		4		Proposed Total Project Acreage (new/renewal/Modifications):		4.5	
Linear Area Disturbed (Not Within Nonlinear Area):							
Linear Area Detailed Location Description (specify starting & ending points):							
Enter number of linear segments:							
1							
New/Current DCP Maximum Linear Dimensions: (enter dimensions for new/renewal/modification DCP)				Proposed DCP Maximum Linear Dimensions: (enter dimensions for DCP modification/renewal DCP)			
Linear Length:	Length Unit of Measure:	Linear Width (feet):		Linear Length:	Length Unit of Measure:	Linear Width (feet):	
0	Feet	0		435.6	Feet	50	
New/Current Total Linear Project Acreage:		0		Proposed Total Linear Project Acreage:		0.5	
(1) Nonlinear Area Acreage Subtotal:	4.5	(2) Linear Area Acreage Subtotal:	0.5	Total Project Area Disturbed (1) + (2):	5	Modification Acreage Increase:	3

Enter 4.5 for Proposed Nonlinear Acreage (4.0 acres + 2.5 acres - 2.0 acres)

Enter new linear dimensions: 435.6 x 50 (0.0 acres + 0.5 acres)

Total Project Acreage

- Verify after completing page 2 that page 1 is still correct.

Page 1 – Project Description Section

Modification Acreage Added:	3	Modification Acreage Removed:	2
-----------------------------	---	-------------------------------	---

Page 2 – Section 4a

(1) Nonlinear Area Acreage Subtotal:	4.5	(2) Linear Area Acreage Subtotal:	0.5	Total Project Area Disturbed (1) + (2):	5	Modification Acreage Increase:	3
---	-----	--	-----	--	---	---------------------------------------	---

Section 4b: Project Parcels

- Since the modifications in the example result in a change in project acreage, the parcel numbers associated with the project may change as well.
 - The original application:

b. Project Parcels. List of all Assessor's parcel numbers/range of parcel numbers (1st five digits in in parcel range must match, i.e., starting & ending parcel numbers) for project disturbed surface area(s) and flag the parcels/range of parcels that are completely within the project disturbed surface area(s) boundary (Particulate Emission Potential (PEP) will be automatically determined by parcel number):				Enter number rows needed to identify parcels associated with project:	3
Beginning Parcel Number	Ending Parcel Number	All Parcel Acreage Included in Project Acreage	Individual Parcel (I) or Range of Parcels (R)	PEP	
17612501018	17612501018	<input checked="" type="checkbox"/>	I	LOW/MODERATE LOW	
17613501008	17613501008	<input checked="" type="checkbox"/>	I	MODERATE HIGH	
17613501018	17613501018	<input type="checkbox"/>	I	MODERATE HIGH	
If the project acreage is ten (10) acres or more or if project trenching activities is one (1) mile in length or more, a detailed supplement to the Dust Mitigation Plan must be submitted with this application. The supplement be submitted in accordance with Section 94.5.5 of the Clark County Air Quality Regulations (AQRs) and Appendix B of the Construction Activities Dust Control Handbook.					
Particulate Emission Potential (PEP):		MODERATE HIGH			

- The modification application, which resulted in an addition of parcel numbers:

b. Project Parcels. List of all Assessor's parcel numbers/range of parcel numbers (1st five digits in in parcel range must match, i.e., starting & ending parcel numbers) for project disturbed surface area(s) and flag the parcels/range of parcels that are completely within the project disturbed surface area(s) boundary (Particulate Emission Potential (PEP) will be automatically determined by parcel number):				Enter number rows needed to identify parcels associated with project:	4
Beginning Parcel Number	Ending Parcel Number	All Parcel Acreage Included in Project Acreage	Individual Parcel (I) or Range of Parcels (R)	PEP	
17612501018	17612501018	<input checked="" type="checkbox"/>	I	LOW/MODERATE LOW	
17613501008	17613501008	<input checked="" type="checkbox"/>	I	MODERATE HIGH	
17613501018	17613501018	<input type="checkbox"/>	I	MODERATE HIGH	
17707401011	17707401011	<input checked="" type="checkbox"/>	I	HIGH	
If the project acreage is ten (10) acres or more or if project trenching activities is one (1) mile in length or more, a detailed supplement to the Dust Mitigation Plan must be submitted with this application. The supplement be submitted in accordance with Section 94.5.5 of the Clark County Air Quality Regulations (AQRs) and Appendix B of the Construction Activities Dust Control Handbook.					
Particulate Emission Potential (PEP):		HIGH			

Parcel Was Added to the Project

New Number Listed

- Modification with a change in PEP:
 - The examples show that adding a new parcel number to the project changed the PEP from “Moderate High” to “High.”

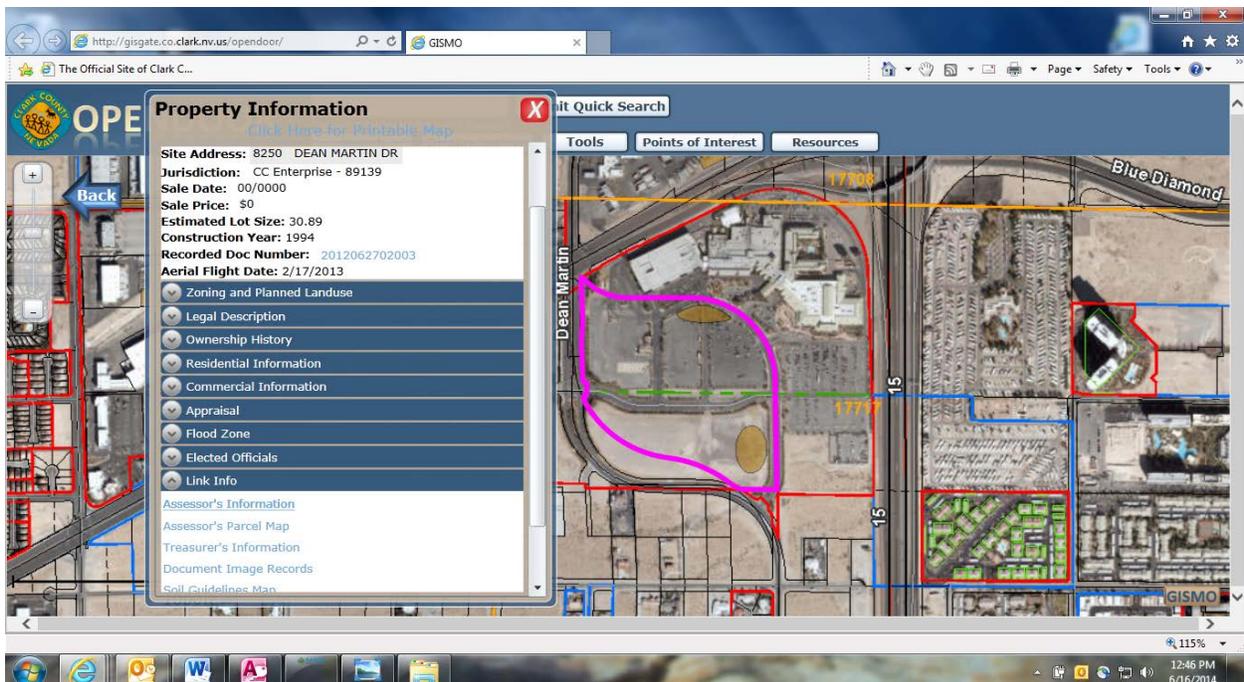
Maps

A map must be submitted with every DCP application unless **ALL** of the following apply:

- The project acreage includes all of the acreage in a parcel,
- The project does not include linear portions, and
- The total project acreage is less than 10 acres.

NOTE: DAQ requires Assessor's Parcel Maps or a highlighted aerial if the project is in a remote location. The project boundaries and/or location must be clearly identified, and for linear portions of the project, the length and width of the disturbance must be given.

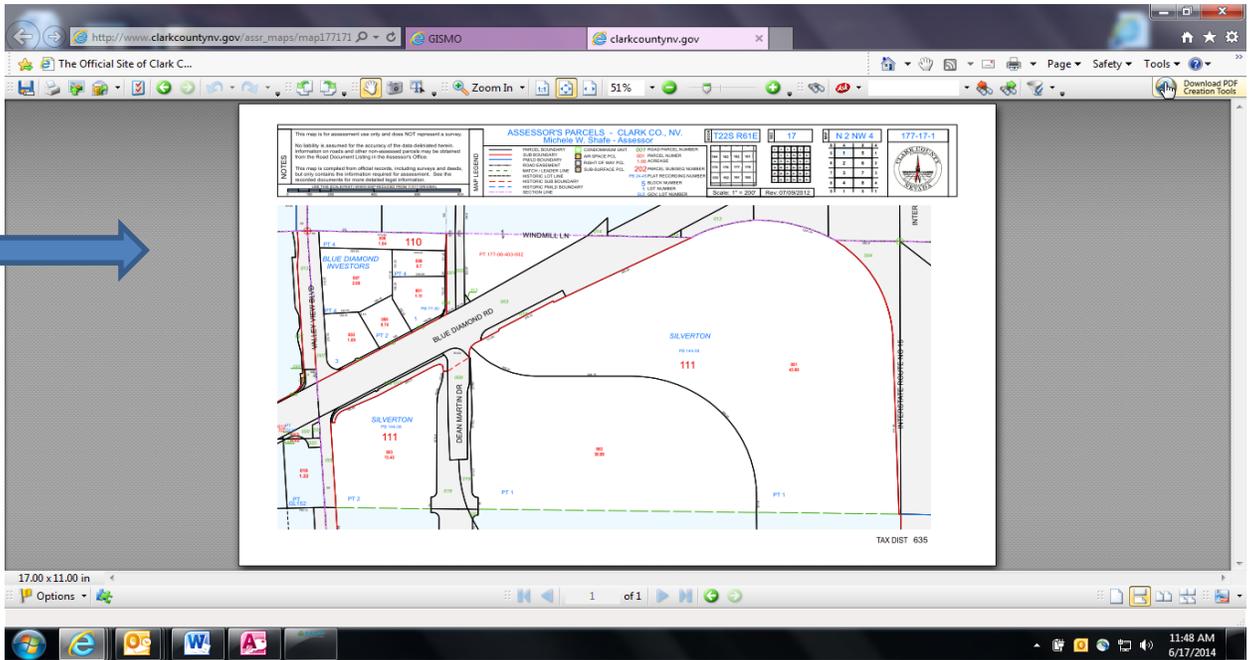
- Assessor's Parcel Maps
 - Go to the Clark County website in the GIS mapping area, <http://gisgate.co.clark.nv.us/openweb/>.
 - Use the **Search** option to find your parcel.
 - Click on your parcel; the owner's information will come up.
 - Scroll down to "Link Information."
 - Click **Assessor's Parcel Map** (see example below), then click **Print**; from the printer options, select "fit the page" for 8.5" x 11", i.e., letter size. Use a pen to mark out the project work area.



Click on Assessor's Parcel Map

The parcel map will open on a separate tab.

Print and submit on an 8 1/2" x 11" page.



- OpenWeb Measuring Tools
 - The Clark County Assessor website also offers measuring tools. Access the GIS mapping area from <http://gisgate.co.clark.nv.us/openweb/>.

