



**Clark County Assessor's Office
Parcel Data Systems (PDS)**

500 S. Grand Central Parkway, Las Vegas, NV 89155 (702) 455-3881

REAL PROPERTY RECORDS – DIVISION REQUEST FORM

For Assessor's
Use Only

PLEASE CHOOSE ONE OF THE FOLLOWING REASONS:

- _____ **LEASE CUT:** Division of ground lease for long term lease of 5 years or longer.
NOTE: Allocation of tax liabilities for terms less than a five-year period, or within a structure, is the responsibility of the assessed owner of the property.
- _____ **SEPARATION OF LEGAL LOTS:** Division of an existing and recorded legal lot created by one of the following: Parcel Map, Subdivision, or Certificate of Land Division.
- _____ **SEPARATION OF ASSESSOR'S PREVIOUS COMBINATION:** Division of lots/units to legal lots/units that were combined as an accommodation by PDS.

NOTE:

- Property taxes should be paid through the current installment for the present fiscal tax year.
- **Should taxes on the base parcel become delinquent; all new parcels will bear a tax delinquent status upon billing.**
- A parcel cut by a Division Request Form may be in violation of zoning regulations. Please verify with your city or county zoning department prior to submitting this form.
- Division of an Assessor's combination may not change valuation method of legal lot/units and will not result in any unwarranted tax abatement of original legal lots/units or other taxable units.
- Requests to cancel this transaction must be submitted in writing to PDS by the undersigned.

I, (We), the undersigned, having a vested interest in real property within Clark County, State of Nevada, which is currently retained within the property files of the Clark County Assessor's Office as:

APNs

_____ hereby submit this request to divide and separate into two or more parcels, along existing recorded legal lot lines, in accordance with the attached map, survey or legal descriptions.

In witness whereof (I / We) have hereunto set (My / Our) hands this _____ day of _____, 20____.

State Of Nevada }
County of Clark } SS.
On _____ personally
appeared before me, a Notary Public
in and for said County and State:

who acknowledged that ___he___
executed the above instrument
freely, and voluntarily for the
purpose therein mentioned.

(Notary Public)

(SEAL)

Owner and/or Representative signature:
NOTE: If you are signing as a representative please
include your title and/or capacity.

(Signature)

(Print or type name and title here)

Telephone Number: _____

Mail Official Notices & Tax Statement To:

For Assessor's Use only
Witnessed and/or received by:

Date received by PDS:
