



CLARK COUNTY BUILDING DEPARTMENT

4701 West Russell Road • Las Vegas NV 89118
(702) 455-3000 • Fax (702) 455-5810

Division:	All	Cooperative Agreement	BD-CA-001
Subject:	MOU ON WORKING ASSIGNMENTS FOR RESIDENTIAL CONSTRUCTION	Effective Date:	10/01/2001
Code:	N/A	Reviewed:	04/19/2012



Department of Building Inspection Services

4701 W Russell Rd • Las Vegas NV 89118
(702) 455-7410 • Fax (702) 221-0630

Ronald L. Lynn, Assistant Director

MEMORANDUM OF UNDERSTANDING BETWEEN CLARK COUNTY DEPARTMENTS OF ADMINISTRATIVE SERVICES AND BUILDING

This is to memorialize the understanding between the Clark County Departments of Administrative Services and Building regarding working assignments for residential construction. This agreement will be effective October 1, 2001 and will be reviewed in January of 2003 and annually thereafter to determine if any modifications or changes should be made.

CLARK COUNTY DEPARTMENT OF ADMINISTRATIVE SERVICES

The Clark County Department of Administrative Services, Public Response Office (CCPRO), will be responsible for the following:

- Handling all zoning related enforcement issues for existing commercial or residential properties.
- Complete the action of Notice and Orders forwarded for their processing from the Building Department.
- Initiate the enforcement involved with work without permits for stand-alone single family and duplex residences.
- Undertake and administer all enforcement actions for accessory structures located at stand-alone single family and duplex residences.
- Accompany Building Department personnel when the Building Department is requested to provide technical assistance on stand-alone single family or duplex residences.

In existing neighborhoods, i.e., those in which base construction occurred prior to 1980, CCPRO will conduct all inspections for residential complaints and attempt to resolve with available staff or through communications with the Building Department. Site involvement by the Building Department will be kept to a minimum.

Requests for abatement and other referrals will be sent to the Building Department Inspections Services Building Permit Specialist. Contact for technical issues will be through the Managers of Inspections Services.

CA001

BOARD OF COUNTY COMMISSIONERS
DARIO HERRERA, Chairman • MYRNA WILLIAMS, Vice-Chair
YVONNE ATKINSON GATES • ERIN KENNY • MARY KINCAID-CHAUNCEY • CHIP MAXFIELD • BRUCE L. WOODBURY

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Memorandum of Understanding
CCBD and CCPRO

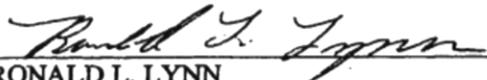
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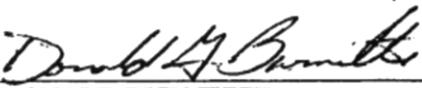
CLARK COUNTY BUILDING DEPARTMENT

The Clark County Building Department will be responsible for the following:

- Handle all building code related enforcement issues for multi-family and commercial properties.
- Assist CCPRO on a technical consultant basis.
- Upon the expiration of a Notice and Order, submit a written request for CCPRO to proceed with abatement action under Chapter 11.06 of the Clark County Code; provide CCPRO with all files and documentation required to complete enforcement actions.
- The Building Department will make every endeavor to prioritize CCPRO referrals and expedite responses within 15 working days.


 RONALD L. LYNN
 ACTING DIRECTOR, BUILDING

Sept. 18, 2001
 (Date)


 DONALD BURNETTE
 DIRECTOR, ADMINISTRATIVE SERVICES

Sept. 20, 2001
 (Date)

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Revision History:

POLICY #	TITLE	Effective Date	Revised	Reviewed
CA-001	MOU On Working Assignments for Residential Construction	October 01, 2001		
BD-CA-001	MOU On Working Assignments for Residential Construction			August 15, 2008
BD-CA-001	MOU On Working Assignments for Residential Construction			April 19, 2012

Approved by:

Concurred by:

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Ronald L. Lynn, Director	Gregory J. Franklin, Assistant Director
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