



# CLARK COUNTY BUILDING DEPARTMENT

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<b>Division:</b>	All	<b>Cooperative Agreement</b>	BD-CA-002
<b>Subject:</b>	PARTNERING CHARTER	<b>Effective Date:</b>	04/27/1995
<b>Code:</b>	N/A	<b>Review Date:</b>	04/19/2012

## A. ORIGINAL AGREEMENT

### PARTNERING CHARTER

#### CLARK COUNTY BUILDING DEPARTMENT AND THE COMMERCIAL CONSTRUCTION INDUSTRY

DATE: APRIL 27, 1995

We are a team dedicated to creating a cooperative and communicative environment to facilitate timely code compliant construction.

#### I. COMMUNICATION OBJECTIVES

- a. Open, honest, effective, ongoing, and timely communication.
- b. Team members will be emphatic listeners.
- c. Mutual respect.
- d. Create opportunities to meet socially.
- e. Promote charter within our industry.
- f. Identify and recommend solutions to mutual issues.
- g. Develop vehicle to communicate successes on a regular basis.

#### II. ISSUE RESOLUTION SYSTEM

- Step 1: It is preferred that problem be discussed and resolved at the level at which it originates. Normally Foreman/Superintendent and Inspector.
- Step 2: When problem is not resolved at the originating level, elevate to Senior Inspector/Inspector and Project Manager/Superintendent.
- Step 3: When problem is not resolved at Step 2, then it will be elevated to Chief of Inspectors/Engineer and Project Manager/Superintendent/Contractor.
- Step 4: When the problem is not resolved at Step 3, then Building Department Director and construction Company Owners will resolve the issue.

#### III. PERFORMANCE OBJECTIVES

- a. Be professional – treat them as team member, not adversary.
- b. Personal accountability to other team members.
- c. Work together on common issues.
- d. Committed to empowering staff to ensure prompt and fair problem solving at the lowest appropriate level.
- e. Developing staff through cooperative educational programs.
- f. Create a WIN/WIN environment.
- g. Committed to continued evaluation and support of the intent of the charter.

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**B. NOTES & CORRECTIONS**

1. I-g “*vehicla*” - “vehicle”
2. II – Step 2 – “*Senior Inspector*” - “Supervising Building Inspector”
3. II – Step 3 - “*Chief of Inspectors*” - “Manager of Inspectors”

**Revision History:**

<b>POLICY #</b>	<b>TITLE</b>	<b>Effective Date</b>	<b>Revised</b>	<b>Reviewed</b>
CA-002	Partnering Charter	April 27, 1995		
BD-CA-002	Partnering Charter			August 15, 2008
BD-CA-002	Partnering Charter			April 19, 2012

Approved by:

Concurred by:

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Ronald L. Lynn, Director	Gregory J. Franklin, Assistant Director
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