



# Clark County Department of Building & Fire Prevention

4701 West Russell Road ▪ Las Vegas NV 89118

(702) 455-3000 ▪ Fax (702) 221-0630

<b>Division:</b>	Building Division	<b>Policy &amp; Procedure</b>	BD-CA-007
<b>Subject:</b>	INTERLOCAL AGREEMENT BETWEEN CLARK COUNTY AND CITY OF HENDERSON TO UTILIZE THE SPECIAL INSPECTOR PROGRAM	<b>Effective Date:</b>	12/07/2004
<b>Code:</b>	N/A	<b>Revised Date:</b>	06/11/2015

## INTERLOCAL AGREEMENT WITH CLARK COUNTY TO UTILIZE THE SPECIAL INSPECTOR PROGRAM

THIS AGREEMENT is made and entered into this 7th day of December, 2010, by and between the CITY OF HENDERSON through its Building & Fire Safety Department (hereinafter "BUILDING DEPARTMENT"), and CLARK COUNTY (hereinafter "COUNTY").

### WITNESSETH:

WHEREAS, the BUILDING DEPARTMENT has general authority within the City of Henderson jurisdiction for plans review, permit issuance, inspection and oversight of building construction, and regulation of structures within its geographic boundaries; and

WHEREAS, the COUNTY has established qualifications, testing and oversight of a list of recognized experts in fields of building and construction inspection requiring specialized skill, knowledge and ability; and

WHEREAS, Nevada Revised Statutes Chapter 277 provides that two (2) or more public agencies may enter into an interlocal agreement for the performance of a public function;

NOW, THEREFORE, the parties agree as follows:

### SECTION ONE

#### AUTHORITY TO UTILIZE SPECIAL INSPECTORS APPROVED BY COUNTY

Pursuant to this Agreement, the BUILDING DEPARTMENT for the City of Henderson agrees to utilize the COUNTY's Special Inspector Program for the following purposes:

1. Utilizing the qualified special inspection agencies and qualified inspectors on projects constructed within the City of Henderson which require special inspections.
2. Utilizing the list of approved fabricators.

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3. Utilizing all technical guidelines prepared and issued for the purpose of the special inspectors program.

Where the performance of special inspection agencies and/or special inspectors comes into question, at the request of the BUILDING DEPARTMENT, pursuant to the Clark County Building Administrative Code, as amended from time to time, the COUNTY agrees to investigate and issue disciplinary actions, where deemed appropriate. The BUILDING DEPARTMENT agrees to provide all necessary support and cooperation deemed necessary during the investigation. For purposes of the special inspectors program only, the Clark County Building Administrative Code, as amended from time to time, subsequent to the approval of this Agreement by the City Council for the City of Henderson, is hereby adopted. The intended purpose of such adoption is to incorporate the Technical Inspections Guidelines from the County's Building Administrative Code, and not as a substitute for the Building Administrative Code for the City of Henderson, which in all other respects remains in full force and effect.

**SECTION TWO**

**MAINTENANCE OF RECORDS**

The COUNTY will maintain and provide the BUILDING DEPARTMENT access to all records it receives or generates concerning the special inspections program's lists and publications. Further, the COUNTY will notify and provide to the BUILDING DEPARTMENT all notifications of investigations and notifications of disciplinary actions related to projects within the BUILDING DEPARTMENTS' jurisdiction.

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**SECTION THREE**

**ENFORCEMENT OF PROVISIONS**

In the event the COUNTY encounters enforcement difficulties, it may, in its discretion, request enforcement assistance from the BUILDING DEPARTMENT.

**SECTION FOUR**

**TERM OF AGREEMENT**

The initial term of this Agreement shall be five (5) years, to commence on the date that both governing bodies have completed the approval process and executed this Agreement. The Agreement shall automatically renew for successive five (5) year terms unless either party provides the other a notice of non-renewal at least thirty (30) days in advance of any renewal date.

This Agreement may be terminated earlier without cause by either party, provided that a termination shall not be effective until thirty (30) days after a party has served written notice of termination upon the other party.

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**SECTION FIVE**

**NOTICE**

Any notice required under this Agreement must be submitted in writing and sent by U.S.

Mail, postage prepaid, or by hand delivery, and directed to the appropriate party as follows:

**BUILDING & FIRE SAFETY DEPARTMENT:**

Director of Building & Fire Safety  
City of Henderson  
240 Water Street  
P.O. Box 95050  
Henderson, NV 89009-5050

**COUNTY:**

Director/Building Official  
Clark County Development Services  
4701 W. Russell Road  
Las Vegas, NV 89118

**SECTION SIX**

**ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the parties and may only be modified by a written amendment signed by the authorized representatives of each party hereto.

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and effective on the date of signature by the authorized representatives for each entity.

CITY OF HENDERSON, NEVADA

BOARD OF COMMISSIONERS  
CLARK COUNTY, NEVADA

By  \_\_\_\_\_

By  \_\_\_\_\_

ANDY A. HAFEN  
Mayor

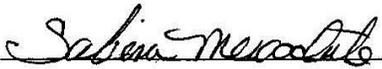
RORY REID  
Chair

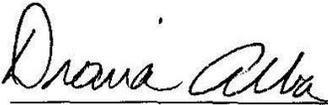
DATE: \_\_\_\_\_

DATE: 12/7/10 \_\_\_\_\_

ATTEST:

ATTEST:

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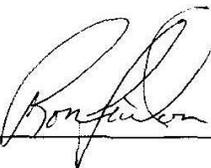
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SABRINA MERCADANTE, CMC  
City Clerk

DIANA ALBA  
County Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

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RONALD SAILON  
Assistant City Attorney

CLIFFORD JEFFERS  
Deputy District Attorney

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**ADDENDUM: Letter to City of Henderson Building & Fire Safety Department expressing intent by Clark County Department of Building & Fire Prevention to automatically renew the Agreement.**



**Department of Building & Fire Prevention**

4701 W Russell Road • Las Vegas NV 89118  
(702) 455-3000 • Fax (702) 221-0630

Ronald L. Lynn, Director/Building & Fire Official  
Samuel D. Palmer, P.E., Assistant Director • Girard W. Page, Sr. Deputy Chief



June 11, 2015

Mohammad Jadid  
Assistant Director/Building Official  
City of Henderson Building & Fire Safety Department  
240 Water Street  
P.O. Box 95050 MSC 113  
Henderson, NV 89009-5050

RE: Special Inspector Program Interlocal Agreement – 5 Year Renewal

Dear Mo,

This letter is in regards to the above mentioned subject. The City of Henderson (COH) and Clark County (CC) have an existing Interlocal Agreement for COH to utilize the CC Special Inspector Program. The initial term of the Agreement was 5 years commencing on December 7, 2010, and shall automatically renew for five successive years, unless either party provides the other a notice of non-renewal at least thirty (30) days in advance of any renewal date.

Per your conversation with Sam Palmer on June 2, 2015, this is to notify you that Clark County will exercise the automatic option which extends the renewal date to December 7, 2020.

If you have any questions or comments, don't hesitate to call either myself or Cathy Altstatt at 702/455-8039.

Sincerely,

RONALD L. LYNN  
Director/Building & Fire Official

RLL/cda

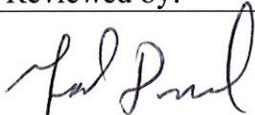
cc: Sam Palmer, Assistant Director

**BOARD OF COUNTY COMMISSIONERS**  
STEVE SISOLAK, Chairman • LARRY BROWN, Vice Chairman  
SUSAN BRAGER • TOM COLLINS • CHRIS GIUNCHIGLIANI • MARY BETH SCOW • LAWRENCE WEEKLY  
DONALD G. BURNETTE, County Manager

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**Revision History:**

POLICY #	TITLE	Effective Date	Revised	Reviewed
CA-007	Interlocal Agreement Between Clark County and City Of Henderson To Utilize the Special Inspector Program	December 7, 2004		
BD-CA-007				October 17, 2008
BD-CA-007				March 07, 2012
BD-CA-007				May 09, 2013
BD-CA-007				July 01, 2013
BD-CA-007			June 11, 2015	

Developed by:	Reviewed by:		
<i>Building Division (2004)</i>	 Ted Droessler <i>Engineering Manager</i>	 Kevin McOsker <i>Plans Exam Manager</i>	 Brenda Thompson <i>Inspection Manager</i>
Reviewed by:	Approved by:		
Samuel D. Palmer, P.E. <i>Assistant Director</i>	 Ronald L. Lynn <i>Director/Building &amp; Fire Official</i>		