



## Clark County Department of Building & Fire Prevention

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<b>Division:</b>	Building Division - Inspection	<b>Directive:</b>	BI-DI-010
<b>Subject:</b>	SUPERVISOR AVAILABILITY	<b>Effective Date:</b>	03/24/1992
<b>Code:</b>	N/A	<b>Revised Date:</b>	04/20/2015

**SUPERVISORY DIRECTIVE:**

It is the responsibility of each supervisor to provide on-the-job training, audits, and assist inspectors in the field. The target time to be spent in the field with staff is 24 hours a week.

If inspectors are unable to receive timely assistance from their supervisor, they may access another supervisor in the division. If still unable to receive assistance, inspectors may continue up the chain of command to the Division Manager and, finally, the Building Official.

**Revision History:**

POLICY #	TITLE	EFFECTIVE DATE	REVISED	REVIEWED
DS-001	Supervisor Accessibility	03/24/1992	03/31/2004	
BI-DI-010	Supervisor Accessibility			08/15/2008
BI-DI-010	Supervisor Accessibility		02/02/2009	
BI-DI-010	Supervisor Accessibility		05/31/2012	
BI-DI-010	Supervisor Availability		05/13/2014	
BI-DI-010	Supervisor Availability		04/20/2015	

<b>Developed by:</b>	<b>Reviewed by:</b>
Brenda A. Thompson <i>Inspections Manager</i>	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">              Ted Droessler  <i>Engineering Manager</i> </div> <div style="width: 45%;">              Kevin McOsker  <i>Plans Exam Manager</i> </div> </div> <div style="text-align: right; margin-top: 10px;">              Brenda Thompson  <i>Inspections Manager</i> </div>
<b>Reviewed by:</b>	<b>Approved by:</b>
Samuel D. Palmer, P.E. <i>Assistant Director</i>	Ronald L. Lynn <i>Director/Building &amp; Fire Official</i>