



# Department of Development Services

## Building Division

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**DATE:** June 1, 2011  
**TO:** Industry  
**SUBJECT:** Plan Review Service Goals  
**FROM:** Neil Burning, Building Plans Examination Manager

The goal of Development Services, Building Plans Examination is to complete the plan review process in an accurate and timely manner. The following report summarizes the monthly review times for Plans Examination staff, Engineering staff and external Consultants from May 1 to May 31, 2011. Our plan review service goal is to have at least 90% of number of plans reviewed meet the target dates as noted.

Type	1 <sup>st</sup> Plan Review Goal	No. Plans Reviewed	Average Review Time	# of plans goal not met	Target Goal %	% Goal Achieved	Goal Achieved	
<b>A/E/M/P/FP</b>	Special/Phased Projects	42 Days	1	3.0 days	0	90%	100%	n/a
	Commercial	21 Days	27	4.1 days	0	90%	100%	+10%
	Commercial Short	14 Days	232	2.1 days	0	90%	100%	+10%
	Single Family Residence	14 Days	8	14.1 days	1	90%	88%	-3%
	Residential Standard Plans	14 Days	14	7.2 days	0	90%	100%	+10%
	Residential Short	14 Days	39	4.3 days	0	90%	100%	+10%
	Revision	10 Days	61	3.1 days	2	90%	97%	+7%
<b>STRUCTURAL GRADING</b>	Special/Phased Projects	42 Days	0	0.0 days	0	90%	n/a	n/a
	Commercial	21 Days	19	11.8 days	0	90%	100%	+10%
	Commercial Short	14 Days	125	9.1 days	0	90%	100%	+10%
	Single Family Residence	14 Days	9	6.9 days	0	90%	100%	+10%
	Residential Standard Plans	14 Days	13	10.8 days	0	90%	100%	+10%
	Residential Short	14 Days	39	5.4 days	0	90%	100%	+10%
	Revision	10 Days	163	3.3 days	0	90%	100%	+10%

Note: The above report does not include Fire Department plan review.