



Department of Development Services Building Division

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Ronald L. Lynn, Director/Building Official • Gregory J. Franklin, Assistant Director

QUALITY ASSURANCE AGENCY (QAA) MEETING MINUTES March 19, 2008

David Durkee, Principal Engineer, Department of Development Services-Building Division (CCDDS-BD) opened the meeting at 2:05 pm. There were 42 attendees.

QAA-Subcontractors: Discussed the proposed revisions to subcontracting of QAA items as proposed in the Clark County Administrative Code. Also we discussed the State of Nevada's definition for "Responsible Charge" as it relates to Engineering services.

A discussion and demonstration of the Building Divisions new complaint form was conducted. Everyone was encouraged to use this form if they had a concern related to the safety of a building or of one that is under construction. Attendees were advised they could remain anonymous.

Jim Arnold, Associate Engineer, Department of Development Services-Building Division

Mobile Concrete Mixers: The Clark County Building Division does not currently place Mobile Concrete Mixers on the approved Concrete Ready Mix Suppliers List due to unresolved industry issues on the thoroughness of the mix. If the contractor has placed structural concrete from a mobile mixer, the concrete inspector should write a Non-Conformance Report. Concrete from a mobile mixer may not be used for footings or grout in block walls. Concrete from a mobile mixer may be placed for onsite sidewalks, curb and gutter, driveways or slab on grade.

Smoke Control Testing Equipment Calibration: Any testing equipment used to obtain values recorded in a Final Report, regardless of size, should be calibrated at intervals listed in the Quality Assurance Manual of the 3rd party test agency, vendor recommendations or general test industry standards.

Deferred Submittals of Smoke Control Diagrams: Sometime within the next few weeks, smoke control diagrams will no longer be submitted for review at the Field Services Counter and will instead be received at the Plan Examination Services counter similar to the process used for other deferred submittals. This will allow tracking of the smoke control diagram review through the remote permit tracking system.

Tenant Improvement Smoke Control Diagrams: A combination of existing approved fire alarm, mechanical and/or architectural drawings will no longer be accepted as smoke control diagrams for tenant improvement projects. If the scope of work outlined on the Fire Protection Report

requires smoke control diagrams, the mechanical designer or a registered Fire Protection Engineer will have to generate these drawings. The Smoke Control Testing Agency may generate these drawings.

Control Diagram requirements are specified in attachment A of Technical guideline Sixty (TG-60).

Jonathan Bahr – Senior Engineer Department of Development Services-Building Division

Local office requirements for Approved Agencies

Agencies on the approved listing that perform special inspection activities in Clark County are required to maintain a local office where required equipment and project records are available for audit and verification by Clark County. The designated Quality Manager and Engineering Manager must be available in the local office as required to fulfill their responsibilities listed in the Building Administrative Code and for audit and verification by Clark County.

Stephen Toms, Associate Engineer, Department of Development Services-Building Division

Brief discussion on the required format for sending ESGI information to the county. Reminded the agencies present that Adobe.pdf drawings, AutoCad.dwg files and Microsoft Word documents do not meet the requirements and that .mdb files are what is required. Jonathan Bahr fielded some database specific queries and Stephen Toms demonstrated the procedure to locate correction letters related to ESGI utilizing the county website

Ted Droessler, Manager Engineering Services - Department of Development Services-Building Division
Administrative Code Revision

The ninety nine percent draft of the Administrative Code which shows the changes is located on the department website. http://dsnet.co.clark.nv.us/dsweb/bldg_industry.html

The Administrative Code version introduced at the Board of County Commission (BCC) meeting is located at the link below. Click on agenda item 102 and the documents should appear in the right side panel under supporting materials.

<http://agenda.co.clark.nv.us/sirepub/pubmtgframe.aspx?meetid=186&doctype=agenda>

Please review the documents carefully as the BCC may take action at their next meeting

cc: Ron Lynn, Director/Building Official
Dean Friedli, Assistant Director
Greg Franklin, Assistant Director
Neil Burning, Manager of Plans Examination
Engineering Services