



# Department of Development Services

## Building Division

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Ronald L. Lynn, Director /Building Official • Gregory J. Franklin, Assistant Director

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### **QUALITY ASSURANCE AGENCY MEETING**

#### **AGENDA**

**May 20, 2009**  
**2:00 P.M. – 3:00 P.M.**

- IAS Program Acceptance Timeline – Ted Droessler
- Enforcement Policy – Brian Lenihan
  - Agency Audits will be performed when QAA deficiencies are issued or the structural monitoring group requests an audit.
  - Return to a progressive enforcement process
  - When Correction Notices and Notices of Violation require responses, submit them to Brian Lenihan at the Russell Road office.
- TG-50 Work Plan – Brian Lenihan
  - QM and EM must have a functioning knowledge of the work plan process.
- TG-15 & TG-16 – Brian Lenihan
  - TG-15 and 16 were approved April 17 and is effective as of April 24.
- TG-50 & TG-17 – Brian Lenihan
  - Please review and submit comments for upcoming update.
  - Items to consider
    - TRG-W we are considering a second inspection hold point for the special inspector to perform an area signoff inspection prior to the county drywall inspection.
    - A 5:12 roof pitch inspection form similar to the epoxy form.
    - Special inspector certification requirement and experience changes.
- Technician Assignments – Stephen Toms
  - Full item inspectors must be assigned to projects when the permit and/or QAA have not been provided at the time of inspection or job setup.
- Public Comment and Discussion

**NOTE:** Enter through the **(Far West, 2<sup>nd</sup>** set of front doors) by the **Presentation Room SIGN...**not the main entrance