



# DEPARTMENT OF BUILDING & FIRE PREVENTION BUREAU

4701 West Russell Road, Las Vegas, NV 89118 P: (702) 455-7316 F: (702) 455-7347  
[www.clarkcountynv.gov/depts/development\\_services/fire\\_prevention](http://www.clarkcountynv.gov/depts/development_services/fire_prevention)

## A MESSAGE ABOUT FIRE AND LIFE SAFETY SYSTEM MAINTENANCE REPORTING

There has been a sharp decline in the number of notifications that our department has been receiving from maintenance companies. We would like to take this opportunity to remind all building owners, business operators, and service providers that it is a code requirement to notify the Fire Prevention Bureau about certain circumstances that arise as a result of your company providing maintenance services of fire and life safety systems. It is imperative that these notifications continue to be provided to our department in order to ensure that properties are in compliance with testing and maintenance standards. If you have any questions about when or what information needs to be transmitted to our department, please contact us for assistance. Applicable documents should be submitted to our office either by mail, fax, or email.

**Clark County Building Department  
Fire Prevention Bureau Complaints Department  
4701 W. Russell Road  
Las Vegas, NV 89118  
[FPBHelp@ClarkCountyNV.gov](mailto:FPBHelp@ClarkCountyNV.gov)  
Fax: (702) 455-7347**

### **CLARK COUNTY FIRE CODE**

901.6.5.1 Service Contract Holder Responsibilities. Upon receipt of a discrepancy report, the owner shall correct such discrepancies within 30 calendar days. If the discrepancies are not corrected by the end of this 30-day period, the maintenance contractor shall submit the discrepancy report to the fire code official within 2 business days after the 30-day period expires. (Southern Nevada Fire Code Amendments)

901.7 Systems out of service. Where a required fire protection system is out of service, the fire department and the fire code official shall be notified immediately and, where required by the fire code official, the building shall either be evacuated or an approved fire watch shall be provided for all occupants left unprotected by the shutdown until the fire protection system has been returned to service.

### **NEVADA ADMINISTRATIVE CODE**

NAC 477.349 Notification of discontinuance of service. A licensed company that is providing service relating to the installation or maintenance of a fire system, or both the installation and maintenance of a fire system, shall give 30-days' written notice to the owner, the occupant, the authority having jurisdiction and the State Fire Marshal before the licensed company discontinues service to the owner or occupant, as appropriate.

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