



CLARK COUNTY DEPARTMENT OF BUILDING

Fire Prevention Bureau

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TITLE: PERMIT BY INSPECTION FOR TEMPORARY ASSEMBLIES FOR UP TO 500 PERSONS

SCOPE: Clark County Fire Prevention Bureau (FPB) requirements for permits issued by FPB Inspectors for temporary assemblies in occupancies with attendees not exceeding 500 persons that have exit capacity for at least twice the number of attendees.

Events that qualify for a “permit by inspection” include banquets, theater seating, classroom set-ups and exhibits that do not have pipe and drape or booth construction (i.e. tables only); with no exits blocked.

Events that do not qualify for a permit by inspection include exhibits with pipe and drape or other booth construction, hot works, cooking, or exits that are disabled (blocked). Chemical fuel food warming devices (Sterno) and candles are not allowed under this type of permit unless they have been previously evaluated and are under their own separate permit. Assemblies permitted through this process are not allowed set-ups in egress areas, such as prefunction areas, foyers, and back-of-house areas.

PURPOSE: To facilitate issuance of permits by inspection in venues that routinely have temporary events with actual occupancy of 500 attendees or less. Permits issued for events under this method are issued after a field inspection by a FPB Inspector. There is no need to submit plans or egress diagrams in advance of the inspection. Permits under this method will be issued for the event only.

If other permits associated with the event are required, i.e. displayed vehicles, pyrotechnics, cryogenics, paint spray booths, open flame devices and oxidizers a “permit by inspection” cannot be issued. FPB Inspectors are not able to issue other associated permits without separate submittals having the required documentation. FPB inspectors will not be able to approve the event through the “permit by inspection” process if any of these unpermitted uses are occurring.

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DEFINITIONS:

Assessor's Parcel Number (APN): A unique number assigned to each property by the Clark County Assessor's office.

Occupant Load: The number of persons for which the means of egress of a building or portion thereof is designed. In the context of Temporary Assemblies, it is the code based Occupant Load rather than the planned number of occupants by number of tickets or attendees.

Permit by Inspection: A permit that is issued after a completed application and fees are collected by the Clark County Fire Prevention Bureau (FPB) and an inspection is scheduled and successfully completed.

PERMIT FEES:

Permit fees shall be assessed in accordance with the Permit Fee Schedule as adopted in the Clark County Fire Code.

SPECIFICATIONS AND REQUIREMENTS:

The Applicant shall complete a permit application for a Temporary Assembly and indicate "permit by inspection" on the application. Where the event is using a preapproved food warming or candle permit, that permit number needs to be added to the application for reference. The permit application and the associated fees shall be submitted to Fire Prevention. Intake staff will input the information and print a permit.

The drawing used to set up the event shall be presented to the FPB Inspector at the time of the inspection.

INSPECTION SCHEDULING:

An inspection will automatically be scheduled for events covered by the "permit by inspection" program.

The Clark County Department of Building, Fire Prevention Bureau (FPB) may perform testing, acceptance, and maintenance of fire & life safety systems as required by and within the scope and authority of the Clark County Fire Code.

This Guideline does not take the place of the Fire Code and does not take precedence over any Fire Code requirement or position taken by the Fire Code Official. When a conflict exists between the requirements of this Guideline and the Fire Code or the opinion of the Fire Code Official, the Fire Code or opinion of the Fire Code Official prevails.