

CLARK COUNTY DEPARTMENT OF BUILDING  
BUILDING ENTERPRISE FUND ADVISORY COMMITTEE (BEFAC)  
February 19, 2015

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MINUTES

MEMBERS/ALTERNATES PRESENT:

Bill Ham, Chair	MGM Resorts
Nat Hodgson	Southern Nevada Home Builders Association
Mike Shoheit	NAIOP
Ron Taylor	Clark County Department of Building

MEMBERS NOT PRESENT:

Sean Stewart	Associated General Contractors (AGC)
Yolanda King	Clark County Finance Department

STAFF PRESENT:

Ron Lynn	Clark County Department of Building
Sam Palmer	Clark County Department of Building
Kevin McOsker	Clark County Department of Building
Brenda Thompson	Clark County Department of Building
Karen Edgerly	Clark County Department of Building

**In Compliance with the Open Meeting Law.** The meeting of the Building Enterprise Fund Advisory Committee was called to order at approximately 1:45 p.m. by Chairman Bill Ham, MGM Resorts. Ron Lynn made a roll call and it was confirmed that there was a quorum. The Chairman also noted that there were no public comments to present to the meeting.

- I. Introductions
- II. **Approval of Minutes.** A motion was made by Chair Bill Ham, seconded by Nat Hodgson, approving unanimously the Minutes of the November 3, 2014 as written.
- III. **Financial Update.** Ron Taylor presented the financial update with copies of Cash Flow showing good numbers for the full calendar year of 2014. Indicated a fund balance of approximately \$19.9M. January was a negative variance in due to computer expenses. This is the longest span the department recorded a positive cash flow since the “economic crash”. In the “spiking expenses” report, there were 3 significant expenses that “spike” periodically in our books. First the overhead expenses including HR, Finance, District Attorney’s office and other administrative charges. The second major expense is the ERP (Enterprise Resource Planning), third, the billing share from Central IT. Bill Ham raised concern about the ERP expenses and the department charges by the County
- IV. **Human Resources.** Ron Lynn reported to the Committee that an offer was made to two engineers who should be on board in the next 2 weeks. In the Plans Exam side, the only position that is open is the Fire Protection Engineer. On the Permits side, we

have the Building Permit Specialist open. New positions are not being created so the department does not overstaff. There are currently 6 inspector vacancies to fill. Ron informed the Committee that instead of having 3 inspection trainers as we have had in the past, we will hire a facilitator to coordinate training. Sam Palmer also informed the group of upcoming multiple retirements.

V. **Department Statistics.** Ron Lynn brought the Committee's attention to the valuation summaries of the New Projects on Building Permits. It was a comparison for January 2014 vs. January 2015 which showed a decrease from \$50M (2014) to \$40M (2015). For other permits (add, alter, repair, & completion permits), the comparison showed an increase in the valuation of \$44.8M in January 2014 going up to \$49.6M in January 2015. Similarly with the above categories, YTD 2015 showed a decrease for new projects from YTD 2014 and an increase for other permits.

Brenda Thompson, Manager for Inspections, informed the group of the fleet's status.

VI. **Fire Fees.** We are successful in implementing the fire fees and the citizens are getting higher services and we are receiving no complaints. We have 2 vacancies for Assistant Fire Chiefs for Plans Exam and one for Fire Inspections. Interviews will be held next Friday and we are holding the interviews on the coming Friday. Will probably look at \$5 an hour fee increase next calendar year.

VII. **Future Items**

- Inspectors' hires –when do we expect to fill these positions.
- Bring previous performance charts on plan review timelines and inspections.

VIII. **Set next committee meeting time and location.** The next meeting will be set for the next quarter.

**Public Comment.** Seeing no public comment, the meeting was adjourned.

The meeting adjourned at approximately 2:30 p.m.

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