



# Department of Development Services

## Building Division

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**DATE:** January 3, 2012  
**TO:** Industry  
**SUBJECT:** Plan Review Service Goals  
**FROM:** Neil Burning, Building Plans Examination Manager

The goal of Development Services, Building Plans Examination is to complete the plan review process in an accurate and timely manner. The following report summarizes the monthly review times for Plans Examination staff, Engineering staff and external Consultants from December 1 to December 31, 2011. Our plan review service goal is to have at least 90% of plans reviewed meet the target dates as noted.

Type	1 <sup>st</sup> Plan Review Goal	No. Plans Reviewed	Average Review Time	# of plans goal not met	Target Goal %	% Goal Achieved	Goal Achieved	
<b>A/E/M/P/FP</b>	Special/Phased Projects	42 Days	6	39.5 days	1	90%	83%	n/a
	Commercial	21 Days	45	22.2 days	18	90%	60%	-30%
	Commercial Short	14 Days	152	13.6 days	64	90%	58%	-32%
	Single Family Residence	14 Days	10	18.5 days	1	90%	90%	0
	Residential Standard Plans	14 Days	4	16.5 days	2	90%	50%	-40%
	Residential Short	14 Days	26	7.7 days	1	90%	96%	+6%
	Revision	10 Days	90	9.0 days	31	90%	66%	-24%
<b>STRUCTURAL GRADING</b>	Special/Phased Projects	42 Days	1	18.0 days	0	90%	100%	n/a
	Commercial	21 Days	30	5.2 days	0	90%	100%	+10%
	Commercial Short	14 Days	63	3.5 days	0	90%	100%	+10%
	Single Family Residence	14 Days	10	6.3 days	0	90%	100%	+10%
	Residential Standard Plans	14 Days	6	2.7 days	0	90%	100%	+10%
	Residential Short	14 Days	39	2.4 days	0	90%	100%	+10%
	Revision	10 Days	128	2.7 days	1	90%	99%	+9%

Note: The above report does not include Fire Department plan review.