Department of Business License
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IMPORTANT- PLEASE READ CAREFULLY

To: *All Applicants for a Clark County Liquor and/or Gaming License*

The following requirements are often overlooked in completing the application materials and will cause a delay in processing your application:

- ✓ The Nevada Business Registration form needs to be reviewed for proper zoning. Please take this form to the Permit Application Center, Current Planning Division, Business License Information counter and have them indicate "ready to apply" on the form prior to submitting it with your liquor and/or gaming application.
- ✓ Submit one set of documents completed in Black Ink. The set should be all of the original application documents with original signatures and notary stamps, if applicable. Some of the application forms are two-sided - please make sure both sides are completed.
- ✓ If the location is being leased, the name of the lessee (tenant) must be the same as the applicant filing for the liquor and/or gaming license. As an example, if the applicant for a liquor license is ABC, Inc., the lessee on the lease must be ABC, Inc. If you are taking over an existing lease, we will need a copy of the original lease, the assignment and/or assumption of the original lease to you and the consent of the landlord to assign the lease.
- ✓ The Certificate of Fictitious Firm Name, also known as the DBA, must be filed with the County Clerk. If the applicant for a liquor and/or gaming license is a business entity (e.g. corporation, partnership, limited liability company), that business entity needs to be listed on the DBA as the one filing the DBA.

If you have any questions, please call our Liquor and Gaming Information line at (702) 455-4125.