



**CLARK COUNTY DEPARTMENT OF BUSINESS LICENSE  
PRIVILEGED/REGULATED  
BUSINESS SUPPLEMENTAL QUESTIONNAIRE (BSQ)**  
(FORM TO BE FILED IN DUPLICATE)

**Notice to Applicants:** Please read this form carefully and furnish all related documents. **Answers must be complete and truthful. Do not leave any spaces blank. Answer "N/A" to any question that is not applicable. Failure to properly complete the form and provide required accompanying documents could result in a delay processing the application or in a denial of the license.**  
The Department reserves the right to request additional documents as necessary in order to conduct its background investigation.

Name of Applicant (Operating Entity) \_\_\_\_\_ DBA \_\_\_\_\_ Business Name (As it should appear on license) \_\_\_\_\_

Business Address (Number & Street Name) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Business Telephone (with area code) \_\_\_\_\_

Mailing Address (Number & Street Name) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Name of Company Representative \_\_\_\_\_ Title \_\_\_\_\_ Business Telephone (with area code) \_\_\_\_\_

1. Type of license applied for: \_\_\_\_\_

2. Type of Organization:  Corporation  Partnership  Sole Proprietor  LLC  Other \_\_\_\_\_

3. Organized under the laws of which state? \_\_\_\_\_ When? \_\_\_\_\_

4. Qualified to do business in Nevada?  Yes  No Date filed in Nevada: \_\_\_\_\_

5. Name of Corporate Resident Agent: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

6. Name of owner(s) of property where business will be conducted: \_\_\_\_\_

Address of Property Owner: \_\_\_\_\_

7. Does property owner have an ownership share in the business?  Yes ( \_\_\_\_\_ %)  No

8. Will property owner share in profits of the business or otherwise participate in operations?  
(If yes, please provide details on a separate sheet).  Yes  No

9. Has this business entered into any agreement that could result in a transfer, pledging, or encumbrance of an ownership share in the future or does the company intend to enter into such an agreement in the future?  
 Yes  No

**10. Ownership**

*(Provide information for all individuals or entities that have an ownership share in this business. The form must account for 100% of the capital invested in this business. If additional space is required, please use additional form. For LLCs, limited partnerships, or publicly traded corporations with numerous minor investors, individual ownership interests of less than 1% may be grouped as one line item, provided an explanation is supplied below. Use additional sheet as necessary. Provide stock certificate or other legal proof of ownership for each entity or individual listed below).*

Name & Title of Owner	Address & Telephone	Ownership Percentage	Amount
<b>Total Capital Invested:</b>		<b>100%</b>	

**11. Officers and Key Personnel**

*(Provide information regarding all key personnel involved in the business, including all Corporate Officers, Managing Partners, Managers in LLC, etc. Individuals having significant management authority or decision-making roles in the operation of the business must be included regardless of title. Include any individual having the authority to hire or fire employees, obtain credit or take out loans, or enter into contracts and/or sign agreements on behalf of the business. )*

Name	Title	Address	Phone

**12. Statement of Pre-Opening Cash & Expenditures**

The following schedule must be completed by all companies that are three or fewer years old.

A. FUNDS AVAILABLE PRIOR TO OPENING:		
1.	<b>Capital Investments</b> <i>(must agree to total of #10 above)</i>	\$
2.	<b>Loans from Institutions</b> <i>(provide copies of all loan agreements)</i>	
3	<b>Loans from individuals and business entities</b> <i>(provide copies of all loan agreements)</i>	
4.	<b>Other Funds</b> <i>(on lines below, specify source and provide documentation)</i>	
<b>Total pre-opening funds before expenditures: (A)</b>		<b>\$</b>
B. EXPENDITURES & OTHER DISPOSITION OF FUNDS PRIOR TO OPENING:		
1.	<b>Expenditures:</b> <i>(If any category exceeds 10% of total, provide supplementary schedule including details)</i>	
	<b>Business purchase price</b> <i>(provide copy of purchase agreement)</i>	\$
	<b>Land</b>	
	<b>Buildings</b> <i>(include construction, repair, and/or remodel costs)</i>	
	<b>Property lease payments &amp; deposits</b>	
	<b>Leasehold Improvements</b>	
	<b>Fixtures &amp; equipment</b>	
	<b>Inventory &amp; supplies</b>	
	<b>Prepaid expense</b> <i>(insurance, etc.)</i>	
	<b>Legal, accounting &amp; consulting expenses</b>	
	<b>Advertising expense</b>	
	<b>Salary Expense</b>	
	<b>Interest Expense</b>	
	<b>Governmental fees &amp; taxes</b> <i>(permits, bonds, license fees, and/or taxes paid to government agencies.)</i>	
	<b>Other Expenses:</b> <i>(specify)</i>	
<b>Total pre-opening funds expended or disbursed: (B)</b>		<b>\$</b>
C. FUNDS AVAILABLE FOR OPERATIONS PRIOR TO OPENING:		
<b>Pre Opening Funds Available for Operations: (A) – (B)</b>		<b>\$</b>

**13. Ownership History**

(Provide a summary of changes in owner's equity in the past five years. Include all capital infusions and distributions. For new investment capital received, provide information regarding the use of the funds received from investors. If there have been no changes in ownership over the past five years, please so state below).

Date of Transaction	Owner's Name & address	Capital amount invested or (withdrawn)	Use of new investment capital

14. Has a tax lien ever been filed against this business by any government agency?  
*(If yes, provide details on a separate page. Provide any documentation regarding the lien. If the lien has been released, attach copy of the release)*

Yes  No

15. Has this business ever filed for bankruptcy protection? *(If yes, furnish details and/or supporting documentation on a separate page)*

Yes  No

16. Does the business own or control any assets or liabilities outside the United States?  
*(If yes, furnish details and/or supporting documentation on a separate page)*

Yes  No

17. Has this business ever filed for and been denied, or withdrawn an application for, a business or professional license in any jurisdiction or has the company ever had a business or professional license that was revoked or suspended? *(If yes, provide details and/or supporting documentation on a separate page.)*

Yes  No

18. If a publicly traded corporation, has this business ever been investigated by the SEC?  
*(If yes, please provide date, details, and sanctions, if any.)*

Not Applicable – Not publicly traded  Yes  No

19. Is this business contingently liable to any other party in a matter that is yet to be resolved?  
*(If yes, provide a complete description of the matter in which the company is contingently liable, describe the circumstances that would result in establishment of an actual liability, estimate the likelihood of such an event occurring, and provide a high and low estimate of the potential financial exposure).*

Yes  No

20. Please ensure that all of the following documents and information are contained within the paperwork submitted with this application. Provide a checklist in the appropriate space below for each item listed:

Item:	Included	Not Included	Not Applicable
a. File-stamped articles of incorporation, articles of organization, or partnership agreement, as applicable.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Copy of filings with the Nevada Secretary of State.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Copies of any management or operating agreements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Management organization chart indicating chain of command for the business.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Minutes of meetings of board of directors, shareholders, members/managers, or partners from the past year, including the most recent meeting.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Title or deed and mortgage statement for business premises or a signed, executed lease agreement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. If business premises are partially owned by this business, provide information regarding each interest held by another person or entity, including interests held under any mortgage, deed of trust, bond, debenture, loan, pledge of stock, voting trust agreement, or other funding or property interest device. Information must include name, address, phone number, and principal occupation of any other individuals sharing an interest in the real property. Lease or other signed agreement evidencing agreement to use of property by part owners must be included.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. If company is publicly traded, copy of most recent annual and quarterly filings with the SEC.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Financial statements (audited, if available) for past three years, or since inception if fewer than 3 years. (Summary trial balances or summary general ledgers may be substituted if financial statements are not available).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j. Cash account activity detail from general ledger and/or check registers for previous 6 months or from first activity.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
k. Copies of bank statements for all bank accounts for previous 3 months.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
l. Income tax returns for the past three years or since inception.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Item:</b>	<b>Included</b>	<b>Not Included</b>	<b>Not Applicable</b>
m. Copies of all notes payable and/or loan agreements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
n. Organizational chart showing ownership relationships of various business entities. List all officers, directors, shareholders, members, managers, or partners for each business entity.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
o. Summary of any litigation to which the company was a party over the past year. Include date filed, name and address of court, docket or case number, other parties to suit, nature of suit, date of disposition. Provide copies of all related court documents, including summons, complaint, and motion disposing of each matter.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
p. Legal agreements (include purchase and supplier contracts, capital lease or installment purchase agreements, management agreements, etc.) Include both executed, signed agreements and agreements that have been drawn up but that are not yet dated and signed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
q. Summary of any agreements that would result in an ownership share in the company being obtained by another individual or entity (stock subscription agreements, issued stock options, profit sharing plans, etc.).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
r. Name, address, and telephone number of external accountant or CPA firm.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
s. Name, address, and telephone number of attorney of record.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

***Please note that additional documents may be required during the investigation***