

# Department of Comprehensive Planning

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At the July 8, 2015 meeting, the Board of County Commissioners directed staff to accept special use permit applications for certain medical marijuana dispensaries. The Department of Comprehensive Planning will accept special use permit applications from business owners who have obtained a State provisional medical marijuana registration certificate for a medical marijuana dispensary and either 1) did not previously obtain a special use permit or 2) received a special use permit, but are now seeking a new location.

The filing period for accepting special use permit applications is **July 20, 2015 through August 3, 2015**. The hearing before the Board of County Commissioners is scheduled for **September 2, 2015 at 9 a.m.** in the Clark County Commission Chambers, 500 Grand Central Pkwy, Las Vegas, NV 89155.

**I.** The following information must be included with the special use permit application:

- A statement indicating whether the application is a request to relocate from a previously approved location, or to establish a medical marijuana dispensary at a location with no prior special use permit approval.
- All the previous required documents shall be submitted with the new special use permit application, except the State provisional registration certificate is required in lieu of the business license confirmation.
- Copies of unchanged documents from the previous submittal may be accepted, but it is the applicant's responsibility to obtain and provide the copies. However, please note both a new survey confirming the required separations are met and an updated crime report are required.

**II.** The following documents shall also be submitted to the Department of Business License during the above mentioned filing period.

Two (2) copies of:

- State provisional medical marijuana registration certificate
- Updated ownership disclosure form
- FBI checks for any changes of owners and/or operators with any ownership interest
- A summary of any and all changes or updates to the Business License preliminary review that was submitted in April-May 2014

Please see the forms page on our website for the special use permit application form and document submittal requirements.

Sincerely,

  
NANCY AMUNDSEN  
Director, Comprehensive Planning

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