



Clark County Department of Business License

Jacqueline R. Holloway, Director

500 S Grand Central Pkwy, 3rd Floor, BOX 551810

Las Vegas, NV, 89155-1810

Instructions for Change of Location of a Medical Marijuana Establishment

In accordance with the Policy issued by the State of Nevada Division of Public and Behavioral Health, Changes of Location within a local jurisdiction are permitted for Medical Marijuana Establishments (MMEs), pending local jurisdiction approval. The following instructions are intended to aid the Owner or Operator of the MME in providing required information and documents to the Department at:

Clark County Department of Business License

500 S Grand Central Pkwy

BOX 551810

Las Vegas, NV 89155-1810

CHANGE OF LOCATION INSTRUCTIONS

All forms are available for download at

http://www.clarkcountynv.gov/Depts/business_license/Pages/MedicalMarijuanaEstablishments.aspx

1. Complete a Business License Application Form for the proposed new location.
2. Provide a detailed description of the proposed Change of Location.
3. Provide copy of Special Use Permit approval letter for the proposed new location.
4. Provide a CD containing a COMPLETE SET of data that will be submitted to the State of Nevada for the Medical Marijuana Establishment Change of Location, including what was submitted (a) in paper form and (b) on compact disc. The CD must be packaged in a case and clearly labeled as "Nevada State MME Change of Location Data" with the business name, current address, and proposed new address.

Upon receipt of the Application and information required in #1 through #4 above, the Department of Business License will begin processing your application.

Once all public safety inspections have been performed and the applicable agencies have signed off that the applicant is in compliance with the Code and regulations, the Department will schedule a Code Conference with the applicant to review the requirements and provisions of the County Code that may affect the applicant and the operation of the Medical Marijuana Establishment.

At the Code Conference, the applicant must make available for review by the Department the Business Plan for the Medical Marijuana Establishment. The Business Plan will not be retained by the Department.

NOTICE: No business may be conducted until a Clark County Business License has been approved and issued by the Department.

CHANGE OF LOCATION FEES

The Change of Location of a Medical Marijuana Establishment must be accompanied with the fee as follows:

Fee for Change of location of Medical Marijuana Establishment: \$1,500

For each additional identical Change of Location of Medical Marijuana Establishment (e.g., a cultivation facility and a production facility moving from one location to the same new location = \$1500 + \$500 = \$2000 total): \$500

If you have any questions, please submit them to: BLOutreach@clarkcountynv.gov