



Department of Business License

JACQUELINE R. HOLLOWAY
DIRECTOR

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http://www.co.clark.nv.us/business_license

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NOTIFICATION CONCERNING THE ISSUANCE OF TEMPORARY LICENSES

To: Our Applicants and Business Partners:

We write to clarify the process by which liquor and gaming applications are investigated for eligibility of a temporary license. Currently Clark County Code 8.20.040 provides that the Department may issue a temporary liquor license to allow an applicant to be open to the public and operating during the investigation of the privileged license. A temporary license, if requested by the applicant, constitutes a “privilege within a privilege” in that it allows for the applicant to operate as a privileged licensee prior to the completion of the due diligence process.

The Department will issue a temporary license *only* after it has obtained:

- ✓ a preliminary determination of suitability, including preliminary financial & criminal background checks on the applicant(s)
- ✓ a determination that all individuals with an interest in a liquor or gaming establishment—including any individuals or entities that provide financial support (loans, gifts, etc.) to an applicant(s)—have filed appropriate applications for suitability
- ✓ a determination of location suitability
- ✓ approval of public safety inspections for locations not previously licensed for liquor
- ✓ applications for locations previously licensed for liquor are subject to reapproval of public safety inspections

Currently, due diligence requires 90 to 120 days to make a determination on a temporary license request depending upon the completion of the application and the cooperation of the applicant. It is important to emphasize that this “privilege within a privilege” applies only to those applications that require expedience for the purpose of maintaining goodwill, clientele, and assets of a licensed and operating liquor establishment in accordance with Clark County Code 8.20.040.

If you have any questions, please contact Liquor and Gaming Licensing Staff at (702) 455-4125.

Sincerely,

Allison Gigante
Assistant Manager Business License Operations
Liquor and Gaming Licensing

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REQUEST FOR TEMPORARY LIQUOR / GAMING LICENSE

(Pursuant to Clark County Code 8.20.040 & 8.04.035)

To: The Director of Business License:

_____ has filed a liquor / gaming license application
(Name of Applicant)

for _____ located at _____
(Name of Business) Address (Number, Street)

_____, _____, Nevada.
(City, Zip Code)

_____ hereby requests a temporary _____
(Name of Applicant) (Type of Liquor/Gaming License)

liquor license. The undersigned acknowledges that if a temporary liquor license is issued, the liquor license fee paid with the application will be charged to the current calendar quarter of operations, and the undersigned will be responsible for the liquor license for each calendar quarter thereafter. If at any time the quarterly fees for the temporary liquor license become delinquent, the temporary liquor license may be revoked. The undersigned is responsible for the timely payment of quarterly fees, regardless of whether a billing is received. The quarterly payments are due on or before January 1, April 1, July 1, and October 1 of each year.

Temporary liquor licenses must be activated within thirty calendar days of the date of issuance or the license shall automatically expire.

Scheduled opening date will be _____

Signature/Title of Applicant

Date