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# Office of the County Clerk

*Lynn Marie Goya*  
County Clerk  
Commissioner of Civil Marriages

*Jim Pierce*  
Assistant County Clerk

## **Affidavit for Issuance of Marriage License to One Party Incarcerated Applicant**

If either party is incarcerated in a prison within Nevada, the incarcerated applicant must complete the attached Affidavit for Issuance of Marriage License to One Party. Incarcerated applicants must include their **inmate number**. The incarcerated applicant's signature must be witnessed by a prison official, such as the chaplain, warden or other prison employee.

A copy of the Nevada Offender Tracking Information System Offender Detail Record must be attached to the Affidavit. The Offender Detail Record may be obtained from the Nevada Department of Corrections' web site at: [www.doc.nv.gov](http://www.doc.nv.gov). Select "Inmate Information" from the menu.

Per NRS 122, applicants for a marriage license must present acceptable identification (ID). A list of acceptable ID may be found at [www.clarkcountynv.gov/depts/clerk](http://www.clarkcountynv.gov/depts/clerk). Select "Marriage Licenses."

### **The following must be presented to the Clerk at the time of issuance of the Marriage license:**

- **Completed and signed Application**
- **Completed Affidavit, signed within 45 days of the party coming to the Marriage License Bureau to apply for a marriage license.**
- **Copy of Offender Detail Record**
- **Acceptable Identification (ID)**

NOTE: If either party is incarcerated in the **Clark County Detention Center**, the Detention Center requires a **court order** before a marriage ceremony may take place. Parties in this circumstance, who wish to marry, are responsible for filing the appropriate paperwork to obtain a court order. Parties may wish to contact an attorney for assistance.

*Ex-Officio Clerk of:*

*Board of County Commissioners - Clark County Board of Equalization  
Clark County Liquor and Gaming Board - Mt. Charleston Fire Protection District  
Clark County Water Reclamation District Board of Trustees - Clark County Debt Management Commission  
Clark County Redevelopment Agency - University Medical Center of Southern Nevada Board of Trustees*



**CLARK COUNTY CLERK'S OFFICE**

201 Clark Avenue • Box 551604  
Las Vegas, NV 89155-1604

**MARRIAGE LICENSE APPLICATION**  
Each person must complete their own form.

**FOR OFFICE USE ONLY**

Document Number _____	
ID _____	Expires _____

**APPLICANT'S INFORMATION**

Today's Date: \_\_\_\_\_

1) Name (full legal name without use of abbreviations or nicknames):

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Suffix \_\_\_\_\_ (ex. Jr, Sr, II) Birth Last Name (Maiden/Surname) \_\_\_\_\_

**PLEASE NOTE: If you wish to use a new middle and/or last name to be known as after marriage, refer to the instructions on the back of this form for the name choices allowed by Nevada law and then enter them below:**

New Middle \_\_\_\_\_ New Last \_\_\_\_\_

2) Gender:  Male  Female

3) Social Security No. (U.S.): \_\_\_\_\_

4) Birth Information (when and where you were born):

Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Age \_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_

5) Residence Information (physical location where you currently live):

City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_

6) Have you ever been married?  **No** (If **No**, skip to question 7)  **Yes** (If **Yes**, complete **a, b, c** and **d** below)

a) Including the marriage you are getting a license for, how many times have you been married? \_\_\_\_\_

b) Select your current marital status (choose only one):  Divorced  Widowed  Annulled

c) Date of divorce/death of spouse/annulment: \_\_\_\_\_ (Month/Day/Year)

d) Location where divorce/death of spouse/annulment took place:

City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_

7) Mailing Address: \_\_\_\_\_  
*(Provide the complete address where you receive mail)*

**PARENTS' INFORMATION**

8) Parent #1 - Father's/Mother's Name at Birth (Maiden Name):

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Birth State \_\_\_\_\_ Birth Country \_\_\_\_\_

9) Parent #2 - Father's/Mother's Name at Birth (Maiden Name):

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Birth State \_\_\_\_\_ Birth Country \_\_\_\_\_

**ATTENTION: Your marriage license and certificate will be prepared with the information provided on this form. Your first name must match the name printed on the identification shown. It is your responsibility to ensure that ALL INFORMATION is accurate and spelled correctly. Typographical errors discovered after the ceremony may be corrected upon written request to this office. Corrections to marriage records will be approved on a case-by-case basis and may be subject to a \$74.50 fee. By signing below, I acknowledge that I have read and understand the statement above.**

Applicant's Signature \_\_\_\_\_

## INSTRUCTIONS ON DESIGNATING A NEW MIDDLE AND/OR LAST NAME TO BE KNOWN AS:

NRS 122.040(8): At the time of issuance of the license, an applicant or both applicants may elect to change the middle name or last name, or both, by which an applicant wishes to be known after solemnization of the marriage. The first name of each applicant selected for use by the applicant after solemnization of the marriage **must be the same** as the first name indicated on the proof of the applicant's name submitted pursuant to subsection 2. An applicant may change his or her name pursuant to this subsection only at the time of issuance of the license. One or both applicants may adopt:

- a) As a middle name, one of the following:
  - 1) The current last name of the other applicant.
  - 2) The last name of either applicant given at birth.
  - 3) A hyphenated combination of the current middle name and the current last name of either applicant.
  - 4) A hyphenated combination of the current middle name and the last name given at birth of either applicant.
- b) As a last name, one of the following:
  - 1) The current last name of the other applicant.
  - 2) The last name of either applicant given at birth.
  - 3) A hyphenated combination of the potential last names described in paragraphs (a) and (b).

Below is an example of a couple getting married and the possible new middle and last names that are acceptable according to the guidelines above.

PARTY 1 EXAMPLE	PARTY 2 EXAMPLE
<p><b>Current First Name:</b> JANE  <b>Current Middle Name:</b> RACHEL  <b>Current Last Name:</b> SMITH  <b>Last Name at Birth:</b> JONES</p>	<p><b>Current First Name:</b> JOHN  <b>Current Middle Name:</b> QUINCY  <b>Current Last Name:</b> ADAMS  <b>Last Name at Birth:</b> ADAMSON</p>
<p><b>Acceptable MIDDLE Name Choices:</b></p> <ul style="list-style-type: none"> <li>• ADAMS</li> <li>• ADAMSON</li> <li>• ADAMSON-QUINCY</li> <li>• ADAMSON-RACHEL</li> <li>• ADAMS-QUINCY</li> <li>• ADAMS-RACHEL</li> <li>• JONES</li> <li>• JONES-QUINCY</li> <li>• JONES-RACHEL</li> <li>• QUINCY-ADAMS</li> <li>• QUINCY-ADAMSON</li> <li>• QUINCY-JONES</li> <li>• QUINCY-SMITH</li> <li>• RACHEL</li> <li>• RACHEL-ADAMS</li> <li>• RACHEL-ADAMSON</li> <li>• RACHEL-JONES</li> <li>• RACHEL-SMITH</li> <li>• SMITH-QUINCY</li> <li>• SMITH-RACHEL</li> </ul>	<p><b>Acceptable MIDDLE Name Choices:</b></p> <ul style="list-style-type: none"> <li>• ADAMSON</li> <li>• ADAMSON-QUINCY</li> <li>• ADAMSON-RACHEL</li> <li>• ADAMS-QUINCY</li> <li>• ADAMS-RACHEL</li> <li>• JONES</li> <li>• JONES-QUINCY</li> <li>• JONES-RACHEL</li> <li>• QUINCY</li> <li>• QUINCY-ADAMS</li> <li>• QUINCY-ADAMSON</li> <li>• QUINCY-JONES</li> <li>• QUINCY-SMITH</li> <li>• RACHEL-ADAMS</li> <li>• RACHEL-ADAMSON</li> <li>• RACHEL-JONES</li> <li>• RACHEL-SMITH</li> <li>• SMITH</li> <li>• SMITH-QUINCY</li> <li>• SMITH-RACHEL</li> </ul>
<p><b>Acceptable LAST Name Choices:</b></p> <ul style="list-style-type: none"> <li>• ADAMS</li> <li>• ADAMS-ADAMSON</li> <li>• ADAMS-JONES</li> <li>• ADAMSON</li> <li>• ADAMSON-ADAMS</li> <li>• ADAMSON-JONES</li> <li>• ADAMSON-SMITH</li> <li>• ADAMS-SMITH</li> <li>• JONES</li> <li>• JONES-ADAMS</li> <li>• JONES-ADAMSON</li> <li>• JONES-SMITH</li> <li>• SMITH</li> <li>• SMITH-ADAMS</li> <li>• SMITH-ADAMSON</li> <li>• SMITH-JONES</li> </ul>	<p><b>Acceptable LAST Name Choices:</b></p> <ul style="list-style-type: none"> <li>• ADAMS</li> <li>• ADAMS-ADAMSON</li> <li>• ADAMS-JONES</li> <li>• ADAMSON</li> <li>• ADAMSON-ADAMS</li> <li>• ADAMSON-JONES</li> <li>• ADAMSON-SMITH</li> <li>• ADAMS-SMITH</li> <li>• JONES</li> <li>• JONES-ADAMS</li> <li>• JONES-ADAMSON</li> <li>• JONES-SMITH</li> <li>• SMITH</li> <li>• SMITH-ADAMS</li> <li>• SMITH-ADAMSON</li> <li>• SMITH-JONES</li> </ul>

**PLEASE NOTE: DESIGNATING A NEW NAME UPON ISSUANCE OF YOUR MARRIAGE LICENSE IS OPTIONAL. IF YOU DESIGNATE A NEW NAME NOW AND WISH TO CHANGE OR ADD IT AFTER YOUR MARRIAGE CEREMONY, YOU WILL BE SUBJECT TO A FEE.**

Office of the Clark County Clerk  
Lynn Marie Goya, County Clerk  
201 East Clark Ave.  
Las Vegas, Nevada 89101

**AFFIDAVIT OF ISSUANCE OF MARRIAGE LICENSE TO ONE PARTY**  
**INCARCERATED APPLICANT**

STATE OF NEVADA }  
COUNTY OF CLARK } SS:

I \_\_\_\_\_

Inmate Number (Required) \_\_\_\_\_,

wish to marry \_\_\_\_\_.

No blood relationship exists between the two of us closer than that allowed by law. I am free to marry and no legal objection exists to this marriage.

Pursuant to NRS 208.165 and 53.045, I declare under penalty of perjury that the foregoing is true and correct.

\_\_\_\_\_  
Signature of Absent Party

WITNESS:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
(Prison Official or Employee)