PRE-SUBMITTAL/PLAN AMENDMENT APPLICATION

CLARK COUNTY COMPREHENSIVE PLANNING DEPARTMENT

SUBMITTAL REQUIREMENTS ARE LISTED ON BACK

APPLICATION TYPE

- ☐ **PRE-SUBMITTAL** (PRE)
  - ☐ **HAZARDOUS MATERIALS** (HAZMAT)
  - ☐ **HIGH IMPACT PROJECT** (HIP)
  - ☐ **MIXED USE DEVELOPMENT** (MUD)
  - ☐ **MUD TEXT AMENDMENT** (MUDTA)
  - ☐ **NEIGHBORHOOD CASINO** (NC)
  - ☐ **NON-CONFORMING ZONE CHANGE** (NZC)
  - ☐ **PLANNED UNIT DEVELOPMENT** (PUD)
  - ☐ **RESORT HOTEL** (RESORT)
- ☐ **LAND USE PLAN AMENDMENT**
  - ☐ **MAP**
  - ☐ **TEXT**
- ☐ **TRANSPORTATION ELEMENT AMENDMENT**
  - ☐ **MAP**
  - ☐ **TEXT**

STAFF

DATE FILED: _____ **APP. NUMBER:** _____
PLANNER ASSIGNED: _____ **TAB/CAC:** _____
ACCEPTED BY: _____ **TAB/CAC MTG DATE:** _____ **TIME:** _____
FEE: _____ **PC MEETING DATE:** _____
CHECK #: _____ **BCC MEETING DATE:** _____
COMMISSIONER: _____ **ZONE / AE / RNP:** _____
OVERLAY(S)? _____ **PLANNED LAND USE:** _____
PUBLIC HEARING? Y / N **NOTIFICATION RADIUS:** _____
PFNA? Y / N **TRAILS? Y / N** **NOTES:** _____

PROPERTY OWNER

NAME: _____
ADDRESS: _____
CITY: _____ **STATE:** _____ **ZIP:** _____
TELEPHONE: _____ **FAX:** _____
CELL: _____ **E-MAIL:** _____

APPLICANT

NAME: _____
ADDRESS: _____
CITY: _____ **STATE:** _____ **ZIP:** _____
TELEPHONE: _____ **FAX:** _____
CELL: _____ **E-MAIL:** _____

CORRESPONDENT

NAME: _____
ADDRESS: _____
CITY: _____ **STATE:** _____ **ZIP:** _____
TELEPHONE: _____ **FAX:** _____
CELL: _____ **E-MAIL:** _____

ASSESSOR'S PARCEL NUMBER(S): _____

_____

PROPERTY ADDRESS and/or CROSS STREETS: _____
PROJECT DESCRIPTION: _____

STAFF

PRE-SUB CONFERENCE DATE: _____ **TIME:** _____ **LOCATION:** _____
PLANNER NAME: _____ **PLANNER EMAIL:** _____
COMMENTS: _____

_____
_____
_____
_____
_____
_____
_____

REVIEWS FROM OUTSIDE AGENCIES/DEPARTMENTS DUE: _____ **EXPIRATION DATE:** _____

DOCUMENT SUBMITTAL REQUIREMENTS • Refer to Title 30.16.240 for more information • Numbers represent the required copies • These are the official requirements per the Zoning Administrator but additional requirements may apply	**Pre-Submittal Form** [A]	**Project Description** [G]	**Site Plans** [F, G]	**Elevations** [F, G]	**Color Elevations**	**Floor Plans** [F, G]	**Landscape Plan** [F]	**Pedestrian Realm Section Diagrams** [K]	**Pedestrian Circulation Plan** [G]	**Assessor's Map** [B]	**Written Consent from a Board Member**	List & Quantities of Hazardous Materials [I]	**Compelling Justification** [G]	**Traffic Impact Analysis** [C]	**Vicinity Map** [G]	**RISE Reports**	**Fees** [H]
Nonconforming Zone Change [D]	1	20	20	20	1	20	2			2			20				✓
High Impact Project [D]	1	20	20	20	1	20	2[J]	2		2				1	2	3	✓
Resort Hotel [D]	1	20	20	20	1	20	2[J]	2	20	2							✓
Planned Unit Development [D]	1	20	20	20	1	20	2[J]	2		2							✓
Mixed Use Development [D]	1	20	20	20	1	20	2[J]	2	20	2							✓
Mixed Use Text Amendment [D]	1	20					2			2	1		20		20	3	✓
Neighborhood Casino [D]	1	20	20	20	1	20	2[J]	2		2							✓
Hazardous Materials [D]	1	20	20	20		20	2[J]	2		2		1					✓
Land Use Plan Amendment [E]	1										1		1				
Transportation Element Amendment [E]	1	1									1		1				

FOOTNOTES:

A. Forms available from the Comprehensive Planning department online or in person.
B. Available from the Assessors Office online or in person.
C. 1 copy of analysis to be submitted to Public Works and proof of submittal to be provided with the Pre-Submittal Package.
D. Application can be submitted over the counter without an appointment.
E. Appointment required. Call 455-4972 or go online to schedule an appointment with the Land Use Planning Division.
F. All plans or maps must be accurate and drawn to scale. Please fold plans to the 9"x12" standard for submittal (rolled plans will not be accepted).
G. Provide 2 paper copies of each item and 18 CD's (not DVD's) total with documents in a PDF format, or provide a total of 20 paper copies.
H. See Title 30.80 for applicable fees. Exact payment only in the form of cash, check, or money order. Make payable to "Clark County".
I. See Clark County Fire Department *Hazardous Materials Systems Guidelines*, NRS, & NAC.
J. Landscape or pedestrian realm plans.
K. Required in Mixed Use Overlay Districts only.

Pre-Submittal Filing Package. The ***Pre-Submittal Filing Package*** must be submitted no later than the pre-submittal filing deadline shown on the ***Nonconforming Zone Change and Implementation Schedule and Pre-Submittal Conference Schedule.*** After the close of any pre-submittal deadline (usually the 2nd working day (Tuesday) after the deadline), staff will call the applicant with the exact date, time, and location of the pre-submittal conference (two dates per deadline are already established on the schedule).

Nonconforming Zone Changes will follow the remainder of this schedule for subsequent application filings and required meetings. All other subsequent land use applications will be submitted as shown on the ***Land Use Applications Submittal Deadlines*** required for all other application types *(appointment required).*

CLARK COUNTY COMPREHENSIVE PLANNING
500 S. Grand Central Parkway, P.O. Box 551744, Las Vegas, NV 89155-1744
APPOINTMENT LINE: (702) 455-4972 MAIN LINE: (702) 455-4314 FAX: (702) 455-3271

www.ClarkCountyNV.gov