



# COMPREHENSIVE PLANNING DEPARTMENT

## FILING AN APPEAL

Please note the following requirements for filing an appeal:

1. Any interested party may file an appeal to an action of the Planning Commission. Such an appeal must be received in the Zoning/Land Use Planning office no later than 5:00 P.M. five (5) judicial (business) days following the Planning Commission meeting. Please call 702-455-4314 for more information.
2. Fill out the following information. An additional sheet may be attached if desired. Please include daytime telephone number. This form can also be faxed (702-455-3271) or mailed to Comprehensive Planning (P.O. Box 551744, Las Vegas, NV 89155-1744), within the deadline noted above.
3. All appeals must be set for hearing before the Board of County Commissioners within forty (40) days after filing the appeal.
4. Appellant should be aware the County Commission may restrict debate to issues raised by the appeal, or may elect to review all actions and/or conditions imposed by the Planning Commission.
5. The decision of the Board of County Commissioners shall become final and effective after five (5) judicial (business) days of the day the decision is made. NO permits or licenses shall be issued concerning the property in question until the decision becomes final.

PLEASE PRINT

Name: \_\_\_\_\_  
 Applicant       Neighbor       Interested Party

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: AM: \_\_\_\_\_ PM: \_\_\_\_\_ FAX: \_\_\_\_\_

Planning Commission Meeting Date: \_\_\_\_\_

Agenda Item #: \_\_\_\_\_ Application #: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Reason for Appeal: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE. OFFICE USE ONLY**

Date and time appeal received: \_\_\_\_\_

Board of County Commissioner's hearing date and time: \_\_\_\_\_

Commissioner \_\_\_\_\_

Notification made to applicant/correspondent (name): \_\_\_\_\_

Date/time: \_\_\_\_\_ Processed by: \_\_\_\_\_