



**Clerk**  
2016 Executive Summary

	Month		Annual					
	December 2015	December 2016	2012	2013	2014	2015	2016	2015-2016 % Δ
<b>Marriage Licenses Issued<sup>1</sup></b>								
Las Vegas	5,992	6,587	85,145	79,547	79,836	80,800	80,348	0.6%
Laughlin	31	36	638	573	552	567	527	-4.5%
Henderson	14	50	417	379	350	285	451	28.9%
Total	6,037	6,673	86,203	80,499	80,738	81,652	81,326	0.7%
<b>Marriage Certificates</b>								
Filings	5,705	5,664	-	-	-	35,107	79,055	125.2%
Copies Sold	10,789	10,901	-	-	-	65,252	151,386	132.0%
<b>Marriage Ceremonies Performed<sup>2</sup></b>	478	528	-	-	-	4,568	5,042	10.4%
<b>Marriage Officiant<sup>3</sup></b>	30	20	-	-	-	1,204	726	-39.7%
<b>Passports<sup>4</sup></b>	117	109	-	-	-	3,882	1,273	-67.2%
<b>Non-Marriage Certificate Copies Sold<sup>5</sup></b>	1,381	1,387	-	-	-	21,711	20,208	-6.9%
<b>Fictitious Firm Name<sup>6</sup></b>	1,458	1,333	-	-	-	18,044	17,697	-1.9%
<b>Notary Bond Filing<sup>7</sup></b>	175	388	-	-	-	4,103	4,975	21.3%
<b>Total Revenue Collected</b>	732,061	788,914	-	-	-	\$ 7,584,256	\$ 9,891,455	30.4%
Fees Collected from Marriage Certificates for Victims of Domestic Violence <sup>8</sup>	38,095	39,825	-	-	-	\$ 241,990	\$ 560,795	131.7%
Fees Collected from Marriage Ceremonies for Victims of Domestic Violence <sup>8</sup>	2,390	2,460	-	-	-	\$ 21,195	\$ 25,030	18.1%
Fees Collected from Marriage Licenses for Victims of Domestic Violence <sup>8</sup>	150,925	151,225	-	-	-	\$ 2,012,399	\$ 2,017,475	0.3%
<b>Board of County Commissioners<sup>9</sup></b>								
Bids	0	2	-	-	-	-	416	-
BOE	0	285	-	-	-	-	2,912	-
Ordinances	0	4	-	-	-	-	127	-
Oaths & Certificate of Appointments	0	7	-	-	-	-	25	-
<b>Quality Assurance<sup>10</sup></b>								
Filing	0	14,293	-	-	-	-	186,778	-
Verification	0	13,901	-	-	-	-	186,655	-
Indexing	0	14,289	-	-	-	-	186,769	-
<b>Records Management<sup>11</sup></b>								
Documents Imported	0	405	-	-	-	-	25,220	-
Documents Verified	0	327	-	-	-	-	31,463	-
Total Images in File 360	0	163,613	-	-	-	-	1,946,760	-

**Notes & Highlights**

Several new measures started to be tracked through this system in January 2016. Historical data will be added over time, if available.

Marriage Certificates were transferred to the Clerk's Office from the Recorder's Office in July 2015. Data for 2015 on this table is from July 2015- to present. Data related to marriage certificates is available from the Recorder's Office.

1- The Mesquite Office closed on January 13, 2012. Marriage licenses issued at the Mesquite Office in prior years are included in the total.

2- Marriage Ceremonies: Number of ceremonies performed at the Civil Marriage Commissioner's Office. Data from 2015 is only available between July 2015 and December 2015.

3- Marriage Officiant: Total number of application fees accepted for a permanent or single-ceremony certificate

4- Passports: Number of applications for fees collected for a passport book and/or passport card. The Clerk's Office is a Passport Acceptance Facility. Applications are mailed to the U.S. Department of State.

5- Non-Marriage Certificate Copies Sold includes plain copies, certified copies, and searches for non-marriage certificate documents.

6- Fictitious Firm Name Filings includes the total number of new, renewal, address changes, and terminations.

7- Notary Bond: Total number of Notary Bonds filed.

8- Fees collected from filing of Marriage Licenses, Certificates, and Performing Marriage Ceremonies for Domestic Violence. Fees Collected from Marriage Licenses for Victims of Domestic Violence historical data is only available between July 2015 and December 2015.

9- Board of County Commissioners: Hours based on bids, scheduling, attending bids, completing bid reports, prepping lobbyist registrations. BOE preparing for 2016, time spent on records research, certificate of appointments, administering oaths, processing summons.

10- Quality Assurance: Number of documents filed, indexed, and verified

11- Records Management- Files imported and maintained in File 360.