

# 2016 CHECKLIST FOR CANDIDATE FILING

## For Candidates Filing With the Clark County Registrar of Voters

**What to Prepare in Advance:** Candidate filing will be **EASIER** and **FASTER** if you prepare the following in advance:

- Checklist: Complete and bring this Checklist with you when you file for office, so you may quickly provide the information listed below when it is requested
- Fees: Payable by cash, certified check or cashier's check, payable to the Clark County Election Dept. if that is where the candidate files for office, **no personal checks**
- Identification: You must present appropriate I.D. when you file for office (see page 5 of the [2016 Candidate Guide](#))

**When Is Candidate Filing:** March 7 - 18, 2016, Monday - Friday, 8:00 a.m. - 5:00 p.m., **no appointments**

**Where Is Candidate Filing:** Clark County Government Center, 1<sup>st</sup> Floor, Pueblo Room  
500 S. Grand Central Parkway, Las Vegas, Nevada

**More Information:** Phone: (702) 455-6552 E-Mail: [elinfo@ClarkCountyNV.gov](mailto:elinfo@ClarkCountyNV.gov)

1. **Office for Which You Are Filing:**  
(include Dept., District, or Town, if any)

2. **Your Name as It Will  
Appear on the Ballot:**

3. **Your Business Phone Number:**

4. **Your Name as It Will Appear  
on the Certificate of Election  
and Declaration of Candidacy:**

### THE INFORMATION BELOW WILL BE AVAILABLE TO THE GENERAL PUBLIC AND THE MEDIA

6. **Address You Want Published:**

7. **Your Mailing Address:**  
(if different from 6. above)

8. **Your Phone Number:**

9. **Your FAX Number:**

10. **Your E-Mail Address:**

11. **Your Internet Website Address:**