

**MOAPA VALLEY FIRE DISTRICT ADVISORY BOARD  
MINUTES FOR MEETING HELD ON DECEMBER 9, 2013  
LOGANDALE FIRE STATION**

**BOARD MEMBERS:** Ron Leachman, Chairman; Matt Nelson, Vice Chairman; Tim DeBarardinis, Junior Vice Chairman; Judy Metz, Moapa Valley Advisory Board; Ann Schreiber, Moapa Town Advisory Board

**IN ATTENDANCE:** Matt Nelson, Ron Leachman, and Ann Schreiber.

**AGENDA:**

- I. Call to Order: The meeting was called to order by Ron Leachman at 19:09 hours.
  - A. Conformance with the Open Meeting Law. It was deemed the meeting was in conformance with the Open Meeting Law.
  - B. Adoption of the Agenda as posted: Matt Nelson made the motion to adopt the agenda as posted for the December 9, 2013 meeting. Ann Schreiber seconded the motion. The motion carried.
  - C. Approval of Minutes from the November 12, 2013 meeting: Matt Nelson made the motion to adopt the minutes from the November 12, 2013 meeting after the spelling of the word “tow” in section IV, subsection A. The motion was seconded by Ann Schreiber. The motion carried.
  - D. Introduction of County Representatives: No county representatives were present
  
- II. Administrative Action:
  - A. Approval of District Secretary wages of \$150 per month for the month of November 2013: The motion to approve the secretary’s wages of \$150 per month for the month of November 2013 was made by Ron Leachman. Matt Nelson seconded the motion. The motion carried.
  - B. Approve payment of bills: None
  
- III. Correspondence:
  - A. None
  
- IV. General Business
  - A. Discussion and action regarding the request from Dirk Cowley for medical personnel for a bike race in March of 2014. It was suggested by both Matt Nelson and Ron Leachman that the director of the race contact an in town ambulance company, as the current staffing levels at the stations and volunteer availability is not sufficient at the moment to handle this event.
  - B. Discussion regarding narcotic safety and cyber keys. Chief Johnson was not in attendance, but e-mailed the following response which was read by Ron Leachman: **“We need to update the safe set-up for the two ALS Rescues. The**

key pad version currently used does not provide sufficient accountability due to not being able to have a record of who went in it when. Also the key pad code could be compromised if someone witnessed it being opened. The proposed system will allow for a special key to be issued to the Paramedics in the Valley and have a pin assigned to just them. Also an additional lock box will be installed at the station to spare narcotics can be stored and swapped out when needed. This is the system the Urban side of the department is using and both rural stations 71 and 81 (ALS Rescues) will be getting this too. The liability that goes along with narcotics is significant and this will protect the district in that regard and with the ability to swap out used narcotics at the station the community benefits too. Cost will be between 5,000 – 7,000.” This item was tabled for the January meeting.

- C. Discussion and action regarding the district wide SOP's. This item was handled in last month's meeting and did not require further discussion. No action was taken.
- D. Discussion regarding whether or not the urban CCFD units provide a written PCR to hospitals. Chief Johnson was not in attendance, but e-mailed the following response which was read by Ron Leachman, “Urban units are using an electronic reporting system only, yes the hospital gets an electronic copy. Rural units when transporting all the way into the hospital can provide a report copy to the hospital. This is not to be confused with giving reports to transport companies, we do not do that, only verbal to the transport companies. I have consulted with Assistant Fire Chief over EMS Troy Tuke on this question, he explained that with the hospitals we have a certain agreement that allows us to provide this information.” All of the district board members in attendance disagreed with this policy and felt that this could lead to possible legal action.
- E. Discussion regarding the request by Cori Leachman to have EMS personnel standing by for a Gymkhana in January and October. Cori Leachman stated that the members of the gymkhana would like a squad available for their events in January and October if there are over 50 participating riders and also to request that when an ambulance is requested for an emergency that the lights and sirens are not used as this can spook the horses. It was determined that the area stations would be contacted before the event so an e-mail requesting volunteers could be sent. The January event is slated for the weekend of the 10<sup>th</sup> and 11<sup>th</sup>.
- F. Discussion and action regarding whether or not to keep the meeting day scheduled for the second Monday of each month. This item was tabled until February 2014 as the District bylaws state that this can only be decided then.
- G. Discussion and action regarding the 2014/2015 capital outlay. Matt Nelson asked which station requested extrication equipment. Ron Leachman stated that Chief Johnson requested this be placed on the capital outlay budget as the Logandale station has the old outdated 2 system. Matt Nelson inquired if

there was enough money to cover the six items on the budget. Ron Leachman stated that the thermal imaging cameras had not been purchased so there should be plenty in the funds. Ron Leachman then stated that the Apparatus item for the 2015/2016 budget year should be removed as Station 72 is going to keep their engine for several more years. Matt Nelson suggested moving one station addition onto the 2015/2016 budget year. Matt Nelson made the motion to accept the capital outlay budget as presented with the changes agreed upon. Ann Schreiber seconded the motion. The motion carried.

V. Reports:

- A. Assistant Chief Johnson: Chief Johnson was not present to give a report.
- B. Overton Fire and Rescue: Matt Nelson reported that things were going well.
- C. Logandale Fire and Rescue: Troy Benson stated that he spoke with JTM Training Group regarding advanced and basic classes. He stated that the individual that he spoke with would provide a class in the valley with a 25% discount. The class would cost approximately \$1,000.00/ person for 15 + students. The fee would increase if the student participation dropped to less than 10. JTM also offers an online basic class. Matt Nelson asked how quickly this class could be up and going. Troy Benson stated that his contact stated that they may be able to get the class going as quickly as January or February. An I class is offered but is internet only, unless there was a large enough number of participants to warrant a boots on the ground class. This item will be added to the January agenda.
- D. Moapa Fire and Rescue: Ron Leachman stated that there station was plugging along.

VI. Public Input/Concerns: None

VII. Set next meeting date: The next meeting date was set for Monday, January 13, 2014 at 1900 hours.

VIII. Adjournment: The motion to adjourn the meeting was made by Ron Leachman. All members seconded the motion. Adjournment took place at 1919 hrs.