



# Frequently Asked Questions

- **What is the age and G.P.A requirements?**

Sixteen years of age minimum. **However, we only accept high school Sophomores, Juniors and Seniors.** Meaning, a student can be in their sophomore year going into their junior year, a junior going into their senior year, or a senior going into their freshman year in college.

**All students must have at least a 2.0 G.P.A to apply. Copies of recent transcripts are required.**

- **How long is the Program?**

The SBI paid internships is **eight (8) weeks in duration. The program begins in early June and ends in August, two weeks prior to the start of the school year.** Once students have been accepted, they will receive a schedule of events and attend an Orientation.

- **How many hours do the student's work?**

The student's are required to work Monday - Thursday, eight hours a day, 32 hours per week, and are paid \$ 8.25 per hour. On Fridays, students attend informational workshops with various guest speakers (**for which they are not paid**). **At these weekly seminars students may have the opportunity to earn high school credit.** Students are taught Life Skills and Financial Management.

- **Where do students work and with whom?**

On the application, students are asked to identify their top three career choices. If accepted, we use the information specified on their application to place the students with employers and mentors.

Although, this is a County-Facilitated program, that does not necessarily mean students will work at the government center. We have employers and businesses throughout Clark County where a student may be placed to work.

- **How do students apply?**

Online applications will be available February 10, 2012. Interested students **MUST** submit an online application to the Clark County Human Resources Department at <http://www.clarkcountynv.gov>, no later than 5:00pm on March 9, 2012.

**Students MUST also fax the following items:**

- **Most recent transcript**
- **Two (2) letters of recommendation from a non-family member, teacher, school administrator, religious leader, employer, etc.**
- **Signed and dated statement from the school principal, counselor, or dean indicating that the student is in good standing and is being recommended for participation in the SBI program.**

**All requested documents must be faxed to: (702) 868-2504 attention: Kaveida Allen**

- **How will the students know if they are accepted or rejected?**

Students will be notified at the end of April as to whether they have been accepted or rejected. We notify all students by mail or email. We ask that students **only call if they have questions about the program, not to determine if they have been rejected or accepted.**

*FOR MORE INFORMATION, PLEASE CALL (702) 455-2426 or (702) 455-4565.*