

Class Registration Form

In the event that one or more of your requested classes is full, we will be able to return those checks and process the remainder of your registration requests. Please do not send cash through the mail.

Submit separate checks or money orders for each person/class payable to:

Clark County Parks & Recreation

- Class registration is limited – sign up early.
- Registration cannot be accepted by phone.
- Classes not reaching minimum enrollment will be cancelled and fees will be refunded by check (no refunds to credit cards) or credited to your account.
- Forms that are not filled out completely will be returned.

Refunds:

Clark County prohibits the disbursement of immediate funds.

Refunds are processed through the Clark County Treasurer's Office and it may require four to six weeks to complete the transaction. Credits can be issued to your account with Clark County Parks & Recreation for future use.

If a class, program or rental is cancelled by Department – a Full Refund will be issued (100%).

If class registration is cancelled by the individual, refunds are to be issued as follows:

Prior to the close of business first day of the class	100%
After the first day of class	NO REFUND

PARENT OR GUARDIAN INFORMATION

First Name _____ Last Name _____

Phone #1 _____ Phone #2 _____ Emergency #/Name _____

Address: _____ Apt. _____ City _____ Zip _____

Email: _____

Information must be completed by a parent or legal guardian for participants under 18.

Participant #1 Name _____ Date of Birth _____

Participant #2 Name _____ Date of Birth _____

Participant #3 Name _____ Date of Birth _____

Do any of the above participants need any special accommodations? _____

ACTIVITY CODE#	ACTIVITY NAME	SESSION #	PARTICIPANT NAME (FIRST, LAST)	FEE
			Total Fee Enclosed	

If paying by check please provide the following: Driver License Number: _____ Issuing State: _____

I, _____ acting on behalf of my organization, myself or my minor child do expressly and forever waive, release, and hold harmless and indemnify Clark County from and against any and all claims, demands, obligations, causes of action and lawsuits, and all damages, liabilities, fines, judgments and costs (including reasonable attorney's fees) associated with, arising from or alleged to have risen from the actions or omissions of myself, my minor child or the organization, its agents, employees or contractors, in connection with the event, or any failure to comply with the laws, ordinances, rules and regulations applicable to the duties and responsibilities set forth herein. Clark County reserves the right to revoke this reservation should any information herein be found to be inaccurate or untrue. **PHOTO/VIDEO RELEASE:** By registering for any Clark County Parks and Recreation program, I agree to allow publication of photos or video taken of my child/children or myself at any program, event or facility associated with the Clark County Parks and Recreation Department.

Signature: _____

Date: _____

	SESSION 1 January 6 thru February 15, 2014	SESSION 2 March 24 thru April 5, 2014
SESSION	January 6 thru February 15, 2014	March 24 thru April 5, 2014
Mail-In registration begins	December 5, 2014	February 6, 2014
† Internet registration begins	December 7, 2014 @ 7:00 am	February 8, 2014 @ 7:00 am
† Walk in Registration begins	December 9, 2014	February 10, 2014
Classes Begin	January 6, 2014	March 24, 2014
*Mail-in Registration will be entered at 7:00 am on Saturday morning, simultaneously with On-line Registration.		
† Mail-in registration must be postmarked on or after the date indicated. † Credit Card Payment is available online and in person (Visa, MasterCard and Discover) only. † There is no option for using a credit card with mail-in registration forms. Walk-in registration will be accepted beginning on the date indicated.		