Part-Time Employment

For the position of: Program Assistant for Summer Day Camp Program
Location: Paradise Recreation Center
Phone: (702) 455-7513 / Fax: (702) 455-7582
KParker@ClarkCountyNV.gov

SALARY
$8.25 to $9.50 Hourly (depending on experience)

OPENING DATE: Currently Open

CLOSING DATE: Until Filled

ABOUT THE POSITION:

Employee will be responsible for supervision of children ages 6-12 in an active recreation program. Staff will be responsible for facilitating recreational activities including group games, sports, arts & crafts, serve as a positive role model for program participants, promote and ensure center/department policies and procedures are followed, and attend mandatory staff meetings/trainings.

Part-time employment will not lead to permanent employment. Part-time hourly employees are used to fill positions normally less than twenty (20) hours per week. Part-time employees do not receive benefits.

NUMBER OF VACANCIES: Until Filled

MINIMUM REQUIREMENTS:

Education and Experience: Applicant must have a High School Diploma or equivalent.

Preferred Qualifications: Experiences leading children in a recreational or educational setting.

Licensing and Certification: Maintain current First Aid and CPR certification.

Working Conditions: This position may work mornings and afternoons. Camp program hours are Monday – Friday: 7 a.m. – 6:00 p.m. Shifts may begin as early as 6:45 a.m. and end no later than 6:30 p.m.

Background Investigation: Employment is contingent upon the results of a background investigation and drug test.

APPLICATION PROCESS:

Applications can be picked up at any Parks and Recreation facility or may be downloaded at http://www.clarkcountynv.gov/Depts/parks/Documents/Employment/part-time-employment-application.pdf

Clark County is an Equal Opportunity Employer