Part-Time Employment

For the position of: Open Recreation Instructor
Location: Paradise Recreation Center
Colleen Duffy, Recreation Specialist II
4775 S. McLeod, Las Vegas, NV 89121
(702) 455-7515 Phone / (702) 455-xxxx Fax
SmithKY@ClarkCountyNV.gov

SALARY
$8.75 - $10.00 Hourly

OPENING DATE: December 19, 2016
CLOSING DATE: Until Filled

ABOUT THE POSITION:
This position will lead and implement the After School Open Rec. program for children aged 6 to 12. This program is designed to provide a positive, fun, and safe experience. Staff will be expected to prepare, conduct, and lead children in organized activities. Staff may be asked to transport and escort children on field trips in a county vehicle. Staff must be able to communicate with supervisor and customers effectively and courteously. Part-time employment will not lead to permanent employment. Part-time hourly employees are used to fill positions normally less than twenty (20) hours per week. Part-time employees do not receive benefits.

# OF VACANCIES: # 3

MINIMUM REQUIREMENTS

Education and Experience: High School Diploma or equivalent, and at least one year of prior experience in working with children in a recreation and/or school setting.

Preferred Qualifications: College degree in Recreation, Education, or any other subject matter related to children and/or extensive experience working with children in a recreation setting.

Licensing and Certification: CPR and First Aid preferred. Current State-Issued Drivers License required.

Working Conditions: This position may work day, evenings and/or weekends

Background Investigations: Employment is contingent upon the results of a background investigation.

APPLICATION PROCESS: Applications can be picked up at any Parks & Recreation facility or can be downloaded at http://www.clarkcountynv.gov/Depts/parks/Documents/Employment/part-time-employment-application.pdf

Clark County Is An Equal Opportunity Employer

04/09