



**CLARK COUNTY
DEPARTMENT OF PARKS & RECREATION**

2601 E Sunset Road
Las Vegas, NV 89120
(702) 455-8200

www.clarkcountynv.gov

Part-Time Employment

**For the position of: RECREATION PROGRAM ASSISTANT for special needs participants
Location: Safekey-Position available at Helen J Stewart Safekey**

Applications are available at www.clarkcountynv.gov or at our Safekey office.

SALARY - \$ 9 – 12 Hourly

OPENING DATE: Immediately

CLOSING DATE: Continuous

ABOUT THE POSITION:

Responsible for assisting with the implementation of a recreation program for children and young adults ages 5-20 with disabilities. Assists with planning, promoting, organizing and implementing daily activities. Leads a variety of small group activities each day and adapts programs to include all participants. Provides guidance to the children in areas of personal care and behavioral issues and ensures safety standards are met at all times.

Part-time employment will not lead to permanent employment. Part-time hourly employees are used to fill positions normally less than twenty (20) hours per week. Part-time employees do not receive benefits.

OF VACANCIES: SEVERAL

MINIMUM REQUIRMENTS

Education and Experience: Applicant must have a high school diploma/equivalent, or currently attending high school

Preferred Qualifications: Energetic, organized, and enthusiastic applicants with previous experience leading children with special needs in a recreational setting. Flexibility in work site is desired.

Licensing and Certification: CPR & First Aid certification required after hired.

Working Conditions: This position requires working both mornings between 6:30 - 9:00 a.m. & afternoons between 2 – 6 p.m. at Clark County School District properties.

Background Investigations: Employment is contingent upon the results of a background investigation or ability to obtain a work permit.

APPLICATION PROCESS:

Applications can be picked up at any Parks & Recreation facility or can be downloaded at <http://www.clarkcountynv.gov/Depts/parks/Documents/Employment/part-time-employment-application.pdf>
Apply in person to guarantee receipt of applications. Time permitting, on the spot interviews may be conducted.

Clark County Is An Equal Opportunity Employer

