

# 2007 CLARK COUNTY PARKS AND RECREATION SERVICE FEES AND CHARGES

## GENERAL POLICIES

- The Director of Parks & Recreation or his/her designee reserves the right to take necessary actions to protect public health and safety as related to usage of Clark County Parks & Recreation facilities and programs. <sup>Dec.06</sup>
- At events/tournaments where the applicant charges admission/team fees, or at for-profit tournaments and other events, a special service charge agreement will be negotiated with the applicant to ensure costs incurred by the County are recovered.
- Security and/or liability insurance may be required depending on the function, regardless of group size.
- Execution of an Indemnity Agreement and/or a Cleaning/Repair Deposit may be established for any rental. May include requirement of credit card to which charges will be made when necessary.
- Clark County reserves the right to bill for any facility damage or excess cleaning required above and beyond security deposits.
- Picnic reservations are **NOT** accepted on holidays.
- Fees may not be waived for any reason.
- The Department may negotiate with concessionaires/participants/outside user groups to offset costs incurred by the County. Such charges will not be less than the normal concession/exhibit charges.

## RULES AND REGULATIONS

### **Prohibited:**

- Excessively loud music from external or internal vehicle speakers or portable radios. Excessively loud music is defined as music at a level that annoys other park users or park neighbors.
- Carrying, possessing, or discharging of any firearms, firecrackers, rockets, torpedoes, or other fireworks, air guns, slingshots, boomerangs, or martial arts paraphernalia within any County facility or park without written approval from the Director of Parks & Recreation or designee.
- Fires, other than those in picnic stoves, grilles, braziers, or fire pits provided for that purpose or as approved by the Director of Parks & Recreation or designee.
- Consumption of alcoholic beverages except in designated areas. It is prohibited to consume alcoholic beverages on roadways, parking lots, playgrounds, swimming pools, athletic fields, tennis courts, community centers and at youth events without prior approval of the Director of Parks & Recreation or designee.
- Sale or bartering of goods/services, food and/or beverages, without prior approval of the Director of Parks & Recreation or designee.
- Glass containers.

### **General Rules:**

Park hours are from 6:00 a.m. to 11:00 p.m. and all persons shall leave the park facility no later than 11:00 p.m., except with the approval of the Director of Parks & Recreation or designee.

- Dogs and cats under control of a handler and on a leash no longer than six (6) feet **are allowed in County parks. All other animals are prohibited without permission from the Director of Parks & Recreation or designee.** No animals (except certified service animals) are allowed in buildings. Any individual(s) engaged in conducting animal shows, events, or obedience schools require permission from the Director of Parks & Recreation or his/her designee to schedule such events at any Clark County facility.
- No motor vehicles are allowed or permitted off roadways or parking lots in the parks without permission from the Director of Parks & Recreation or designee. Bicycle and moped operators will adhere to all regulations governing motor vehicles.
- Parking is permitted only in designated areas. Any vehicle left overnight in any County park is subject to citation and towing.
- All groups will confine themselves to their reserved area. Absolutely no County equipment, picnic tables, trash cans, etc. may be moved from or into an area without permission from the Director of Parks & Recreation or designee.
- Special facilities; i.e., archery range, model boats, model carts, etc., have rules designed and posted for those particular areas. Please refer to and adhere to posted rules.
- In addition to possible misdemeanor penalties under Clark County Code, Section 19.04.080, any violation of a facility rule may result in cancellation of permits and forfeiture of all service charges and deposits.

**GENERAL PAYMENT & REFUND POLICY**

Refunds will be made in accordance with the criteria listed below. Efforts will be made to accommodate the group or individual by encouraging a transfer to a similar program or credit to account. Payments may be made by U.S. currency, money order or check. An additional fee may be charged to recover administrative costs. If a customer is unhappy with the services or program, a full refund will be given based on 100% satisfaction, guaranteed.

<b>CRITERIA FOR REFUNDS (Unless otherwise noted)</b>	<b>REFUND</b>
Class, program or rental is canceled by Department	Full refund.
Reservation of picnic or center facility canceled by individual or group.	Full refund if canceled at least 2 weeks prior to reservation. \$15 administrative and processing fee will be retained if cancellation occurs after that time
Individual unable or unwilling to attend the activity or class	Full refund less any direct costs.
Group unable to use resident camp facility	Full refund if cancelled in writing at least 30 days in advance of reservation. No refunds will be issued for cancellations occurring less than 30 days prior to the reservation date.
Individual unable or unwilling to attend a Resident Camp Program (Resident Camp program is defined as any program during which the individual is required to stay overnight - one or more nights)	If canceled: Four weeks or more prior to the first day of camp – 100% Two to Four weeks prior to the first day of camp – 75% One to Two weeks prior to the first day of camp – 50% Less than one week prior to the first day of camp – No Refund

# SPORTS

## COUNTY SPONSORED ADULT SPORTS LEAGUE - PROGRAM FEES

Shall not exceed \$38 (includes light fee) per team, per game. Exact fee will be based on supplies, services, labor costs, end-of-season tournament and other related expenses.

### ATHLETIC FIELDS & COURT PERMIT FEES

#### LEAGUE PERMITS

Youth League Permits Day & Night Use	\$30/team per season – no lights (to be paid before the start of the scheduled season). If payment is not received when due, the league will be charged a \$25 late fee, per unpaid team). \$110/team per season – includes lights (to be paid before the start of the scheduled season). If payment is not received when due, the league will be charged a \$25 late fee, per unpaid team).
Adult League Permits Day & Night Use	\$110/team per season (to be paid before the start of the scheduled season). If payment is not received when due, the league will be charged a \$25 late fee, per unpaid team). \$150/team per season (to be paid before the start of the scheduled season). If payment is not received when due, the league will be charged a \$25 late fee, per unpaid team).

#### TOURNAMENT PERMITS (Please note specifics on page one concerning tournament special service charge agreements)

Youth Tournament Permits Day & Night Use	\$30/day per field – Non-profit tournaments \$100/day per field – Commercial tournaments \$15/hour per field light fee \$30/field grooming
Adult Tournament Permits Day & Night Use	\$100/day per field – Non-profit tournaments \$200/day per field – Commercial tournaments \$15/hour per field light fee \$30/field grooming

#### GENERAL USE PERMITS

(Please note specifics on page one concerning tournament special service charge agreements)

Ball field & Soccer field - Day & Night Use	\$5/hour per field - no lights (maximum of 3 hours) \$20/hour per field - includes lights (maximum of 3 hours)
Sand Volleyball Courts & Basketball Courts	\$5/hour per court – no lights (up to 3 hours) \$10/hour per court - includes lights (up to 3 hours) \$25/day per court – no lights (4+ hours) \$35/day per court – includes lights (4+ hours) \$50/day per court – no lights (4+ hours - Commercial Tournaments) \$70/day per court – includes lights (4+ hours – Commercial Tournaments)
Sunset Park Tennis Complex	\$3/hour per court – no lights (maximum of 2 hours) \$5/hour per court - includes lights (maximum of 2 hours) \$25/day per court for non-profit tournaments (includes lights) \$50/day per court for commercial tournaments (includes lights)
Neighborhood Tennis Courts	\$3/hour per court - no lights (maximum of 2 hours) \$5/hour per court - includes lights (maximum of 2 hours)

### YOUTH SPORT CONCESSION/VENDOR EXHIBIT STANDS

\$40/season/league per stand for nonprofit groups.

# AQUATICS

## AQUATIC FACILITY RENTAL FEES

Outdoor pool rental reservations are accepted May - September on a first come first serve basis, pending availability. Indoor pool rental reservations are taken year-round pending availability.

Neighborhood Pool Rental Fee	<b><u>Community Organizations/Groups</u></b> \$60/hour (minimum 2 hour rental based on 40 patrons). Additional guards needed for groups with over 40 participants.	<b><u>Commercial Organizations/Groups</u></b> \$100/hour (minimum 2 hour rental, based on 40 patrons). Additional guards needed for groups with over 40 participants.
Desert Breeze Indoor Pool Rental Fee Please note: Groups over 200 will need security personnel and a cleaning deposit.	<b><u>Community Organizations/Groups</u></b> \$100/hour (minimum 2 hour rental based on 100 patrons). Additional guards needed for groups with over 100 participants.	<b><u>Commercial Organizations/Groups</u></b> \$200/hour (minimum 2 hour rental, based on 100 patrons). Additional guards needed for groups with over 100 participants.
Water Park Outdoor Pool Rental	<b><u>Community Organizations/Groups</u></b> \$200/hour (minimum 2 hour rental, based on up to 100 patrons). Additional guards needed for groups over 100.	<b><u>Commercial Organizations/Groups</u></b> \$250/hour (minimum 2 hour rental, based on up to 100 patrons). Additional guards needed for groups over 100.
Lap Lane Usage	\$10 per hour per lane for indoor facilities during normal pool operating hours. Eight (8) patrons per lane maximum.	
Lifeguard	\$15 per hour per additional lifeguard (one guard required for each additional 20 participants)	

## DAILY AQUATIC ADMISSION FEES

Please note FREE admission for participants 2 years & younger

Neighborhood Outdoor Pool	\$ 0.50 Youth (3-17 yrs.) \$1.50 Adults (18-49 yrs.) \$1.00 Seniors (50+ yrs.)
Water Park Outdoor Pool	\$2.00 Youth (3-17 yrs.) \$3.00 Adults (18-49 yrs.) \$1.00 Seniors (50+ yrs.)
Indoor Pool	\$2.00 Youth (3-17 yrs.) \$3.00 Adults (18-49 yrs.) \$1.00 Seniors (50+ yrs.)

## SEASONAL AQUATIC PASSES

Season is Memorial Day through Labor Day for Neighborhood and Water Park Pools

**FREE admission for participants 2 years & younger**

### NEIGHBORHOOD OUTDOOR POOL

Family Pass	\$35 (4 member family residing in the same household) \$ 5 (for each additional family member residing in the same household)
Individual pass	\$20 (for use by individual on record only; Youth & Adults)
Senior Pass	\$15 (for use by individual on record only; age 50+ yrs.)

### WATER PARK OUTDOOR POOL

Family Pass	\$100 (4 member family residing in the same household) \$ 20 (for each additional family member residing in the same household)
Individual pass	\$ 35 Youth/Teens (for use by individual on record only ; 3-17 yrs.) \$ 60 Adults (for use by individual on record only; 18-49 yrs.)
Senior Pass	\$ 20 (for use by individual on record only; age 50+ yrs.)

### INDOOR POOL (Passes are valid for a consecutive 3-month period, on a year-round basis)

Family Pass	\$ 50 (4 member family residing in same household) \$ 10 (for each additional family member residing in same household)
Individual Pass	\$ 30 (for use by individual on record only; Youth & Adults)
Senior Pass	\$ 25 Seniors (for use by individual on record only; age 50+ yrs.)

# RECREATION AND CULTURAL CENTERS

RECREATION & CULTURAL PROGRAM FEES		
The fee for classes, before and after-school programs and other general activities will be based upon staff/instructor salary, plus any other direct costs (i.e. supplies) times no more than 190%, based upon minimum enrollment.		
ROOM RENTAL FEES		
(2-hours or less, includes staff)	<b><u>Community</u></b> (birthdays/weddings/other family parties, other governmental agencies or private, non-profit tax exempt organizations, HOAs)	<b><u>Commercial</u></b> (promoters/profit-making entities)
Standard Classroom-size Room	\$25/hr. (minimum two hours)	\$50/hr. (minimum two hours)
Multi-purpose Room	\$35/hr. (minimum two hours)	\$70/hr. (minimum two hours)
Each Additional Hour in Excess of 2 Hours, includes Staff	\$20	\$40
Whole Gymnasium	\$50/hr. (minimum two hours)	\$100/hr. (minimum two hours)
Half Gymnasium	\$35/hr. (minimum two hours)	\$70/hr. (minimum two hours)
Each Additional Hour for Gym in Excess of 2 Hours, includes Staff	\$40/hr.	\$80/hr.
Half Gymnasium	\$28/hr.	\$56/hr.
Neighborhood Services Rooms	A group sponsored by Neighborhood Services (NS) may use NS room(s) free of charge (subject to availability). A start-up group not sponsored by NS, may use the NS room(s) free for the first meeting, but regular fees will apply for subsequent meetings.	N/A
WINCHESTER THEATER RENTAL FEES		
	<b><u>Community</u></b>	<b><u>Commercial</u></b>
Staging Area	\$250 (first performance day)	\$500 (first performance day)
	\$175 (each additional performance day)	\$350 (each additional performance day)
	\$20/hour after closing time (2-hour minimum)	
Technical Support (per person)	\$22/hour	
Lighting Design (includes 2 persons)	\$60/hour	
Projectionist	\$50/hour	
Piano	\$55/day	
Piano Tuned	\$110	
Deposit	50% of total rental cost due upon signing agreement to be applied toward final billing if premises left in satisfactory condition; remainder is due and payable within 24 hours of designated rental completion.	
Operation of technical equipment restricted to County staff or under supervision of County staff; per hour figure remains the same.		
ADDITIONAL PART-TIME STAFF		
\$20 per staff per hour or any portion thereof for any staff over the normal number necessary for support of an event.		

# SPECIAL FACILITIES

## SPECIAL FACILITIES - PERMIT FEES

FACILITY	COMMUNITY RATES	COMMERCIAL RATES	
Disc Golf Course	\$10/hour (maximum of 3 hours) \$55/day for tournaments or reservations in excess of 3 hours	<b>(Please note specifics on page one concerning special service charge agreements)</b>	
Bicycle Motocross Track Radio-Controlled Auto Track Radio-Controlled Airfield Radio Controlled Boats Archery Range	\$60 per day Additional staff and equipment cleanup costs may be assessed. See general rules on page one.		
Concessions	\$30/day/stand		\$60/day/stand

### HORSEMAN'S PARK - FACILITY USE FEES

Shows & event fee is defined as 12 continuous hours (between the hours of 6:00 a.m. – 11:00 p.m.)  
\*Includes P.A. system, tie-ups, plug-ins, lights, pens, portable stalls and up to 3 arena preps per day.  
Sorry, no refunds for show/event reservations canceled within 48 hours of the reserved date.

SHOWS & EVENTS	COMMUNITY RATES	COMMERCIAL RATES
Main Arena	\$400 per day	<b>(Please note specifics on page one concerning special service charge agreements)</b>
Main Arena (Rodeo)	\$500 per day	
Flamingo Arena	\$300 per day	
Stalls	\$10 per stall per day	
Concession Stands	\$30 per stand per day	\$60 per stand per day
Dumpster	Groups will be charged at the current market rate.	
Early Move-in/Late Departure	For shows that move-in prior to the 2-day advance move-in or checkout beyond the 1-day departure. \$100 per day minimum. Use of arena and stalls will be at normal "day" rate, if available	
Late Check-Out	\$5/stall for each stall not vacated by 10 a.m. charged to show \$5/each for horse trailers, tents or other equipment not removed by Noon on checkout day, charged to show.	

### GROUP PERMITS

Community Group Usage Permits Day & Night Use	\$120/annually (includes lights and up to a maximum of 12 events per year)
--	--

### SECURITY

Number in Group	Guards Required
01 – 200	0
201 – 249	1
250 – 349	2
350 – 449	3
450 & Over	4 + 1 for each additional 150 persons

Per hour security rate charged according to current contract for private security guard services. Additional fees may apply during period of high security alert. Additional security requirements may apply depending on the nature of activities, if alcoholic beverages are available at the event, and/or during periods of high security alert.

### FAIRGROUNDS

Shows & event fee is defined as 12 continuous hours (between the hours of 6:00 a.m. – 11:00 p.m.)  
\*Includes P.A. system, tie-ups, plug-ins, lights, pens, portable stalls and up to 3 arena preps per day.  
Sorry, no refunds for show/event reservations canceled within 48 hours of the reserved date.

Building & Grounds	\$100 Standard Reservation (3 hours or less); \$25 each additional hour over 3 hours \$200 Restricted Reservation (3 hours or less); \$35 each additional hour over 3 hours Above includes staff charges	
	COMMUNITY RATE	COMMERCIAL RATE
Main Arena	\$400 per day	<b>(Please note specifics on page one concerning special service charge agreements)</b>
Main Arena (Rodeo)	\$500 per day	
Concession Stands	\$30 per day	\$60 per stand per day
Dumpster	Groups will be charged at the current market rate.	
Early Move-in/Late Departure	For shows that move-in prior to the 2-day advance move-in or checkout beyond the 1-day departure. \$100 per day minimum. Use of arena and stalls will be at normal "day" rate, if available	

Late Check-Out	\$5/stall for each stall not vacated by 10 a.m. charged to show \$5/each for horse trailers, tents or other equipment not removed by Noon on checkout day, charged to show.
<b>GROUP PERMITS</b>	
Community Group Usage Permits Day & Night Use	\$120/annually (includes lights and up to a maximum of 12 events per year).
<b>SECURITY</b>	
<b>Number in Group</b>	<b>Guards Required</b>
01 - 200	0
201 - 249	1
250 - 349	2
350 - 449	3
450 & Over	4 + 1 for each additional 150 persons
Per hour security rate charged according to current contract for private security guard services. Additional fees may apply during period of high security alert. Additional security requirements may apply depending on the nature of activities, if alcoholic beverages are available at the event, and/or during periods of high security alert.	
<b>DOG FANCIERS' PARK - FACILITY USE FEES</b>	
Reserved Dog Matches and Sanctioned Events	\$.50 per dog entered, minimum \$10
Non-sanctioned Events	\$30 (4 hours event) \$60 (8 hour event) \$50/electrical power hook-up \$40 per concession booth
Licensed Dog Shows	\$.25/dog entered, minimum \$10
<b>CAMP LEE CANYON - RENTAL FEES</b>	
Overnight	\$10 per camper per night (50 camper minimum, 160 camper maximum); a deposit of \$500 will be required in advance to hold a camp reservation date. Check-in: 3:00 p.m. Check-out: 11:00 a.m.
Overnight Extended Hours Rate	\$50 per hour for early check-in (before 3:00 p.m.) or late check-out (after 11:00 a.m.).
Day Use	\$5 per participant per day (50 user minimum/160 maximum - 8 hours maximum, between the hours of 8:00 a.m. - 9:00 p.m.). A deposit of \$150 will be required in advance to hold a camp reservation date.
Cleaning Fee	\$100/group for excess facility cleaning required due to applicant use.
Damage Fees	Group will be billed for any loss/damage to facility or equipment due to applicant use.
<b>CAMP POTOSI - RENTAL FEES</b>	
<b>Camp Potosi is a day camp use facility located in the Spring Mountain range.</b>	
Day Use	\$2/patron per day (25 participant minimum, 50 participant maximum - 8 hours maximum, between the hours of 8:00 a.m. - 9:00 p.m.). A deposit of \$50 will be required upon completion of the reservation application
Extended Hours Rate	\$2 per user (50 user minimum) for day use reservations that exceed 8 hours.
Cancellations must be in writing and received by the Department at least 2 weeks in advance of reservation date to receive a full refund of the deposit. \$15 administrative and processing fee will be retained if cancellation occurs after that time.	
<b>CHALLENGE ROPES COURSE PROGRAM</b>	
<b>The Department provides two different course programs; one high ropes course located at Camp Lee Canyon, and one portable low ropes course for patron-requested location.</b>	
Low Challenge Course High Elements:	\$15/person per 4 hour session (20 participant minimum)
Community Youth Groups	\$20/person per day (20 participant minimum, 50 participant maximum)
Community Groups (Adults)	\$30/person per day (20 participant minimum, 50 participant maximum)
Commercial	\$50/person per day (20 participant minimum, 50 participant maximum)
Reservations must be received a minimum of 30 days in advance. Cancellations must be in writing and received by the Department at least 2 weeks in advance of reservation date to receive a full refund of the deposit.	
<b>BALLOON AND OTHER AIRCRAFT PERMITS</b>	
General Use Fee: \$50/year. Must meet specific requirements outlined in balloon permit (permit forms available at Sunset Park Front Desk).	
<b>FILM PERMITS</b>	
Groups must contact Clark County Business Licensing at 455-4252.	

# PARK RESERVATIONS

## PICNIC AREA RESERVATIONS

Number in Group	Service Charge
01 – 100	\$60
101-200	\$120
201 – 300	\$175
301 – 500	\$385
501 – 700	\$545
701 & Over	\$545 + \$65 for each additional 100 persons
Dumpster and clean up	\$200 For large groups (parties of 500 or more)

## PARK/EVENT SECURITY

Number in Group	Guards Required
01 – 200	0
201 – 249	1
250 – 349	2
350 – 449	3
450 & Over	4 + 1 for each additional 150 persons

Per hour security rate charged according to current contract for private security guard services. Additional fees may apply during period of high security alert. Additional security requirements may apply depending on the nature of activities, if alcoholic beverages are available at the event, and/or during periods of high security alert.

# SPECIAL EVENTS

## COUNTY SPONSORED SPECIAL EVENT CONCESSION/VENDOR EXHIBIT STANDS

\$60/day/vendor stand (applies to commercial vendors). The Department may negotiate with a percentage of sales to offset cost incurred by the County or for a percent of profits when appropriate.

\$30/day/vendor stand (applies to non-profit vendors). The Department may negotiate a percentage of sales to offset cost incurred by the County or for a percent of profits when appropriate.

## MOBILE STAGE UNIT

	<u>Community</u> (Other governmental agencies or private, non-profit tax exempt organizations)	<u>Commercial</u> (Promoters/profit-making entities, use for private economic gain)
Rental Fee	\$1,600/day (with sound pkg.)	\$1,900/day (with sound pkg.)
	Includes 1 technicians and 1 stagehand for maximum of 8 hours per event day. Time begins when staff arrives at County storage of stage unit and ends when unit is secured at either program site for overnight rentals or County storage of unit. Rentals in excess of 8 hours per day will be assessed a charge of \$60/hr for each hour over the initial 8 hour period. Full rate applies for first day of all rentals. A 10% discount will apply to the second day of multi-day rentals and a 20% discount will be applied to the third day (discounts do not apply to overtime charges).	
Movie Projector, Screen & Sound	\$1,600	\$2,000
Stage Extensions	\$300 per use	
Transport Fee	\$5 each additional mile over 40 miles allowed in base rental	
Deposit	50% of total rental cost due upon signing rental form, to be applied toward total rental fee	

## GOVERNMENT CENTER AMPHITHEATER

	Community	Commercial
Base Rental Per Day	\$650 plus up to 10% of gross ticket sales	\$1,200 plus 10% of gross ticket sales
Deposit	50% of total due upon signing rental agreement	
Department sound system	\$700 plus staff costs	
Base rental includes 1 County staff for 8 hours for site supervision; User is responsible for staff costs over 8 hours or for additional staff.		
User will be required to pay for clean-up crews, a security supervisor and a County electrician in accordance with the hourly rates established by the County.		
Department theater technicians must be present during use of County power on stage. User must pay rate of \$22 per hour for first 8 hours and \$33 per hour overtime. Stagehands are \$18 per hour for 8 hours, \$27 per hour thereafter.		
Motorized Truss	\$240	

# MUSEUM

## CLARK COUNTY MUSEUMS

Admission to Clark County Museum \$1.50 per person – Adults  
\$1.00 per person - Seniors (Age 55+)  
\$1.00 per person - Children (Ages 3-15)  
\$ .50 per person - School Tours  
The Department may negotiate commercial tour rates.

Research and Imaging Services Fees CLARK COUNTY MUSEUM and HOWARD W. CANNON AVIATION MUSEUM jointly maintain a reference library that may be accessed by appointment by researchers from 9 a.m. to 4:30 p.m., Tuesday and Thursday.

### Rules Governing Use of Archives

**Permission to Examine:** Permission to use archive collections will be granted upon application. Permission will be granted subject to whatever restrictions were placed by donors or depositors.

**Protection of Manuscripts:** Archival material must be handled with great care. The use of any kind of pen is prohibited. Manuscripts may not be leaned on, folded anew, traced, or handled in any manner likely to damage them. The arrangement of pages must not be altered; no marks may be added or erased. In certain cases, scholars may be required to use facsimiles of manuscripts.

**Permission to Publish:** Permission to examine any archival materials or sale of an image reproduction is not an authorization for reproduction. If the text or image in question is under copyright, permission to publish must be sought from the owners of the rights. It is necessary to seek the Museum's permission to publish texts or images if museum is the copyright holder. In all cases, the appropriate Museum must be cited as the source.

**Duplication:** To assist scholars in their research, the Museum will consider requests for the duplication of manuscript material. All reproductions (of whatever natures) are provided for readers' individual scholarly use and will be billed according to the existing fee schedule. PLEASE NOTE: The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Under certain conditions specified in the law, museums, libraries and archives are authorized to furnish a photocopy or other reproductions. One of these specified conditions is that the photocopy or reproduction is not to be used for any purpose other than private study, scholarship, or research. This institution reserves the right to refuse to accept a copying order if, in its judgment, fulfillment of the order would involve violation of copyright law.

**Commercial Research:** \$75.00 per hour

Minimum charge: 1 hour per research request

**Public, Media & Non-Commercial Research:**

1st hour free, subsequent hours

Photocopies

\$25.00 per hour

\$0.10 per page - 8 1/2x11/14

\$0.25 per page - 11 x 17

FAX (Long Distance)

Shipping & Handling

\$1.00 per page

\$5.00 per order

**Digital Images:**

Print of an image in the Digital Library

Scan of an original (not in the Digital Library)\*

CD of Image:

Shipping

\$15.00

\$15.00

\$10.00

\$ 5.00

**Photographic reproductions:** \$15.00, then cost plus 10% per order

If the necessary negative does not exist, applicant must pay cost of making one. Negatives remain property of Museums.

**Image Use Fee:** \$75.00

This fee is in addition to the cost of image reproduction. This fee applies to a one-time, one language use in books, journals, magazines, catalogues, etc.

**Image Use Fee is not required** for personal or private use, for use in student projects, for use by the local media or for use by registered non-profit societies. **Image Use Fee is required** for publication or where commercial use for profit is desired or intended. **SALE OF IMAGE REPRODUCTION DOES NOT CONSTITUTE AN AUTHORIZATION TO PUBLISH OR REPRODUCE SAID IMAGE.** The Clark County Museum or Howard W. Cannon Aviation Museum's use authorization must be obtained in writing.

