



# Clark County Shooting Complex Advisory Committee PUBLIC MEETING

6:30pm Tuesday May 15, 2012

Clark County Government Center, 500 S. Grand Central Parkway, Las Vegas, NV 89155

## MEETING MINUTES

**MEMBERS PRESENT:** Glenn Trowbridge-Chair, Ron Lurie-Vice Chair, Reginald Beatty, Art Dixon, Kevin Kelly, Scott Lofgren, Chuck Musser, Martin Olson and Brandy Ornelas

**MEMBERS ABSENT (EXCUSED):** Roy Clark, Linda Lane and Steve Ross

**ATTENDANCE:** 9

**STAFF PRESENT:** Jane Pike Director of Parks and Recreation, Steve Carmichael Range Administrator, Iris Kikuchi Secretary and Betty-jane Kuhlendahl Office Specialist.

**NOTICE POSTED:** Clark County Government Center Lobby, Clark County Web site: <http://www.clarkcountynv.gov>, Regional Justice Center, Paradise Community Center, Desert Breeze Community Center, Winchester Community Center, Clark County Shooting Complex (Range Office, Shotgun Center, Rifle-Pistol Center)

### **I CALL TO ORDER:**

- A. This meeting was called to order at 6:40pm by Chair-Glenn Trowbridge
- B. Silence all cellular phones and pagers.
- C. Conformance with Nevada Open Meeting Law-**CONFIRMED**

### **II PLEDGE OF ALLEGIANCE**

- A. The Pledge of Allegiance was recited.

### **III ROLL CALL OF BOARD MEMBERS**

- A. Roll call was taken. Nine (9) board members are present. A quorum was met.

### **IV ORGANIZATIONAL ITEMS:**

- A. The May 15, 2012 meeting agenda was unanimously approved as written. Motion by Kevin Kelley, second by Art Dixon.
- B. The minutes of the April 17, 2012 meeting was unanimously approved as written. Motion by Art Dixon, second by Chuck Musser.

### **V PUBLIC COMMENTS:**

- A. None to report.

### **VI STAFF REPORTS:**

- A. Steve Carmichael, Range Manager presented the Shooting Range Briefing:
  - First Quarter Revenue Financial Report – handout to committee. April 2012 numbers should be \$148,000.
  - Sporting Clays Development – Met with Richardson Construction, waiting on letter from Public Works and Real Property Management approving to use red fire hydrants on property. Trailer was delivered on site this week and grading will start next week.
  - Summer hours – Rifle-Pistol will open until 10pm on Wednesday nights beginning July through September. Currently the Shotgun and Archery areas are open to the public until 10pm.
  - Summer League Activity – We are conducting a summer trap and skeet league from May 30 until August 15. A newly formed Archery league will run from May 30 through August 1. Staff member Danny Nelson has 40-45 people registered for this league and we hope to do well with the new traffic to this range, with 4-man teams and 2 individual classifications.



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- Future Registered Trapshooting Programs for the Amateur Trap Association (ATA) – After 15 months of coordinating registered trapshooting events for the range, the individual that hosted these events is no longer interested in pursuing this in the future in hopes that the range can take over. Can we? Should we? We will lose continuity and revenue if we don't. If we hold two large tournaments a year, a handful of weekend tournaments and the Wednesday night leagues, we will continue our trend of increased volume of clay target usage. We have to do whatever it takes to keep up with the current momentum that we now have established.
  - a Do we have enough staff? Steve recommends hiring an event staff to work these tournaments. Chuck Musser notes that User Groups at the Ben Avery Range in Arizona puts on these shoots and provide their own Range Safety Officers, taking on the liability themselves with their own insurance.
  - b Steve notes that one person, not a User Group, host the A.T.A. events at Ben Avery. We just found out on April 21 that we would have to host and coordinate the scheduled May A.T.A. tournament at our facility. Scott asked if any of the User Groups know about an open space for coordinating the shoots. Steve responds that there is a small group of local tournament shooters that support these events, but are not interested in hosting them. Next week's Las Vegas 1000 has only half of the registered shooters he (the host) expected compared to last year's tournament. Format of the Las Vegas 1000 tournament is very non-traditional and considered radical by many established A.T.A. competitors.
  - c Glenn Trowbridge noted as a general observation that the Ben Avery Range has a larger staff of volunteers and range safety officers. Ranges have to show that they care for their volunteers and offer free shirts, lunches, line passes or they don't come back. To develop a trap shooting facility is a big potential of revenue. Volunteers are not free. We are moving in the right direction, hire the part-time staff for specific jobs and we should give it a good try.
  - d Steve notes that we have the ability to train; and no one else has come forward to do the tournaments. Brandi Ornelas commented that she is an ATA member and reminds committee members that Steve has previously run a club and held many leagues and ATA events that were profitable. Glenn comments that it would be wrong to cancel the shoot in May and suggests the range coordinate the upcoming shoot. We don't want to pass on the tournament and pass on the revenue. Kevin Kelley comments that running these shoots could be profitable for the range and suggests that the range build into a profitable enterprise. The key is to get the county paid off and move financially in the direction of black. Scott Lofgren agrees to give it a shot since this shoot was already planned at the range.
  - e Chuck comments that there are only twenty-some registered sporting clay shooters in the area, and User Groups are where the money is. Steve responds that the numbers in Sporting Clays are in the casual shooters, not just tournament shooters. Tournament shooters come from all over the country and if we put on the tournaments, we can train staff and expand our part-time staff to work events only. Sporting clays events are quite lucrative and we maybe able to cut a deal with a group that is interested in Sporting Clays events if they will take the trapshooting events along with them. We should plan to run our own at this point; if a User Group comes forth at a later date, then we look at it again.

## VII COMMITTEE MEMBER'S DISCUSSION ITEMS:

- A. Community Challenge – Steve announces that a group came forward to do a charitable event on October 20. The Corvette Club will hold a "turkey shoot" type of event using the shotgun fields, and this would be a good opportunity to have a large cook-out as well. Rifle-pistol and Education Center are currently extremely busy on weekends and this could bring in additional new shooters to the shotgun area, and good overall exposure. Cars

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and food would be a good draw. Jane Pike comments that the department has a special events committee to work with Steve to put on large events up to 40,000 people such as Extreme and Renaissance Fair. Steve said the only issue would be the parking for as many people we are expecting.

- B. NSSF and NRA Grants for Establishing College Shooting Programs - Chuck suggests the range get involved in grants to fund college shooters. We need a grant writer on staff to apply for the grants. Supporting rifle shooters at UNLV would be beneficial to the facility. Art Dixon added that the NRA grants are due no later than November.
- C. CMP Grant for Air Rifle Program - Steve has received no response from high schools regarding clay target events. Chuck suggests contacting the ROTC at every high school. They all need a place to shoot. The NRA grants support air rifle ranges and would like to see the range support the USA Shooting Team qualifying air rifles, along with supporting Boy Scouts, high school and collegiate teams.
- a Glenn comments that we talk about it from month to month and we seem to come up late on these deadlines. We need a sub-committee to work on these grants and submit applications in August. Can we get samples of grants so we know if it is worth our time? Grants run from 2 to 20 pages and will it be worth the time dedicated to writing these for the money we will receive? Ron Lurie suggests that Art Dixon, grants representative get a copy for the committee. Glenn added that we would need the criteria and grant form. Chuck suggests that the Public Information Officer at the range write the grants, read application, and get it done. He adds that this position is not corresponding with these groups and not taking charge of this program. Scott notes he will check in to it.
- b Chuck reminds the committee members that the range previously received a \$50,000 grant from NSSF for marketing and direct mail coupons to the valley residents, which Ron and Art helped write. Ron and Chuck are requesting that the committee get a copy of the final report. Glenn reminds committee to help with solutions instead of identifying problems.
- D. Status of Range Grading Program - Steve handed out a copy of the Master Plan noting the details of the range grading. Steve questions the committee, should we start with the tourism range and work west or grade the tourism range then go to the far West end, finish the 1200-yd range then work east? He adds that Richardson Construction will be hauling material through the 500-yd range to the Sporting Clays construction site. In return, they will gravel a 10-12 ft wide path on the 500yd range providing us a clean path to travel on when using this range later. Richardson plans to be through with this area by mid-July and we can put the 500yd range into use starting in August. A good proposal will be to grade the tourism range first, skip the tactical ranges, then move on to the 1200yd range. Maybe next meeting we can consider making final plans on which ranges to grade out to bring the most revenue. Art questioned what the cost would be?
- a Ron asked when the 500-yd range would be operable. He knows interested parties that would like to use the range for sighting in their rifles before the fall hunting season. He notes that August will be too late.
- b Chuck suggests grading the tourism range first because there is an approved design completed from a grant of \$500,000 by the Las Vegas Visitors Bureau. The Public Information Officer needs to put out a bulletin to NSSF prior to Shot Show to include sporting clay events. He suggests discussing with NSSF to find out public prices.
- c Glenn suggests inviting the PIO to attend committee meetings and give a report of what she has been doing for the last two years, maybe at next month's meeting. Is that position functioning at the range at a lower position than the Maintenance Supervisor is and do we need the supervisor position instead?
- d Chuck comments that Bass Pro is out of free shooting passes. He questions Steve about the hired part-time person who is supposed to pass out flyers, passes and brochures. Is he doing his job?

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- e Martin Olson questions if the construction team (for gravel) is building a road? Art comments that utilities and roads are normally built first. Steve responds that the construction company receiving gravel rights can do the grading of the tourism range, 1200-yd range, then continue East until all ranges are completed.
- f Glenn comments that would be good for the facility. Ron agrees it would bring in more revenue. Steve comments that if we grade the tourism range we could use it right away. Art adds that it is shovel ready. Martin comments that this year NDOW expects to issue up to 20,000 deer tags, with 6,000 more people hunting this season. For \$80 million, we should get more for our buck!
- E. Range Maintenance Supervisor – Steve comments there is nothing in the current budget for this position.
  - a Chuck suggests the maintenance supervisor would have specific duties with a physical plan to prevent OSHA violations. He adds that all employees using a forklift must be licensed. Steve believes they are.
  - b Steve adds that this position will be considered in the future. Glenn questions if we lay-off PIO, do we need a Maintenance Supervisor more than other positions? Jane Pike comments that both positions are at different salary schedule levels and the PIO is a lower position. Glenn asks if we can upgrade the position to get what the range needs.
  - c Chuck comments that the range is without a Maintenance Supervisor and wonders if this doesn't meet the union rules by not having this position. Steve adds that the maintenance employees are doing their job well and keeping up with the Environmental Stewardship Plan. There are multiple sections to the plan and we are on top of the staff keeping up with this. Chuck adds that the supervisor would oversee that the trees and shrubs are trimmed and not look overgrown. Brandy comments that these lower level positions are a big disparity, the Maintenance Supervisor-28, the PIO-24 and Maintenance Worker-23, and questions how badly do we need a Maintenance Supervisor?
  - d Ron Lurie suggests that Steve develop an organizational chart for the range and present at next month's meeting in June, noting the present staff positions and where we should be going with any new positions.

## VIII ACTION ITEMS:

- A. None to report.

## IX CORRESPONDENCE:

- A. None to report.

## X PUBLIC COMMENT:

- A. Chuck mentioned that we need signs at the range making customers aware that they are not to load and unload guns in the parking lot. Scott is there often and hasn't seen that happening at the range.
  - a Steve announced that the range is in the process of revising the Safety Videos at each of the ranges. Meetings included the Rangemasters and Range Safety Officers to discuss issues that they have been observing in the parking lots and on the range, additionally specific issues they have had with customers regarding safety. We plan to place signage immediately after the roundabout when customers are driving up to the Rifle-Pistol range. Additionally, the same signage will be posted at the walkway ramp near the entrance to the building. Signs will state muzzles have to be pointed up and if uncased or unholstered firearms, customers should take their firearms to the clearing bunker at the safety tower. Chuck agrees that the bunker is made of the correct material to hold chamber rounds and it has been tested. Steve adds that we may need a clearing area near the parking lot for uncased firearms or have customers leave guns at the tower so they can check in without taking their uncased firearms inside the lobby.

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## XI. NEXT MEETING DATE

- A. The next meeting will be held on Tuesday June 19, 2011 at 6:30pm at the Government Center Room 3. Chairman Glenn Trowbridge announced that he would not be in attendance due to prior engagements. Vice-chair Ron Lurie will conduct the meeting.

## XII. ADJOURNMENT

- A. Meeting was adjourned at 8:00pm.

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