



Clark County Shooting Complex Advisory Committee PUBLIC MEETING

6:30 pm Tuesday, September 16, 2014

Clark County Government Center, 500 S. Grand Central Parkway, Las Vegas, NV 89155

MEETING MINUTES

MEMBERS PRESENT: Ron Lurie-Chair, Roy Clark, Vice Chair, Linda Lane, Chuck Burnett, Neil Dille, Art Dixon, Robert Gaudet, Eric Loden, Myron "Russ" Martin, and Martin Olson,

MEMBERS ABSENT: Kevin Kelley, Scott Lofgren

ATTENDANCE: 10

STAFF PRESENT: Steve Carmichael; Sr. Program Administrator, Jeff Share; Budget Manager, Jane Pike; Director of Parks and Recreation, Carolyn Campbell; Deputy District Attorney, Janice Ridondo; Assistant to Commissioner Collins, Gina Oliveras; Marketing and Ann Tarullo; Secretary.

NOTICE POSTED: Clark County Government Center Lobby, Clark County Web site: <http://www.clarkcountynv.gov>, Regional Justice Center, Paradise Community Center, Desert Breeze Community Center, Winchester Community Center, Clark County Shooting Complex (Complex Office, Shotgun Center, Rifle-Pistol Center)

I CALL TO ORDER:

- A. Meeting was called to order at 6:30 pm by Ron Lurie, Chairman
- B. All cellular phones and pagers silenced
- C. Conformance with Nevada Open Meeting Law-**CONFIRMED**

II PLEDGE OF ALLEGIANCE

- A. The Pledge of Allegiance was recited.

III ROLL CALL OF BOARD MEMBERS

- A. Roll call was taken. Ten (10) board members were present. A quorum was met.

IV ORGANIZATIONAL ITEMS:

- A. The meeting agenda of September 16, 2014, was unanimously approved as written. Motion by Art Dixon and second by Chuck Burnett. All in favor. Motion approved.
- B. Prior to approval of the August 19, 2014 minutes, Russ Martin had a question regarding Item X, Page 3- Public Comment. There was a concern if we marketed our RV sites at the shooting complex to the NASCAR participants that it may conflict with the land use agreement. Was it determined if we can legally market the RV sites to the NASCAR participants or is it still unanswered? Steve Carmichael stated this item remains unanswered along with the public use of the education center. Per Ron Lurie, this item will remain on future agendas until answered. The minutes of August 19, 2014, were unanimously approved as written. Motion by Russ Martin and second by Chuck Burnett. All in favor. Motion approved.

V PUBLIC COMMENTS:

- A. Bill Schwarz, Safety First Firearms Training (User Group). Mr. Schwarz strongly opposed the proposed user fees as written. He stated that if these fees are implemented, the facility will lose money instead of increasing revenue because it will not be cost effective for small user groups (1-4 students) using the ranges two or more hours. Consequently the smaller user groups will go elsewhere and CCSC will also lose that revenue. He distributed two documents in support of his comments. Mr. Schwarz also stated this change will create a safety issue whereby some trainers will cut corners on training to save hourly rate fees.

VI STAFF REPORTS:



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A. **Open Meeting Law – Carolyn Campbell, Deputy District Attorney.** Ms. Campbell discussed Open Meeting Law Legislation per Nevada Revised Statutes; specifically the need to be open and transparent, the requirement for public comment, and the groups obligation when there is a conflict of interest.

1. Ms. Campbell reminded committee members that the group should not deliberate or discuss issues over which the public body has supervision, control, jurisdiction or advisory power outside of publically posted meetings. Violations can occur via serial meetings in which one member sends an e-mail to another member and they forward the e-mail to another member, etc., etc. Should a majority of the members receive the email, this may constitute a “serial meeting: which can be a violation of the Open Meeting Law. If one person sends out an e-mail to the whole Board or a quorum of the Board and no one responds to the e-mail, there will be no violation to the Open Meeting Law. However, as soon as one person responds to that e-mail that was copied to the whole Board or a quorum of the Board, then an Open Meeting Law violation may occur. If there is something to be discussed with the Board, place the item on the Agenda to be brought before the Board. This information is referenced in section NRS241.015, Section 2.
2. Per recent legislation, in addition to public comment being received at the end of a meeting, comments cannot be taken at the beginning of the meeting prior to action, or after every action item, following discussion, but before the vote. The Advisory Committee, like the BCC, has elected to include public comment at the beginning of each meeting. Comments made by the general public at the beginning of a meeting must pertain to items on the agenda. If individuals wish to speak to the committee about items within its jurisdiction, but not appearing on the agenda, they must wait until the “Comments by the General Public” period listed at the end of the agenda. Comment received at the and also at the end of the meeting:
3. Clark County has an ethical policy and it is important that committee members determine whether there is any conflict of interest before voting on an item. Because the committee is advisory in nature, committee members cannot be prohibited from voting on any item.

B. **Old Business – Steve Carmichael.**

At the previous Advisory Committee meeting, the question was asked whether the names of reserving groups could be made available. Because the computerized registration system is programmed for events serving all ages, privacy issues make this component unavailable at this time.

C. **Results of Sub-Committee Meeting August 28, re: Fees & Charges – Steve Carmichael**

Members of the Sub-Committee included: Russ Martin, Martin Olson, Eric Loden, Chuck Martin, and Steve Carmichael. Don Turner, former CCSC Manager, and Janice Ridondo were also invited to this meeting held at the Education Center. Don Turner made a presentation in support of the rules and fees originally established for CCSC and supported by the BCC. Mr. Turner also stated the need for periodic fee adjustments but believed the rules in place should remain intact. The Sub-Committee began a cross examination of the proposed fees and charges introduced at our August 19, 2014 meeting. Mr. Schwarz felt the changes in the rules and fees were inconsistent with best business practices. He also stated the proposed per hour rate for both the range and room rental would not have positive financial results and would impact his ability to support CCSC in the future. This was also reflected by Mr. Martin and Mr. Loden. There was discussion regarding the need for a range master to be present for check-in and check-out of registered user group activity. It was recommended by the Sub-Committee to follow the original security plan allowing user groups to provide their own security for their events. There was an obvious misunderstanding of the proposed policy for user groups to pay for the facility 30 days prior to scheduled reservation. Clarification was provided indicating that payment is to occur at the time

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the permit is issued, which would be 30 days prior to the scheduled reservation. The majority of the Sub-Committee asked that this proposed policy be rescinded. It was recommended by the majority of the Sub-Committee that the per shooter fee remain, instead of the proposed per hour range fee, with support for an increase in the per shooter fee if necessary. It was also recommended by the majority of the Sub-Committee to stay with the block fees currently in use instead of the proposed per hour room fee. The proposed staff fee of \$15.00 per hour was considered excessive by the majority of the Sub-Committee members, especially if combined with the proposed per-hour range fee. The majority of Sub-Committee members believe this will result in little or no user group activity during the hours the facility is closed to the public. Due to time constraints, discussions were not held regarding the proposed increase of lighting fees (from \$25.00 to \$35.00 per day), RV fees at the shot gun and changes to the Shooters/RV Camp package.

- D. **August Revenues and Cash Balance – Jeff Share, Budget Manager.** Jeff announced that the cash balance as of today is \$142,400.00. The August Revenues were \$109,734.00. It was a slow month but a consistent month compared to prior Augusts.
- E. **Marketing Update - Gina Olivares.** Gina announced that the Beretta agreement was approved today. She discussed the media packet she prepared in anticipation of the approval. Gina also announced that she received approval to put up the digital billboards in October, November, March and May of this current fiscal year.
- F. **Beretta Agreement Update (Steve Carmichael).** Advisory Committee members received a copy of the Beretta Agreement and a listing of the equipment to be provided. This program will result in a positive financial effect for the facility. Russ Martin asked a question regarding Item 7, Page 3 regarding ammunition; “Does the Shooting Complex have a procedure in place to prevent unauthorized ammunition being used in the rental guns?” Steve commented there is no current policy in effect; however, we are in the process of working on a certification process for each gun by listing on the back of the range card the different Beretta models. The first time an individual comes out to the facility and uses one of these firearms, staff will instruct them on how to use it properly. After the individual demonstrates proficiency, the back of the range card will be signed off by the RSO. The individual will not have to go through this process on subsequent visits to rent the same firearm. Russ Martin suggested adding a statement to the rental agreement regarding the use of authorized ammunition with a provision that customers would be held liable for any damage that may occur due to the use of improper ammo...
- G. **Shotgun Center Food Vendor Update (Steve Carmichael).** As of today, we are still waiting to hear from one potential party. This item will remain on future agendas until resolved.
- H. **Recent and Upcoming Events (Steve Carmichael).**
1. Sporting Clay Fun Shoot (fourth Saturday of every month)
 2. Fall Rim Fire League (August 28, through October 30, 2014)
 3. Nevada Senior Games (September and October, 2014)
 4. Western Regional Sporting Clay Championship (October 1 – 5, 2014)
 5. Professional Bull Riders Sporting Clays Event (October 23, 2014)
 6. Corvette Club Car Show & Turkey Shoot (November 8, 2014)

VII. COMMITTEE MEMBER’S DISCUSSION ITEMS:

- A. No discussion items at this time.

VIII ACTION ITEMS:

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A. Propose existing fee and charges and associated procedures be modified as follows:

1. Modify Education Center Range Fees- Community/Non-Profit rate to \$10 hour and the Commercial rate to \$20.00
 1. Instead of an hourly rate, Robert Gaudet motioned that the Non-Profit rate be increased from \$8.00 per shooter to \$10.00 per shooter and the Commercial rate increased from \$12.00 per shooter to \$14.00 per shooter. Neil Dille seconded the motion. Motion Failed
 2. Russ Martin made a motion to leave the current \$8.00 and \$12.00 per hour shooter fees in place and charge a minimum fee of \$60.00 (for 4 hours) for after-hours use to cover the county costs. Motion seconded by Art Dixon. Motion Failed
 3. Martin Olson made a motion to support the recommendation of \$10.00 per hour for Non-Profit and \$20.00 per hour for Commercial groups. Motion seconded by Linda Lane. Motion Passed

IX CORRESPONDENCE:

- A. In order to generate more traffic to the CCSC, Martin Olson suggested we revisit our master plan to determine if additional ranges can be built on the property. Ron Lurie requested that Steve Carmichael investigate and prepare information to be discussed at the next meeting. This item will be added to a future agenda.

X PUBLIC COMMENT:

- A. No public comment at this time.

XI OLD BUSINESS:

- A. No old business at this time.

XII NEXT MEETING DATE

- A. The Chair set the next meeting date of Tuesday, October 21, 2014, at 6:30 p.m. in the Pueblo Room of the Government Center, 500 S. Grand Central Parkway, Las Vegas, NV 89155.

XIII ADJOURNMENT

- A. Meeting was adjourned at 8:30 p.m.

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